

**ST CLEER PARISH COUNCIL**

I hereby give notice of Meeting of St Cleer Parish Council's Finance and General Purposes Committee to be held on Wednesday the 11<sup>th</sup> November 2020 at 7.00pm on virtually to which you are summoned to attend

Topic: Finance and General Purposes Committee  
Time: Nov 11, 2020 07:15 PM London  
Join Zoom Meeting  
<https://us02web.zoom.us/j/88143934326?pwd=UWlHRkl1MENDUnpkRIZLdW40UFFCUT09>  
Meeting ID: 881 4393 4326  
Passcode: 112953

Signature

**AGENDA**

1	<b>Apologies for absence</b>	
2	<b>Members declarations</b> <ul style="list-style-type: none"><li>a. Disclosable pecuniary interests</li><li>b. Non-registrable interests</li><li>c. Declarations of gifts</li><li>d. Applications for dispensations</li></ul>	
3	<b>Minutes of Previous meeting</b> To receive and approve minutes of the last meeting(s) <ul style="list-style-type: none"><li>• 22<sup>nd</sup> June 2020 (Circulated)</li></ul>	
4	<b>Matters Arising</b> <ul style="list-style-type: none"><li>• Review the ongoing closure of the village WC</li></ul>	
5	<b>Financial Report</b> <ul style="list-style-type: none"><li>• September and October Actuals</li><li>• YTD Statement</li><li>• Changes to the budget in 2021/2022</li></ul>	
6	<b>Budget / Precept 2021/2022</b> <ul style="list-style-type: none"><li>• Motion</li><li>• EMR Management</li></ul>	
7	<b>Policies Review</b> <ul style="list-style-type: none"><li>• Substitution at meetings (Circulated)</li></ul>	
8	<b>Standing Items</b> <ul style="list-style-type: none"><li>• S 137 Application – Redgate signage</li><li>• Business Plan review</li><li>• Risk Register</li><li>• Transparency Code Update</li><li>• Workplan review</li></ul>	

St Cleer Parish Council

Precept Motion

<b>Date of Document:</b>	12.10.20
<b>Committee / Sub Committee the motion is intended for:</b>	
<b>Date of that Meeting:</b>	
<b>Proposer:</b>	
<b>Seconder:</b>	
<b>3<sup>rd</sup> and 4<sup>th</sup> Signatories if required under Standing Order</b>	

<b>Situation:</b> The budget for 2021-2022 needs to be finalised by the November meeting and that means agreed in November FGPC; the last couple of years we have had meetings to look at Rialtas and YTD; but this information is now contemporaneous and ought to be familiar
<b>Background:</b> Covid; large increase last year. Need not to stand still but not to penalise a hard-pressed community
<b>Assessment:</b> Extensive planning of the precept is likely to result in a low or no increase; essentially using the current year's budget.
<b>Proposed Motion:</b> The current budget is used in 2021-2022 with a 1% uplift to mitigate for increased costs born by Parish and to acknowledge a reduction in utility and other bills due to the lack of use of the Pavilion
<b>Date received:</b>
<b>Action taken or motion rejected (under SO9h):</b>
<b>Signature of Clerk / Officer receiving the motion:</b>

**St Cleer Parish Council**  
**Minutes of a Meeting of the Finance and General Purposes Committee on 11<sup>th</sup> November 2020, virtually**

Penelope Andrews, Councillor		In attendance
Sue Harbord, Councillor	Chair of Council	In attendance
Suzanne Horsfield, Councillor		Observing
Jonathan Prinn, Councillor		
Clive Sargeant, Councillor		
Brian Seage, Councillor		
Brian Smith, Councillor	Chair, FGPC Committee	In attendance
Tony Turton, Councillor		
Chris Ullman, Councillor		
Derris Watson, Councillor	Vice Chair FGPC	In attendance from item 7
Andy Webb, Councillor	Vice Chair of Council	
Martin Eddy, Cornwall Councillor	St Cleer, St Neot and Warleggan	
Roni Jones	Clerk In attendance	RJ
Members of the Public		1

**1 Apologies for Absence**  
 DW had indicated she may be unable to attend; She joined the meeting at item 7

**2 Members declarations**  
 a. Disclosable pecuniary interests  
 b. Non-registrable interests  
 c. Declarations of gifts  
 d. Applications for dispensations  
 No interests were raised

