

AGENDA

Time: Nov 25, 2020 07:15 PM London

Join Zoom Meeting

[https://us02web.zoom.us/j/85904333353?](https://us02web.zoom.us/j/85904333353?pwd=WTJ1ZXVsd2R5MUJjV2dkRFIXa1BFZz09)

[pwd=WTJ1ZXVsd2R5MUJjV2dkRFIXa1BFZz09](https://us02web.zoom.us/j/85904333353?pwd=WTJ1ZXVsd2R5MUJjV2dkRFIXa1BFZz09)

Meeting ID: 859 0433 3353

Passcode: 209302

NOTICE is hereby given that a Virtual Meeting of the Parish will be held on as directed at 7.15 to which members are summoned to attend

Signature

The Zoom meeting will be open at 7.00pm and members are requested to be prepared by 7.15pm

1	<p>To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting</p>	
2	<p>Members declarations</p> <ul style="list-style-type: none"> a. Disclosable pecuniary interests b. Non-registrable interests c. Declarations of gifts d. Applications for dispensations 	
3	<p>Allow up to 15 minutes for written public questions submitted in advance (please email clerk@stcleerparishcouncil.gov.uk three working days prior to the meeting)</p> <p>Correspondence</p> <ul style="list-style-type: none"> 1. Neighborhood dispute 2. Trees in the Overflow Cemetery 3. Query about Planning Application decision from last meeting (PA20/08761) 4. Damage caused by Lorries accessing Penhale / School times conflict 5. Footpath 27 	
4	<p>Minutes of Previous Parish Council meeting To receive and approve minutes of the last meeting(s)</p> <ul style="list-style-type: none"> • 28 October 2020 • 11 November 2020 FGPC (to note) • 18 November 2020 Estates (to note) <p>Report of meetings attended on behalf of the Parish Council</p> <ul style="list-style-type: none"> • Code of Conduct Training – To note attendance / bookings <p>Training – book by emailing enquiries@cornwallalc.org.uk</p> <p>Budgeting – 7th December 2020 at 10.00 am Finance for Councillors - May to July 2021 Internal Controls - 10 December 2020, 26 January, 11 February 2021. The Role of Internal Audit - 13 January, 4 and 16 February Year-end Accounts & Audit - 11 dates from 10 February to 20 April 2021.</p>	

5	Matters Arising <ul style="list-style-type: none"> • WC in St Cleer Village – review of RA • In Person Meetings Review – (to agree monthly to March 2021) • Mobile Speed Camera • Website / Emails • Appointments to Estates and Community Engagement 	
6	Report from Cornwall Councillor <ul style="list-style-type: none"> • Redgate • Penhale 	
7	<p>Planning Applications since the last meeting (additional applications received prior to the meeting will be added to this list). The St Cleer NDP is to be found here: https://plansupport.services/wp-content/uploads/2019/11/st-cleer-parish-ndp-mark-2-Deposit-Draft-Corrected2-compressed.pdf</p> <p>Non-material amendment for additional windows in respect of decision notice PA17/08138. Planning Application Stag Inn, Land At Fore Street St Cleer PL14 5DA Ref. No. PA20/09326 Received: Tue 27 Oct 2020 Validated: Tue 27 Oct 2020 Status: Pending Consideration</p> <p>Construction of agricultural barn for the purposes of housing cows Planning Application Land East Of Foxgloves Tremellick St Cleer Cornwall PL14 6RP Ref. No. PA20/09013 Received: Sat 17 Oct 2020 Validated: Tue 03 Nov 2020 Status: Pending Consideration</p>	<p>Due to the nature of Virtual Meetings it is necessary for all Councillors to have inspected the documents on the Cornwall Portal PRIOR to the meeting</p>
8	Update from FGPC (all documentation appended to minutes 11.11.20) <ul style="list-style-type: none"> • Precept Motion • EMR Changes • To Note updated Asset Register • Substitution at meetings Policy • S137 Recommendation 	
9	Update from Estates <ul style="list-style-type: none"> • AED / Defibrillator / use of Phone Box Motion (Appended) • PPM Programme update • War Memorial Motion (Appended) • Pukator Lane Grit bin site 	
10	Cemetry Grant Application (Circulated) <ul style="list-style-type: none"> • Dissenters • St Cleer Church 	
11	NDP Website <ul style="list-style-type: none"> • To determine disposal or maintainance 	
12	Co-option of Councillor – application forms circulated	

