

[Details](#)

This is the list of questions and also attached Item 3 of the response

I was aware that our vexatious customer was going to write a challenge and quite understand that you have to follow this up.

We have a new clerk starting 1<sup>st</sup> October but one without any experience so the Locum and I, together with councillors will work to present our response to the PC at the regular Council meeting on 27<sup>th</sup> October. We would ask for an extension of the deadline please to 31<sup>st</sup> October to allow us to do this work and report our response.

Kind regards Derris

**Subject: St Cleer PC - challenge correspondence re 2020/21 AGAR - request for Council response**

As you may be aware, we have received challenges to the AGAR from a member of the public who contends that Assertions 1 and 3 should have been answered 'No' due to issues regarding the precept setting process in November and December 2020 and non-compliance with GDPR during 2020/21 in relation to publication of personal data.

I believe that you have been overseeing the finances since your clerk left, which is why I am writing to you; please forward this to the Acting Clerk/Chair if you think they would be more able to assist. Please ensure that this correspondence is discussed at your next Council meeting and approval of the Council's response as requested below is minuted.

In order to complete our work on the 2020/21 AGAR, we must consider the information that has been brought to our attention. We would be grateful if the Council would provide the following:

- Copies of the budget setting paperwork, both draft and approved
- Copies of the agendas, minutes and agenda papers relating to meetings held between November 2020 and May 2021, specifically supporting the determination of the annual budget and precept for 2021/22
- Copies of the precept request to the billing authority
- Copies of any other correspondence with Cornwall Council in relation to the setting of the 2021/22 precept
- Copies of the Council's financial regulations and standing orders in force during 2020/21
- Comment from the Council as to whether or not it has concerns regarding non-compliance with financial regulations/standing orders/precept setting requirements specified by legislation
- Comment from the Council regarding the Council's actions following notification in January 2021 of a potential personal data breach including evidence e.g. correspondence with Cornwall Council/ICO/complainant

Please provide this information via email by 15 October. (This deadline can be flexed if necessary, please let us know if this would be helpful to fit in with your meeting calendar.)

Please note that all costs of any additional work that we carry out in relation to challenge correspondence are met by the Council. The costs are set by SAAA and additional work as a result of challenge correspondence received is carried out by an engagement lead at a cost to the Council of £355 per hour.

Kind regards