**3 Minutes of Previous meeting**  
 To receive and approve minutes of the last meeting(s) 9<sup>th</sup> September 2020 (this was noted incorrectly in the agenda as 22.6.20)  
 PA proposed the minutes as accurate and was seconded by SH; Motion carried

**4 Matters Arising**  
 Review the ongoing closure of the village WC – there being no material changes led the committee to proposed at BS and seconded by PA to continue the closure; Motion carried

**5 Financial Report**  
 The appended documents were presented to the committee; it is noted that  
**Bottom line** for 30.10.20 is that all income is in; and at month 8 we are at 53% of spend; but as ever insurances come out at the latter part of the year –this information is ported into the Reserves document referred. All now reconciles and this version shows EMR transfers. (The VAT receipt for the laptop has now been received and as such the Unity Current account, as all other bank accounts reconciles).  
**EMR updated** – the laptop, gravel etc at the MG and a recent invoice for the pitch have come from their respective EMRs – the majority of paint and other consumables used this year have just put through as expenses. Asset Register updated with camera, laptop, and splitter (St Cleer Stocks to ass) It was noted that the changes suggested last year have been enacted in terms of EMR naming and the creation of both a Locum and Election EMR and a Defib budget for the planned widening of AED access across all settlements in the Parish

At this point the transfer to the EMR from this year's precept is due – Parish reduced the Pavilion EMR last year in favour of the Skate park but the PPM report impacts on this so the EMR with Budget transfers at Q3 refers to Clerk recommendations – a total of £27K.

The Reserves document shows that by making these moves and changes of the £129K held; £108K will be in EMR with £20K Free reserves

Budget Basis a simple inflation budget is recommended this year

#### 6 Budget / Precept 2021/2022

Precept Motion – amended and appended below. Proposed by PA and seconded by SH; motion carried

EMR Management – Motion to Parish to recommend that the EMR is changed as indicated to meet the workplan of parish

#### 7 Policies Review

Substitution at meetings – these minutes reflect a number of communication issues over the wording of the proposed policy and two votes, properly proposed and seconded which became apparent had been misunderstood in the voting by the voters and that interpretation and how it ought to be recorded by the clerk. After a brief adjournment and a representation of the document; DW proposed and PA seconded the policy as appended to go to parish and the motion carried.

#### 8 Standing Items

##### S 137 Application – Redgate signage

An application for £100 is expected for locally developed signs to address electors' concerns. DW to contact the application and enable the form to be completed; DW proposed that should the form be received by the Parish Meeting that the £100 should be awarded for the signage. Seconded by SH and Motion carried

- Business Plan review – Rolled over
- Risk Register – Nothing new added to any register
- Transparency Code Update – Rolled over
- Workplan review – Rolled over

#### St Cleer Parish Council

#### Appointment of Substitute Members at Meetings of Committees

This schedule will be appended to the Standing Orders of the Parish in May 2021

If a member of a Committee is unable to attend a meeting or meetings of a Committee then they should provide the Chair of the committee with the identity of another member who is prepared to act as their substitute

The Chair of the committee is entitled to appoint any member to act as a substitute should the absent member be unable to do so by reason of incapacity or lack of diligence

A substitute may only be appointed to attend a meeting when an appointed member of the relevant committee is absent and the substitute appointment shall last only for that meeting only, unless otherwise agreed at the next meeting of the Parish Council

At the start of any meeting for which a substitution has been arranged in accordance with these rules, these will be announced that the absent member or each of them (if more than one) apologises for their absence and that the named member has been appointed to serve as their substitute.

If the absent member is subsequently able to attend a meeting for which a substitute has been appointed and he is present for the start of the meeting (and before the announcement above has been made) then, with the agreement of the nominated substitute, they can be re-instated and take part in the meeting.

If the absent member is subsequently able to attend a meeting for which a substitute has been appointed, but arrives after the meeting has opened and the announcement has been made as above, they shall be entitled to attend the meeting and speak in accordance with Standing Orders, but they will not be entitled to vote.

The substitute is charged with making decisions that are, in their view, in the best interests of the Parish without regard to the absent member.