Clerk

From: [REDACTED]
Sent: 18 November 2020 13:45
To: PERSONAL EMAIL ADDRESSES REMOVED
SENT TO FULL COUNCIL
Subject: FGP Minutes 11 November 2020.docx
Attachments: FGP Minutes 11 November 2020.docx

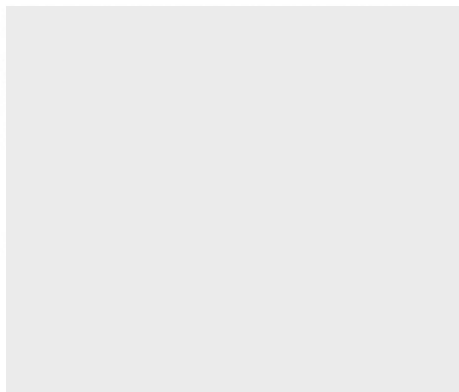
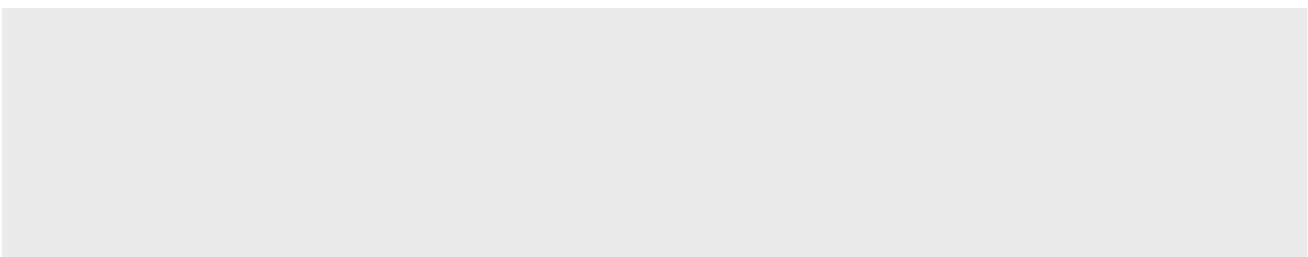
Good afternoon all

This is the paperwork behind the Precept Motion

Unusually this year FGPC have simply offered, in the light of Covid, a simple inflationary budget motion at

Zero or
0.5% or
1%

I wanted to ensure you had time enough to consider all of the information for this matter thoroughly, obviously any questions on the material herein can be raised at Parish



GDPR

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Minutes of the St Cleer Parish Council Meeting held virtually on November 25th 2020

Penelope Andrews, Councillor		In Attendance
Sue Harbord, Councillor	Vice Chair of Council	In Attendance
Suzanne Horsfield, Councillor		In Attendance
Peter Nash, Councillor		In Attendance
Jon Prinn, Councillor	Chair of Council	In Attendance
Clive Sargeant, Councillor		Apology Accepted
Brian Seage, Councillor		In Attendance (arrived late)
Brian Smith, Councillor		In Attendance
Chris Ullman, Councillor		In Attendance
Derris Watson, Councillor		In Attendance
Andy Webb, Councillor		Absent
2 Vacancies noted		
Martin Eddy, Cornwall Councillor	St Cleer, St Neot & Warleggan	In Attendance
Roni Jones	Clerk	In Attendance
Members of the Public		
Item 1	To receive and accept apologies where valid reasons for absence have been given As above	
2	Members Declarations <ol style="list-style-type: none"> Disclosable pecuniary interests Non-registerable interests Declaration of gifts Applications for dispensation <p>Both DW and BS declared a non registerable interest in item 10 (Cemetery grants) and left the meeting for that item)</p>	
3	Allow up to 15 minutes for written public questions submitted in advance (please email clerk@stcleerparishcouncil.gov.uk three working days prior to the meeting) Correspondence <ol style="list-style-type: none"> Neighbourhood dispute Trees in Overflow Cemetery Query about Planning Application from last meeting (PA20/08761) Damage caused by lorries accessing Penhale/School times conflict Footpath 27 	
4	Minutes of previous Parish Council meeting To receive and approve minutes of the last meeting(s) <ul style="list-style-type: none"> 28 October 2020 Proposed by JP and PA seconded these as a correct record – Carried 11 November 2020 FGPC - noted 18 November 2020 Estates – noted Report of meeting attended on behalf of Parish Council <ul style="list-style-type: none"> Code of Conduct Training - No Councillor had managed to attend the available courses 	

