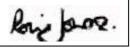
## **ST CLEER PARISH COUNCIL**

I hereby give notice of Meeting of St Cleer Parish Council's Finance and General Purposes Committee to be held 7.15pm on the 12<sup>th</sup> February 2020 in the Council Sports Pavilion, Hockings House, St Cleer to which you are summoned to attend



## AGENDA

1	Apologies for absence
2	Members declarationsa. Disclosable pecuniary interestsb. Non-registrable interestsc. Declarations of giftsd. Applications for dispensations
3	Minutes of Previous meetingTo receive and approve minutes of the last meeting(s)• 13 <sup>th</sup> November 2019
4	<ul> <li>Matters Arising</li> <li>Due Diligence audit plan (last undertaken at Fred)</li> </ul>
5	Standing Items         • Business Plan review         • Risk Register         • Transparency Code         • Workplan review
6	AGAR Prep • Appoint internal auditor • Review questions / declarations • Compliance of Councillors Audit • Plan Deep Dive
	Insurance Renewal     Asset Register / Insurance level / Addition of Cyber Insurance Cover
	<ul> <li>Review of Financial Regulations and Standing Orders</li> <li>TOR for Estates and FGPC to attend to planning to cover the August and December breaks</li> <li>Additions to the Pre-authorized Spending List</li> </ul>
	<ul> <li>Financial Report <ul> <li>YTD analysis</li> <li>EMR</li> <li>S137 Notifications - none</li> <li>Any budget requests from Community Engagement and Estates to add to the business plan</li> </ul> </li> </ul>