Adapted from (Accessed 4/11/20)

<https://www.meeting.gov.uk/media/23117/Item-05b-Use-of-Substitutes-at-Committee-Meetings-Annex-A-Procedure-Rules-for-Appointment-of-Substitutes.pdf?Item-05b-Use-of-Substitutes-at-Committee-Meetings-Annex-A-Procedure-Rules-for-Appointment-of-Substitutes.pdf%3F328202001450000>

GMC 11.11.2020

Parish 24.11.2020 to review

Asset Register 9.11.2020

Date	Item	Location	2019-2020	2020-2021	Category
1.4.87	Sportsground	Hockings House			
1.4.92	Horizon Play Area	R / O Penhale Close	£1.00	£1.00	0
1.8.09	Land	Bakers Hill Tremar	£1.00	£1.00	0
23.7.03	Land	Tremar Lane	£1.00	£1.00	0
30.11.02	Land	Trethvey	£1.00	£1.00	0
20.2.2019	Car Park	Well Lane	£1.00	£1.00	0
1.4.06	Toilets	Well Lane	£1.00	£1.00	0
1.6.90	Pavilion	Sportsground	£26,840.00	£26,840.00	1
17.12.97	Football stand	Sportsground	£259,993.00	£259,993.00	1
1.12.11	Computer Equipment and Printer	Pavilion	£0.00	£0.00	1
11.4.18	Computer	Clerk's Possession	£0.00	£0.00	2
27.7.18	Safe	Pavilion	£669.91	£669.91	2
31.7.18	Printer	Clerk's Possession	£1.00	£1.00	2
15.7.18	Local Council Administration Book	Sportsground	£155.26	£155.26	2
20.11.02	Millemium Coins	Pavilion	£73.60	£73.60	2
26.11.08	Cooker	Pavilion	£585.00	£585.00	3
26.11.08	Fridge	Pavilion	£401.00	£401.00	3
27.6.18	Defibrillator	Sportsground	£107.00	£107.00	3
31.10.15	CCTV	Pavilion	£2,160.00	£2,160.00	3
31.12.15	Vacuum cleaner	Pavilion	£1,130.00	£1,130.00	3
31.5.15	Tables and Trolley	Pavilion	£57.00	£57.00	3
19.3.18	Boiler	Pavilion	£795.00	£795.00	3
21.11.18	Table	Pavilion	£2,500.00	£2,500.00	3
02/10/2019	Trophy Cabinet	Pavilion	£142.86	£142.86	3
1.10.18	Outside Gym Equipment	Sportsground	£80.00	£80.00	3
25.10.00	Notice Boards 5	Various	£11,889.44	£11,889.44	4
27.7.16	Outside Gym	Sportsground	£1,842.00	£1,842.00	4
30.11.02	Interpretation Board	Trethvey	£4,196.00	£4,196.00	4
1.4.75	Bus shelter	Darbit	£1,403.00	£1,403.00	4
1.4.75	Bus shelter	Commonmoor	£470.00	£470.00	5
1.4.98	Bus shelter	War Memorial, Well Lane	£492.00	£492.00	5
1.5.87	Seats	Various	£3,043.00	£3,043.00	5
1.6.85	Bus shelter	Phillips Hill	£0.00	£0.00	5
20.10.08	Bus shelter	Higher TremarCoombe	£3,560.00	£3,560.00	5
24.8.05	Bus shelter	Well Lane	£1,537.00	£1,537.00	5
27.6.18	Benches	Pavilion	£1,377.00	£1,377.00	5
27.6.18	Seat		£598.80	£598.80	5
29.8.02	Bus shelter	Verland Close	£351.00	£351.00	5
29.8.02	Bus shelter	Sportsground	£1,445.00	£1,445.00	5
29.8.02	Bus shelter	Crows Nest	£1,445.00	£1,445.00	5
14.11.18	Grit bins	Various	£1,445.00	£1,445.00	5
26.9.18	Phone Box	St Cleer	£268.79	£268.79	5
22.11.2019	Benches 6	Various	£1.00	£1.00	5
31.10.09	Fencing and Gate	Pavilion	£2,649.24	£2,649.24	5
26.11.03	MUGA	Fencing, lights, goal posts	£3,341.00	£3,341.00	6
15.5.13	ALLROAD Mower	Sportsground	£25,000.00	£25,000.00	6
15.5.13	KUBOTA	Sportsground	£283.00	£283.00	7
24.7.13	Brushcutter	Sportsground	£0.00	£0.00	7
3.8.16	FFCO Strimmers	Pavilion	£497.00	£497.00	7
30.11.15	Pressure Washer	Pavilion	£608.00	£608.00	7
1.9.16	Play Equipment / Fencing	Horizon Play Area	£199.00	£199.00	7
10.9.12	Skatepark Shelter	Sportsground	£110,842.47	£110,842.47	8
22.6.05	Skatepark Equip	Sportsground	£3,818.00	£3,818.00	9
26.11.03	MUGA		£0.00	£0.00	9
12.2.20	Splitter	Jamie Husband	£1.00	£1.00	9
30.10.20	Laptop	Clerk's Possession		£1,860.00	7
30.10.20	Speed Camera	Various		£854.00	3
				£2,539.62	4
		<b>Total</b>	<b>£ 478,299.37</b>	<b>£483,552.99</b>	
			<b>Total to insure</b>		