5	<p>Matters Arising</p> <p>WC in St Cleer It was agreed unanimously that they remain closed</p> <p>In person meetings review It was agreed unanimously that the meetings should continue in virtual form</p> <p>Mobile Speed Camera The Clerk proposed a working party to erect the camera – This has not yet taken place</p> <p>Website / Emails The website was reported as live and it was agreed that Councillors PC email addresses should be used for all Parish business from 1st December.</p> <p>Appointments to Estates and Community Engagement DW proposed that in view of impending co-options this should be deferred to the end of the meeting. Agreed</p>
6	<p>Report from Cornwall Councillor Martin Eddy reported on progress with the bus shelter and signage at Redgate where the positioning of the Cross which is a Scheduled Monument is causing a delay. He also reported on a meeting with the construction company working on the Penhale development with a view to mitigating the problems caused by construction traffic.</p>
7	<p>Planning Applications Non material application for amendment of PA17/08138 to allow additional windows DW proposed support BSg seconded and carried Construction of Agricultural Barn PA20/09013 DW proposed that as there was conflict in the application as to whether or not this was on agricultural land it should be deferred to seek clarification. Seconded by SxH and carried.</p>
8	<p>Update from FGPC</p> <ul style="list-style-type: none"> • Precept motion (as appended to the FGPC minutes) CU proposed option 1 - a standstill precept seconded by DW and carried • EMR changes noted • Updated Assets Register noted • Substitution at Meetings Policy the wording as appended to the FGPC minutes was proposed by DW and seconded by PA. BS called for a named vote. All present with the exception of BS voted in favour of the motion
9	<p>Update from Estates</p> <ul style="list-style-type: none"> • AED/Defibrillator Motion as in the Estates minutes of 18th Nov was carried • PPM Update noted • War Memorial Motion proposed by JP seconded by SxH and carried. • Puckator Lane Grit Bin was deferred to Estates to consider quotes.
10	<p>Cemetery Grants The grants as set in last years precept were approved to be paid (however the payments do not appear to have been made)</p>

11	NDP Website. The Clerk did not wish to undertake any work in relation to this as she had not had any previous involvement. CU offered to harvest any important information relating to this work for inclusion in the new PC website. DW offered her assistance with this. CU was given delegated authority to do the work.
12	Co-option of a Councillor There were two applications Gayle Wyatt was present and spoke to the meeting JP proposed and DW seconded her co-option which was passed unanimously Alex Crombie had tried to join the meeting but had an IT failure the question of this co-option was deferred to the next meeting to allow the applicant to speak. Co options to Committees Chris Ullman Proposed for Estates by JP seconded by ?? and appointed Peter Nash and Gayle Wyatt were proposed for Community Engagement by JP seconded by SH and appointed

St Cleer Parish Council

Precept Motion

Date of Document:	12.10.20
Committee / Sub Committee the motion is intended for:	Parish
Date of that Meeting:	25.10.2020
Proposer:	FGPC

<p>Situation:</p> <p>The budget for 2021-2022 needs to be finalised by the November meeting and that means agreed in November FGPC; the last couple of years we have had meetings to look at Rialtas and YTD; but this information is now contemporaneous and ought to be familiar</p>
<p>Background:</p> <p>Covid; large increase last year. Need not to stand still but not to penalise a hard-pressed community</p>
<p>Assessment:</p> <p>Extensive planning of the precept is likely to result in a low or no increase; essentially using the current year's budget.</p>
<p>Proposed Motion:</p> <p>The current budget is used in 2021-2022 with an INSERT uplift to mitigate for increased costs borne by Parish and to acknowledge a reduction in utility and other bills due to the lack of use of the Pavilion</p> <p>Where the word INSERT is used:</p> <p>Option 1 ZERO</p> <p>Option 20.5% Increase</p> <p>Option 3 1% increase</p>

Clerk

From:

Sent:

To:

Cc:

Subject:

Attachments:

Precept preparation figures

EMR Budget Transfers with Q3 Update.pdf; Earmarked Reserves 10.11.2020.PDF; Bank Reconciliation Receipts and Payments unity current 30.10.20.PDF; Reserves 10.11.20.pdf; Detailed Receipts & Payments by Budget Heading 30_10_2020 with EMR.PDF; Budget basis 2019-2022.PDF

Good afternoon

10/11/2020

15:16

St Cleer Parish Council

Detailed Receipts & Payments by Budget Heading 30/10/2020

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Grand Totals:- Receipts	79,784	75,797	(3,987)			105.3%
Payments	40,416	75,434	35,018	0	35,018	53.6%
Net Receipts over Payments	<u>39,368</u>	<u>363</u>	<u>(39,006)</u>			
plus Transfer from EMR	1,602					
less Transfer to EMR	1,420					
Movement to/(from) Gen Reserve	<u>39,551</u>					

Bottom line for 30.10.20 is that all income is in; and at month 8 we are at 53% of spend; but as ever insurances come out at the latter part of the year – I have ported this information into the Reserves document referred to below. All now reconciles and this version shows EMR transfers. I was waiting for the VAT receipt for the laptop yesterday – this is now on Rialtas and enables reconciliation – Had I put it on without the VAT number we would have lost the ability to claim it on the Rialtas form; hence the anomaly, now corrected.

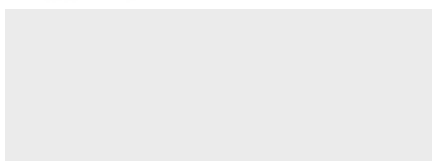
EMR updated – the laptop, gravel etc at the MG and a recent invoice for the pitch have come from their respective EMRs – the majority of paint and other consumables used by Julian this year I have just put through as expenses. Asset Register updated with camera, laptop, and splitter (Must add the St Cleer Stocks!) You will note that the changes suggested last year have been enacted in terms of EMR naming and the creation of both a Locum and Election EMR and a Defib budget for the planned widening of AED access across all settlements in the Parish

It is that time of year when we **transfer across what we said we ought to the EMR from this year's precept** – as you may recall we reduced the Pavilion EMR last year in favour of the Skate park but the PPM report impacts on this so the EMR with Budget transfers at Q3 refers to my recommendations – a total of £27K which isn't that far off original. This will need to go to Parish to be voted upon as per SOs. The figure for the prudent reserve is not yet added; by convention this has been any underspend.

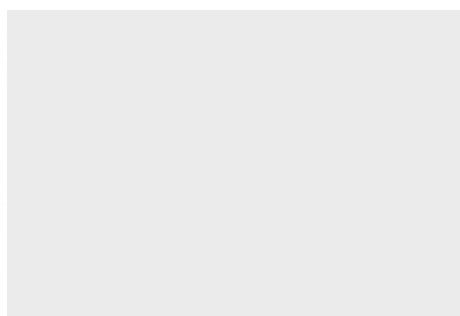
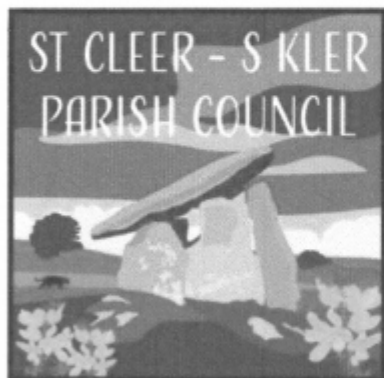
If you look at the **Reserves document** you will see that by making these moves and changes of the £129K held; £108K will be in EMR with £20K Free reserves

Budget Basis You are aware that to manage Covid and work flow we have looked at a simple inflation budget this year hence reliance on the Summary Receipts and Payments document which I have renamed Budget Basis for ease.

Hopefully this will all make sense when we meet tomorrow



The Clerk works a flexible 21 hours per week and will reply to any message as soon as is practicable



✉ St Cleer Sports Pavilion, Hockings House, St Cleer Cornwall PL14 6EE



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St Cleer Parish Council
Budget EMR transfer with Q3 update