- Key
- 0 Land
  - 1 Buildings
  - 2 Office
  - 3 General
  - 4 Outside equipment
  - 5 Street Furniture
  - 6 Gates and Fencing
  - 7 Mowers and Machinery
  - 8 Play equipment
  - 9 Other Sports Surfaces

## Detailed Receipts &amp; Payments by Budget Heading 30/10/2020

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>100 Administration</b>							
1076 Precept	66,762	66,762	0				
1077 Council Tax Support Grant	1,469	1,500	31			100.0%	1,420
1090 Bank Interest	41	200	159			97.9%	
1095 Accounts for 3rd Parties	1,474	0	(1,474)			20.5%	
1100 Grants Received	4,760	0	(4,760)			0.0%	
						0.0%	
<b>Administration :- Receipts</b>							
4000 Salaries In. Nil & pension	74,505	68,462	(6,043)			108.6%	1,420
4055 Staff Training	10,352	19,438	9,086		9,086	53.3%	
4060 Councillor Training	66	650	584		584	10.2%	
4065 Parish Office	0	250	250		250	0.0%	
4067 Bank Charges	3,526	3,919	393		393	90.0%	250
4070 Insurance	51	0	(51)		(51)	0.0%	
4080 GDPR	0	3,150	3,150		3,150	0.0%	
4082 Cornwall-Single point of conta	0	158	158		158	0.0%	
4085 Audit Fees	98	0	(98)		(98)	0.0%	
4095 Chairman's Allowance	885	740	(145)		(145)	119.6%	
4100 Section 137	0	500	500		500	0.0%	
4105 Burial Grounds	219	1,000	781		781	21.9%	
4220 Utilities	0	800	800		800	0.0%	
	167	0	(167)		(167)	0.0%	
<b>Administration :- Indirect Payments</b>							
	15,365	30,605	15,240	0	15,240	50.2%	250
<b>Net Receipts over Payments</b>							
	55,140	37,857	(21,283)				
6000 plus Transfer from EMR	250						
6001 less Transfer to EMR	1,420						
<b>Movement to/(from) Gen Reserve</b>							
	57,370						
<b>110 Neighbourhood Plan</b>							
1110 Neighbourhood Plan (Inc)	(24)	0	24			0.0%	
<b>Neighbourhood Plan :- Receipts</b>							
	(24)	0	24				0
4110 Neighbourhood Plan (Exp)	438	0	(438)		(438)	0.0%	
<b>Neighbourhood Plan :- Indirect Payments</b>							
	438	0	(438)	0	(438)		0
<b>Net Receipts over Payments</b>							
	(462)	0	462				
<b>200 Pavilion</b>							
1200 Pavilion Hirings (Inc)	38	1,500	1,463			2.5%	
<b>Pavillon :- Receipts</b>							
	38	1,500	1,463			2.5%	0