Account	Actual	Target	Target Date	Variance	2020/2021 contribution	2021/2022 contribution	Projected Balance 2022
320 EMR - Pavilion	£ 2,000.00	£ 10,000.00	2021	£ 8,000.00	£ 4,000.00	£ 4,000.00	£ 10,000.00
321 EMR - Skatepark	£ 24,581.00	£ 25,000.00	2020	£ 419.00	£ 1,538.88	£ -	£ 26,119.88
322 EMR - MUGA	£ 8,500.00	£ 10,000.00	2021	£ 1,500.00	£ 900.00	£ 900.00	£ 10,300.00
324 EMR - Clerk Locum Reserve	£ -	£ 5,000.00	2021	£ 5,000.00	£ 2,500.00	£ 2,500.00	£ 5,000.00
325 EMR - Pavilion Kitchen Refurb	£ 2,500.00	£ 5,000.00	2022	£ 2,500.00	£ -	£ 2,500.00	£ 5,000.00
326 EMR - CCTV	£ 2,500.00	£ 3,000.00	2020	£ 500.00	£ 500.00		£ 3,000.00
327 EMR - Gritbins	£ 500.00	£ 600.00	2020	£ 100.00		£ 100.00	£ 600.00
328 EMR - Play Equipment	£ 8,000.00	£ 160,000.00	2057	£ 152,000.00	£ 4,000.00	£ 4,000.00	£ 16,000.00
329 EMR - Millennium Garden	£ 287.50	£ 500.00	2022	£ 212.50	£ 100.00	£ 112.50	£ 500.00
330 EMR - Toilets	£ -	£ 5,000.00	2025	£ 5,000.00	£ 1,000.00	£ 1,000.00	£ 2,000.00
331 EMR - Allotments	£ 2,500.00	£ 5,000.00	2020	£ 2,500.00	£ 2,500.00		£ 5,000.00
332 EMR - Pavilion Car Park	£ 5,000.00	£ 100,000.00	2025	£ 95,000.00	£ 1,500.00	£ 1,500.00	£ 8,000.00
333 EMR - Bus Shelters	£ 1,000.00	£ 1,000.00	2020	£ -	£ -	£ -	£ 1,000.00
334 EMR - Benches	£ -	£ 4,000.00	2022	£ 4,000.00	£ 1,000.00	£ 1,000.00	£ 2,000.00
335 EMR - Notice Boards	£ 550.00	£ 2,000.00	2022	£ 1,450.00	£ 725.00	£ 725.00	£ 2,000.00
336 EMR - Office Equipment	£ -	£ 1,000.00	2022	£ 1,000.00	£ 500.00	£ 500.00	£ 1,000.00
337 EMR - Village Car Park	£ 1,000.00	£ 40,000.00	2049	£ 39,000.00	£ 1,200.00	£ 1,200.00	£ 3,400.00
338 EMR - Defibrillators		£ 7,000.00	2023	£ 7,000.00	£ 3,500.00	£ 3,500.00	£ 7,000.00
339 EMR - Election Reserve		£ 3,500.00	2024	£ 3,500.00	£ 1,000.00	£ 1,000.00	£ 2,000.00
340 EMR - Prudent Reserve	£ 8,404.43	£ 37,000.00	ASAP	£ 28,595.57			£ 8,404.43
341 EMR - Outdoor Gym	£ 1,000.00	£ 11,000.00	2028	£ 10,000.00	£ 1,250.00	£ 1,250.00	£ 3,500.00
342 EMR - Pitch Improvement	£ -	£ -		£ -	£ -	£ -	£ -
Reforestation	£ -	£ -		£ -	£ -	£ -	£ -
Rewilding Bus Shelters	£ -	£ -		£ -	£ -	£ -	£ -
Total	£ 68,322.93	£ 435,600.00		£ 367,277.07	£ 27,713.88	£ 25,787.50	£ 121,824.31

Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
320 EMR - Pavilion	3,269.43	-1,269.43	2,000.00
321 EMR - Skatepark	23,461.12	1,119.88	24,581.00
322 EMR - MUGA	8,200.00	300.00	8,500.00
324 EMR - Stand & Dugouts	0.00		0.00
325 EMR - Pavilion Internal Equip.	2,500.00		2,500.00
326 EMR - CCTV	2,500.00		2,500.00
327 EMR - External Equipment	500.00		500.00
328 EMR - Play Equipment	8,000.00		8,000.00
329 EMR - Millennium Garden	1,250.00	-962.50	287.50
330 EMR - Toilets	0.00		0.00
331 EMR - Allotments	2,500.00		2,500.00
332 EMR - Pavilion Car Park	6,000.00	-1,000.00	5,000.00
333 EMR - Bus Shelters	1,000.00		1,000.00
334 EMR - Benches	0.00		0.00
335 EMR - Notice Boards	550.00		550.00
336 EMR - Office Equipment	250.00	-250.00	0.00
337 EMR - Village Car Park	1,000.00		1,000.00
338 EMR - Battles Over Celebration	0.00		0.00
339 EMR - NDP	0.00		0.00
340 EMR - Prudent Reserve	8,404.43		8,404.43
341 EMR - Outdoor Gym	1,000.00		1,000.00
342 Pitch improvement Plan	1,140.00	-1,140.00	0.00
	71,524.98	-3,202.05	68,322.93

Time: 17:02

Bank Reconciliation up to 30/10/2020 for Cashbook No 4 - Unity Bank

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
01/10/2020	DD	80.00		80.00		R <input type="checkbox"/>	South West Water
01/10/2020	235596	41.40		41.40		R <input type="checkbox"/>	South West Hygiene
01/10/2020	DD	37.00		37.00		R <input type="checkbox"/>	EDF Energy
01/10/2020	DD	348.36		348.36		R <input type="checkbox"/>	Nest Pensio
14/10/2020	456	700.00		700.00		R <input type="checkbox"/>	P B Sweet RICS
14/10/2020	6161611	40.00		40.00		R <input type="checkbox"/>	Southwest Locks - Price
14/10/2020	3803	1,608.00		1,608.00		R <input type="checkbox"/>	wr sANDOW
14/10/2020	SM22379	76.80		76.80		R <input type="checkbox"/>	Rialtas
14/10/2020	BACS	88.18		88.18		R <input type="checkbox"/>	HMRC
14/10/2020	59413	126.04		126.04		R <input type="checkbox"/>	ASAP supplies
14/10/2020	DC		6.59	6.59		R <input type="checkbox"/>	Receipt(s) Banked
14/10/2020	dc		181.50	181.50		R <input type="checkbox"/>	Receipt(s) Banked
16/10/2020	DD	274.14		274.14		R <input type="checkbox"/>	Lloyds Bank Multipay
19/10/2020	DD	300.15		300.15		R <input type="checkbox"/>	Nest Pensio
28/10/2020	SOUK01059	2,384.62		2,384.62		R <input type="checkbox"/>	Elancity Camera
28/10/2020	BACS	1,228.74		1,228.74		R <input type="checkbox"/>	V JONES
28/10/2020	BACS	811.84		811.84		R <input type="checkbox"/>	J Reynolds
28/10/2020	BACS	360.00		360.00		R <input type="checkbox"/>	PKF Audit
28/10/2020	BACS	36.99		36.99		R <input type="checkbox"/>	British Telecom
28/10/2020	BACS	52.82		52.82		R <input type="checkbox"/>	J Reynolds
30/10/2020	BACS	47.25		47.25		R <input type="checkbox"/>	Cheaper Waste
30/10/2020	BACS	854.95		854.95		R <input type="checkbox"/>	JPS GAdgets
		<u>9,497.28</u>	<u>188.09</u>				

St Cleer Parish Council Precept Information Reserves

10.11.20

		2020/2021	2020/2021
Income	100%	£ 79,783.88	
Running Costs YTD	60%		£ 40,415.78
Projected	40%		£ 26,943.85
Prudent Reserve			£ 12,424.00
Total		£ 79,783.88	£ 79,783.63

Cash at Bank

HSBC Dep	£ 27,615.90
HSBC Current	£ 40,158.00
Unity Dep	£ 28,064.66
Unity Current	£ 33,263.56
	£ 129,102.12

EMR

Balance	£ 68,322.93	Current
EMR 20/21	£ 27,713.88	Recommended
Prudent Reserve	£ 12,424.00	See above
	£ 108,460.81	

Free Reserves

Cash	£ 129,102.12
EMR	£ 108,460.81
	£ 20,641.31

Detailed Receipts & Payments by Budget Heading 30/10/2020

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Administration							
1076 Precept	66,762	66,762	0			100.0%	1,420
1077 Council Tax Support Grant	1,469	1,500	31			97.9%	
1090 Bank Interest	41	200	159			20.5%	
1095 Accounts for 3rd Parties	1,474	0	(1,474)			0.0%	
1100 Grants Received	4,760	0	(4,760)			0.0%	
	74,505	68,462	(6,043)			108.8%	1,420
Administration :- Receipts							
4000 Salaries In. NI & pension	10,352	19,438	9,086		9,086	53.3%	
4055 Staff Training	66	650	584		584	10.2%	
4060 Councillor Training	0	250	250		250	0.0%	
4065 Parish Office	3,526	3,919	393		393	90.0%	250
4067 Bank Charges	51	0	(51)		(51)	0.0%	
4070 Insurance	0	3,150	3,150		3,150	0.0%	
4080 GDPR	0	158	158		158	0.0%	
4082 Cornwall-Single point of conta	98	0	(98)		(98)	0.0%	
4085 Audit Fees	885	740	(145)		(145)	119.6%	
4095 Chairman's Allowance	0	500	500		500	0.0%	
4100 Section 137	219	1,000	781		781	21.9%	
4105 Burial Grounds	0	800	800		800	0.0%	
4220 Utilities	167	0	(167)		(167)	0.0%	
	15,365	30,605	15,240	0	15,240	50.2%	250
Administration :- Indirect Payments							
	59,140	37,857	(21,283)				
Net Receipts over Payments							
6000 plus Transfer from EMR	250						
6001 less Transfer to EMR	1,420						
	57,970						
Movement to/(from) Gen Reserve							
110 Neighbourhood Plan							
1110 Neighbourhood Plan (Inc)	(24)	0	24			0.0%	
	(24)	0	24				0
Neighbourhood Plan :- Receipts							
4110 Neighbourhood Plan (Exp)	438	0	(438)		(438)	0.0%	
	438	0	(438)	0	(438)		0
Neighbourhood Plan :- Indirect Payments							
	(462)	0	462				
Net Receipts over Payments							
200 Pavilion							
1200 Pavilion Hirings (Inc)	38	1,500	1,463			2.5%	
	38	1,500	1,463			2.5%	0
Pavilion :- Receipts							