## Detailed Receipts &amp; Payments by Budget Heading 30/10/2020

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4000 Salaries in. NI & pension	5,388	3,155	(3,233)		(3,233)	202.5%	
4200 Maintenance	1,431	4,110	2,679		2,679	34.8%	
4220 Utilities	978	2,216	1,238		1,238	44.2%	
4225 Internal Equipment	0	239	239		239	0.0%	
4300 Mowing Contract	1,015	0	(1,015)		(1,015)	0.0%	
<b>Pavilion :- Indirect Payments</b>	<b>9,813</b>	<b>9,720</b>	<b>(93)</b>	<b>0</b>	<b>(93)</b>	<b>101.0%</b>	<b>0</b>
<b>Net Receipts over Payments</b>	<b>(9,775)</b>	<b>(8,220)</b>	<b>1,555</b>				
<b>210 Sports Pitches</b>							
1220 Sports Pitches (Inc)	2,650	2,435	(215)			108.8%	
<b>Sports Pitches :- Receipts</b>	<b>2,650</b>	<b>2,435</b>	<b>(215)</b>			<b>108.8%</b>	<b>0</b>
4200 Maintenance	(84)	3,000	3,084		3,084	(2.8%)	
4300 Mowing Contract	1,015	12,180	11,165		11,165	8.3%	
<b>Sports Pitches :- Indirect Payments</b>	<b>931</b>	<b>15,180</b>	<b>14,249</b>	<b>0</b>	<b>14,249</b>	<b>6.1%</b>	<b>0</b>
<b>Net Receipts over Payments</b>	<b>1,719</b>	<b>(12,745)</b>	<b>(14,464)</b>				
<b>220 Outdoor Assets</b>							
4350 Skatepark/MUGA/Outdoor Gym	0	4,300	4,300		4,300	0.0%	
4360 Openspaces	1,410	300	(1,110)		(1,110)	470.1%	1,140
4370 Play Area	77	156	79		79	49.4%	
<b>Outdoor Assets :- Indirect Payments</b>	<b>1,487</b>	<b>4,756</b>	<b>3,269</b>	<b>0</b>	<b>3,269</b>	<b>31.3%</b>	<b>1,140</b>
<b>Net Payments</b>	<b>(1,487)</b>	<b>(4,756)</b>	<b>(3,269)</b>				
6000 plus Transfer from EMR	1,140						
<b>Movement to/(from) Gen Reserve</b>	<b>(347)</b>						
<b>300 Allotments</b>							
1300 Allotment Rent	552	1,500	948			36.8%	
1305 Allotment Water	0	250	250			0.0%	
<b>Allotments :- Receipts</b>	<b>552</b>	<b>1,750</b>	<b>1,198</b>			<b>31.5%</b>	<b>0</b>
4000 Salaries in. NI & pension	0	3,155	3,155		3,155	0.0%	
4200 Maintenance	76	0	(76)		(76)	0.0%	
4220 Utilities	131	328	197		197	39.9%	
<b>Allotments :- Indirect Payments</b>	<b>207</b>	<b>3,483</b>	<b>3,276</b>	<b>0</b>	<b>3,276</b>	<b>5.9%</b>	<b>0</b>
<b>Net Receipts over Payments</b>	<b>345</b>	<b>(1,733)</b>	<b>(2,078)</b>				

## Detailed Receipts &amp; Payments by Budget Heading 30/10/2020

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>400 Toilets</b>							
4200 Maintenance	32	0	(32)		(32)	0.0%	
4220 Utilities	110	270	160		160	40.9%	
<b>Toilets :- Indirect Payments</b>	<u>143</u>	<u>270</u>	<u>127</u>	<u>0</u>	<u>127</u>	<u>52.8%</u>	<u>0</u>
<b>Net Payments</b>	<u>(143)</u>	<u>(270)</u>	<u>(127)</u>				
<b>410 St Cleer Village</b>							
1101 Community Emergency Fund	400	0	(400)			0.0%	
<b>St Cleer Village :- Receipts</b>	<u>400</u>	<u>0</u>	<u>(400)</u>				<u>0</u>
4000 Salaries In. NI & pension	0	5,710	5,710		5,710	0.0%	
4200 Maintenance	61	0	(61)		(61)	0.0%	
4201 CoVid 19	408	0	(408)		(408)	0.0%	
4300 Mowing Contract	1,381	0	(1,381)		(1,381)	0.0%	
4361 Defibrillator AED	0	3,100	3,100		3,100	0.0%	
4410 Car Park	0	100	100		100	0.0%	
4505 Millenium Garden	248	0	(248)		(248)	0.0%	213
4550 Bus Shelters	3,675	0	(3,675)		(3,675)	0.0%	
4570 Benches	0	510	510		510	0.0%	
4580 New Projects	2,008	2,000	(8)		(8)	100.4%	
4581 Speed Camera	2,092	0	(2,092)		(2,092)	0.0%	
<b>St Cleer Village :- Indirect Payments</b>	<u>9,874</u>	<u>11,420</u>	<u>1,546</u>	<u>0</u>	<u>1,546</u>	<u>86.5%</u>	<u>213</u>
<b>Net Receipts over Payments</b>	<u>(9,474)</u>	<u>(11,420)</u>	<u>(1,946)</u>				
6000 plus Transfer from EMR	213						
<b>Movement to/(from) Gen Reserve</b>	<u>(9,262)</u>						
<b>420 Footpaths</b>							
1000 Footpaths - GLA (Inc)	1,664	1,650	(14)			100.8%	
<b>Footpaths :- Receipts</b>	<u>1,664</u>	<u>1,650</u>	<u>(14)</u>			<u>100.8%</u>	<u>0</u>
4300 Mowing Contract	2,679	0	(2,679)		(2,679)	0.0%	
<b>Footpaths :- Indirect Payments</b>	<u>2,679</u>	<u>0</u>	<u>(2,679)</u>	<u>0</u>	<u>(2,679)</u>		<u>0</u>
<b>Net Receipts over Payments</b>	<u>(1,015)</u>	<u>1,650</u>	<u>2,665</u>				
<b>999 VAT Data</b>							
515 VAT on Payments	(521)	0	521		521	0.0%	
<b>VAT Data :- Indirect Payments</b>	<u>(521)</u>	<u>0</u>	<u>521</u>	<u>0</u>	<u>521</u>		<u>0</u>
<b>Net Payments</b>	<u>521</u>	<u>0</u>	<u>(521)</u>				