Detailed Receipts & Payments by Budget Heading 30/10/2020

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4000 Salaries In. NI & pension	6,388	3,155	(3,233)		(3,233)	202.5%	
4200 Maintenance	1,431	4,110	2,679		2,679	34.8%	
4220 Utilities	978	2,216	1,238		1,238	44.2%	
4225 Internal Equipment	0	239	239		239	0.0%	
4300 Mowing Contract	1,015	0	(1,015)		(1,015)	0.0%	
Pavilion :- Indirect Payments	9,813	9,720	(93)	0	(93)	101.0%	0
Net Receipts over Payments	(9,775)	(8,220)	1,555				
<u>210 Sports Pitches</u>							
1220 Sports Pitches (Inc)	2,650	2,435	(215)			108.8%	
Sports Pitches :- Receipts	2,650	2,435	(215)			108.8%	0
4200 Maintenance	(84)	3,000	3,084		3,084	(2.8%)	
4300 Mowing Contract	1,015	12,180	11,165		11,165	8.3%	
Sports Pitches :- Indirect Payments	931	15,180	14,249	0	14,249	6.1%	0
Net Receipts over Payments	1,719	(12,745)	(14,464)				
<u>220 Outdoor Assets</u>							
4350 Skatepark/MUGA/Outdoor Gym	0	4,300	4,300		4,300	0.0%	
4360 Openspaces	1,410	300	(1,110)		(1,110)	470.1%	1,140
4370 Play Area	77	156	79		79	49.4%	
Outdoor Assets :- Indirect Payments	1,487	4,756	3,269	0	3,269	31.3%	1,140
Net Payments	(1,487)	(4,756)	(3,269)				
6000 plus Transfer from EMR	1,140						
Movement to/(from) Gen Reserve	(347)						
<u>300 Allotments</u>							
1300 Allotment Rent	552	1,500	948			36.8%	
1305 Allotment Water	0	250	250			0.0%	
Allotments :- Receipts	552	1,750	1,198			31.5%	0
4000 Salaries In. NI & pension	0	3,155	3,155		3,155	0.0%	
4200 Maintenance	76	0	(76)		(76)	0.0%	
4220 Utilities	131	328	197		197	39.9%	
Allotments :- Indirect Payments	207	3,483	3,276	0	3,276	5.9%	0
Net Receipts over Payments	345	(1,733)	(2,078)				

Detailed Receipts & Payments by Budget Heading 30/10/2020

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
400 Toilets							
4200 Maintenance	32	0	(32)		(32)	0.0%	
4220 Utilities	110	270	160		160	40.9%	
Toilets :- Indirect Payments	143	270	127	0	127	52.8%	0
Net Payments	(143)	(270)	(127)				
410 St Cleer Village							
1101 Community Emergency Fund	400	0	(400)			0.0%	
St Cleer Village :- Receipts	400	0	(400)				0
4000 Salaries In. NI & pension	0	5,710	5,710		5,710	0.0%	
4200 Maintenance	61	0	(61)		(61)	0.0%	
4201 CoVid 19	408	0	(408)		(408)	0.0%	
4300 Mowing Contract	1,381	0	(1,381)		(1,381)	0.0%	
4361 Defibrillator AED	0	3,100	3,100		3,100	0.0%	
4410 Car Park	0	100	100		100	0.0%	
4505 Millenium Garden	248	0	(248)		(248)	0.0%	213
4550 Bus Shelters	3,675	0	(3,675)		(3,675)	0.0%	
4570 Benches	0	510	510		510	0.0%	
4580 New Projects	2,008	2,000	(8)		(8)	100.4%	
4581 Speed Camera	2,092	0	(2,092)		(2,092)	0.0%	
St Cleer Village :- Indirect Payments	9,874	11,420	1,546	0	1,546	86.5%	213
Net Receipts over Payments	(9,474)	(11,420)	(1,946)				
6000 plus Transfer from EMR	213						
Movement to/(from) Gen Reserve	(9,262)						
420 Footpaths							
1000 Footpaths - SLA (Inc)	1,664	1,650	(14)			100.8%	
Footpaths :- Receipts	1,664	1,650	(14)			100.8%	0
4300 Mowing Contract	2,679	0	(2,679)		(2,679)	0.0%	
Footpaths :- Indirect Payments	2,679	0	(2,679)	0	(2,679)		0
Net Receipts over Payments	(1,015)	1,650	2,665				
999 VAT Data							
515 VAT on Payments	(521)	0	521		521	0.0%	
VAT Data :- Indirect Payments	(521)	0	521	0	521		0
Net Payments	521	0	(521)				