Detailed Receipts & Payments by Budget Heading 30/10/2020

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Receipts	79,784	75,797	(3,987)				
Payments	40,416	75,434	35,018	0	35,018	105.3%	
<b>Net Receipts over Payments</b>	<u>39,368</u>	<u>363</u>	<u>(39,005)</u>			53.6%	
plus Transfer from EMR	1,602						
less Transfer to EMR	1,420						
<b>Movement to/(from) Gen Reserve</b>	<u>39,551</u>						

St Cleer Parish Council

Summary Receipts and Payments for Year Ended 31st March 2020

Last Year Ended 31st March 2019	Current Year Ended 31st March 2020
<b>Operating Income</b>	
Administration	74,504.61
Neighbourhood Plan	-24.00
Pavilion	37.50
Sports Pitches	2,050.00
Allotments	551.75
St Cleer Village	400.00
Footpaths	1,664.02
VAT Data	0.00
	<b>79,783.88</b>
<b>Total Receipts</b>	
	<b>79,783.88</b>
<b>Running Costs</b>	
Administration	15,364.62
Neighbourhood Plan	438.00
Pavilion	9,812.83
Sports Pitches	831.15
Outdoor Assets	1,467.41
Allotments	207.16
Toilets	142.00
St Cleer Village	9,874.48
Footpaths	2,679.02
VAT Data	-521.49
	<b>40,415.78</b>
<b>Total Payments</b>	
	<b>40,415.78</b>

Receipts and Payments Summary

Opening Balance	92,345.69
Add Total Receipts(As Above)	79,783.88
Less Total Payments(As Above)	166,517.80
Closing Balance	40,415.78
	<b>129,102.12</b>

These cumulative funds are represented by:

CAF Current A/c CLOSED	0.00
CAF Deposit A/c CLOSED	0.00
HSBC Deposit Account	64,216.74
Unity Bank	9,481.63
Unity Bank Deposit	16,035.65
	<b>89,734.02</b>

Reserve Balances are represented by:

Current Year Fund	-2,611.67
General Reserves	23,620.71
EMR - Pavilion	3,269.43
EMR - Skalepark	23,481.12
	<b>30,308.10</b>
	<b>21,411.00</b>
	<b>2,000.00</b>
	<b>24,561.00</b>

St Cleer Parish Council

Summary Receipts and Payments for Year Ended 31st March 2020

Last Year Ended 31st March 2019	Current Year Ended 31st March 2020	
8,200.00	EMR - MUGA	8,500.00
2,500.00	EMR - Pavilion Internal Equip.	2,500.00
2,500.00	EMR - CCTV	2,500.00
500.00	EMR - External Equipment	500.00
8,000.00	EMR - Play Equipment	8,000.00
1,250.00	EMR - Millennium Garden	287.50
2,500.00	EMR - Allotments	2,500.00
6,000.00	EMR - Pavilion Car Park	5,000.00
1,000.00	EMR - Bus Shelters	1,000.00
550.00	EMR - Notice Boards	550.00
250.00	EMR - Office Equipment	0.00
1,000.00	EMR - Village Car Park	1,000.00
8,404.43	EMR - Prudent Reserve	8,404.43
1,000.00	EMR - Outdoor Gym	1,000.00
1,140.00	Pitch Improvement Plan	0.00
		<b>129,102.12</b>
<b>92,734.02</b>		

St Cleer Parish Council Precept Information Reserves

10.11.20

Working figure only

	2020/2021	2020/2021
Income	£ 79,783.88	£ 79,783.63
Running Costs YTD	100%	£ 40,415.78
Projected	60%	£ 26,943.85
Prudent Reserve	40%	£ 12,424.00
<b>Total</b>	<b>£ 79,783.68</b>	<b>£ 79,783.63</b>

Cash at Bank  
HSBC Dep £ 27,615.90  
HSBC Current £ 40,158.00  
Unity Dep £ 28,064.66  
Unity Current £ 33,263.56  
**£ 129,102.12**

EMIR  
Balance £ 68,322.93  
EMR 20/21 £ 27,713.88  
Prudent Reserve £ 12,424.00  
See above

Free Reserves  
Cash £ 129,102.12  
EMR £ 108,460.81  
**£ 20,641.31**

A/c Code	Account Name	Debit	Credit
200	CAF Current A/c CLOSED		
215	HSBC Deposit Account	27,815.90	
220	Unity Bank	40,158.00	
225	Unity Bank Deposit	34,118.51	
310	General Reserves	25,084.66	
320	EMR - Pavilion		18,209.04
321	EMR - Skatepark		3,269.43
322	EMR - MJGA		23,461.12
325	EMR - Pavilion Internal Equip.		8,200.00
326	EMR - CCTV		2,500.00
327	EMR - External Equipment		500.00
328	EMR - Play Equipment		8,000.00
329	EMR - Millennium Garden		1,250.00
331	EMR - Allotments		2,500.00
332	EMR - Pavilion Car Park		6,000.00
333	EMR - Bus Shelters		1,000.00
335	EMR - Notice Boards		650.00
336	EMR - Office Equipment		250.00
337	EMR - Village Car Park		1,000.00
340	EMR - Prudent Reserve		8,404.43
341	EMR - Outdoor Gym		1,000.00
342	Pitch Improvement Plan		1,140.00
515	VAT on Payments		663.98
1000	Footpaths - SLA (Inc)		1,664.02
1076	Precept		66,702.00
1077	Council Tax Support Grant		1,468.52
1090	Bank Interest		41.00
1095	Accounts for 3rd Parties		1,473.50
1100	Grants Received		4,759.59
1101	Community Emergency Fund		400.00
1110	Neighbourhood Plan (Inc)		
1200	Pavilion Hirings (Inc)		
1220	Sports Pitches (Inc)		
1300	Allotment Rent		
4000	Salaries In. NI & pension		
4000	Salaries In. NI & pension		
4055	Staff Training		
4065	Parish Office		
4067	Bank Charges		
4082	Comwall-Single point of conta		
4085	Audit Fees		
4100	Section 137		
999	VAT Data		
420	Footpaths		
100	Administration		
100	Administration		
100	Administration		
100	Administration		
100	Administration		
410	St Cleer Village		
110	Neighbourhood Plan		
200	Pavilion		
210	Sports Pitches		
300	Allotments		
4000	Salaries In. NI & pension		
4000	Salaries In. NI & pension		
4065	Parish Office		
4067	Bank Charges		
4082	Comwall-Single point of conta		
4085	Audit Fees		
4100	Section 137		

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Date : 09/11/2020  
Time : 16:40

St Cleer Parish Council

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User : RONI

Trial Balance for Current Year

Account Number Order

A/c Code	Account Name	Debit	Credit
4110	Neighbourhood Plan (Exp)		
4200	Maintenance		
4200	Maintenance		
4200	Maintenance		
4200	Maintenance		
4200	Maintenance		
4201	COVID 19		
4220	Utilities		
4220	Utilities		
4220	Utilities		
4220	Utilities		
4300	Mowing Contract		
4300	Mowing Contract		
4300	Mowing Contract		
4300	Mowing Contract		
4300	Openspaces		
4370	Play Area		
4550	Millennium Garden		
4550	Bus Shelters		
4580	New Projects		
4581	Speed Camera		
110	Neighbourhood Plan	438.00	
200	Pavilion	1,431.06	
210	Sports Pitches		63.85
300	Allotments	76.33	
400	Toilets	32.25	
410	St Cleer Village	81.42	
410	St Cleer Village	408.17	
100	Administration	107.36	
200	Pavilion	978.48	
300	Allotments	130.83	
400	Toilets	110.35	
200	Pavilion	1,015.00	
210	Sports Pitches	1,015.00	
410	St Cleer Village	1,380.98	
420	Footpaths	2,679.02	
220	Outdoor Assets	1,410.27	
220	Outdoor Assets	77.14	
410	St Cleer Village	248.45	
410	St Cleer Village	3,675.00	
410	St Cleer Village	2,008.25	
410	St Cleer Village	2,092.21	