Detailed Receipts & Payments by Budget Heading 30/10/2020

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Receipts	79,784	75,797	(3,987)			105.3%	
Payments	40,416	75,434	35,018	0	35,018	53.6%	
Net Receipts over Payments	<u>39,368</u>	<u>363</u>	<u>(39,005)</u>				
plus Transfer from EMR	1,602						
less Transfer to EMR	1,420						
Movement to/(from) Gen Reserve	<u>39,551</u>						

St Cleer Parish Council

Summary Receipts and Payments for Year Ended 31st March 2020

Last Year Ended 31st March 2019		Current Year Ended 31st March 2020
	Operating Income	
56,271.06	Administration	74,504.61
2,145.00	Neighbourhood Plan	-24.00
1,047.50	Pavilion	37.50
4,630.00	Sports Pitches	2,650.00
1,101.78	Allotments	551.75
0.00	St Cleer Village	400.00
1,631.42	Footpaths	1,664.02
8,794.45	VAT Data	0.00
<u>75,621.21</u>	Total Receipts	<u>79,783.88</u>
	Running Costs	
23,188.22	Administration	15,364.62
2,871.83	Neighbourhood Plan	438.00
23,810.71	Pavilion	9,812.83
1,360.00	Sports Pitches	931.15
5,370.73	Outdoor Assets	1,487.41
158.87	Allotments	207.16
4,706.73	Toilets	142.60
10,702.20	St Cleer Village	9,874.48
2,646.42	Footpaths	2,679.02
3,417.17	VAT Data	-521.49
<u>78,232.88</u>	Total Payments	<u>40,415.78</u>
	Receipts and Payments Summary	
<u>92,345.69</u>	Opening Balance	<u>89,734.02</u>
75,621.21	Add Total Receipts(As Above)	79,783.88
167,966.90		169,517.90
78,232.88	Less Total Payments(As Above)	40,415.78
<u>89,734.02</u>	Closing Balance	<u>129,102.12</u>
	These cumulative funds are represented by:	
0.00	CAF Current A/c CLOSED	27,615.90
0.00	CAF Deposit A/c CLOSED	0.00
64,216.74	HSBC Deposit Account	40,158.00
9,481.63	Unity Bank	33,263.56
16,035.65	Unity Bank Deposit	28,064.66
<u>89,734.02</u>		<u>129,102.12</u>
	Reserve Balances are represented by:	
-2,611.67	Current Year Fund	39,368.10
23,820.71	General Reserves	21,411.09
3,269.43	EMR - Pavilion	2,000.00
23,461.12	EMR - Skatepark	24,581.00

St Cleer Parish Council

Summary Receipts and Payments for Year Ended 31st March 2020

Last Year Ended 31st March 2019		Current Year Ended 31st March 2020
8,200.00	EMR - MUGA	8,500.00
2,500.00	EMR - Pavilion Internal Equip.	2,500.00
2,500.00	EMR - CCTV	2,500.00
500.00	EMR - External Equipment	500.00
8,000.00	EMR - Play Equipment	8,000.00
1,250.00	EMR - Millennium Garden	287.50
2,500.00	EMR - Allotments	2,500.00
6,000.00	EMR - Pavilion Car Park	5,000.00
1,000.00	EMR - Bus Shelters	1,000.00
550.00	EMR - Notice Boards	550.00
250.00	EMR - Office Equipment	0.00
1,000.00	EMR - Village Car Park	1,000.00
8,404.43	EMR - Prudent Reserve	8,404.43
1,000.00	EMR - Outdoor Gym	1,000.00
1,140.00	Pitch improvement Plan	0.00
<u>92,734.02</u>		<u>129,102.12</u>

Signed : _____ (Chairman) _____ (RFO)