Trial Balance Totals : 170,289.73 170,289.73  
Difference 0.00

St Cleer Parish Council  
Budget EMR transfer with Q3 update

Account	Actual	Target	Target Date	Variance	2020/2021 contribution	2021/2022 contribution	Projected Balance 2022
320 EMR - Pavilion	£ 2,000.00	£ 10,000.00	2021	£ 8,000.00	£ 4,000.00	£ 4,000.00	£ 10,000.00
321 EMR - Skatepark	£ 24,581.00	£ 25,000.00	2020	£ 419.00	£ 1,538.88	£ -	£ 26,119.88
322 EMR - MUGA	£ 8,500.00	£ 10,000.00	2021	£ 1,500.00	£ 900.00	£ 900.00	£ 10,300.00
324 EMR - Clerk Locum Reserve	£ -	£ 5,000.00	2021	£ 5,000.00	£ 2,500.00	£ 2,500.00	£ 5,000.00
325 EMR - Pavilion Kitchen Refurb	£ 2,500.00	£ 5,000.00	2022	£ 2,500.00	£ -	£ 2,500.00	£ 5,000.00
326 EMR - CCTV	£ 2,500.00	£ 3,000.00	2020	£ 500.00	£ 500.00	£ -	£ 5,000.00
327 EMR - Gritbins	£ 500.00	£ 600.00	2020	£ 100.00	£ -	£ 100.00	£ 3,000.00
328 EMR - Play Equipment	£ 8,000.00	£ 160,000.00	2057	£ 152,000.00	£ 4,000.00	£ 4,000.00	£ 600.00
329 EMR - Millennium Garden	£ 287.50	£ 500.00	2022	£ 212.50	£ 100.00	£ 112.50	£ 16,000.00
330 EMR - Toilets	£ -	£ 5,000.00	2025	£ 5,000.00	£ 1,000.00	£ 1,000.00	£ 500.00
331 EMR - Allotments	£ 2,500.00	£ 5,000.00	2020	£ 2,500.00	£ 2,500.00	£ -	£ 2,000.00
332 EMR - Pavilion Car Park	£ 5,000.00	£ 100,000.00	2025	£ 95,000.00	£ 1,500.00	£ 1,500.00	£ 5,000.00
333 EMR - Bus Shelters	£ 1,000.00	£ 1,000.00	2020	£ -	£ -	£ -	£ 8,000.00
334 EMR - Benches	£ -	£ 4,000.00	2022	£ 4,000.00	£ 1,000.00	£ -	£ 1,000.00
335 EMR - Notice Boards	£ 550.00	£ 2,000.00	2022	£ 1,450.00	£ 725.00	£ 1,000.00	£ 2,000.00
336 EMR - Office Equipment	£ -	£ 1,000.00	2022	£ 1,000.00	£ 500.00	£ 725.00	£ 2,000.00
337 EMR - Village Car Park	£ 1,000.00	£ 40,000.00	2049	£ 39,000.00	£ 1,200.00	£ 500.00	£ 1,000.00
338 EMR - Defibrillators	£ -	£ 7,000.00	2023	£ 7,000.00	£ 3,500.00	£ 1,200.00	£ 3,400.00
339 EMR - Election Reserve	£ 8,404.43	£ 37,000.00	2024	£ 28,595.57	£ 1,000.00	£ 3,500.00	£ 7,000.00
340 EMR - Prudent Reserve	£ 1,000.00	£ 11,000.00	ASAP	£ 10,000.00	£ 1,250.00	£ 1,000.00	£ 2,000.00
341 EMR - Outdoor Gym	£ -	£ -	2028	£ -	£ -	£ -	£ 8,404.43
342 EMR - Pitch Improvement	£ -	£ -		£ -	£ -	£ -	£ 3,500.00
Reforestation	£ -	£ -		£ -	£ -	£ -	£ -
Rewilding Bus Shelters	£ -	£ -		£ -	£ -	£ -	£ -
<b>Total</b>	<b>£ 68,322.93</b>	<b>£ 435,600.00</b>		<b>£ 367,277.07</b>	<b>£ 27,713.88</b>	<b>£ 25,787.50</b>	<b>£ 121,824.31</b>