

ST CLEER PARISH COUNCIL

AGENDA

Topic: St Cleer Parish Council Meeting

Time: Jan 27, 2021 07:15 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/87929800652?pwd=QWRkQkdDZ1d6Znl2RUdEeURObzR4QT09>

Meeting ID: 879 2980 0652



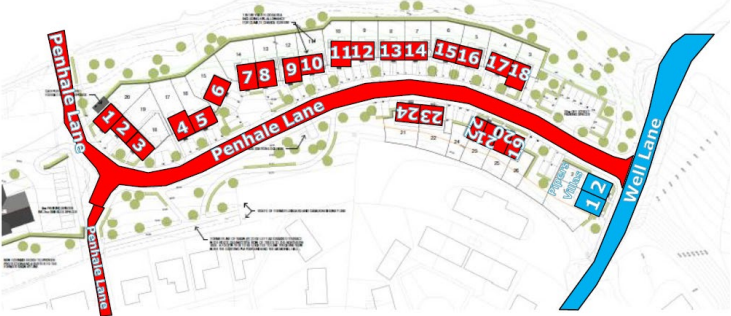
Passcode: 903468

NOTICE is hereby given that a Virtual Meeting of the Parish will be held on as directed at 7.15 to which members are summoned to attend



The Zoom meeting will be open at 7.00pm and members are requested to be prepared by 7.15pm

1	To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting	
2	Members declarations <ol style="list-style-type: none">Disclosable pecuniary interestsNon-registrable interestsDeclarations of giftsApplications for dispensations	
3	Allow up to 15 minutes for written public questions submitted in advance (please email clerk@stcleerparishcouncil.gov.uk three working days prior to the meeting) Correspondence <ol style="list-style-type: none">Social Media Concerns about the Shop at PenhaleSocial Media Concerns about the closure of the outdoor gym per ordinanceGrit bins and provision of salt – see Estates Motions (Hendra Close has requested a further bin since the Estates meeting)Speed at Tremar laneA request to know the amount of money the Parish spends on maintaining the football pitch annually including equipment against how much money is received from the football club. Two figures pleaseDog fouling Kilmar WayCornwall new format for the Footpaths Mowing contract (DA for Clerk to sign the contract)	
4	Minutes of Previous Parish Council meeting To receive and approve minutes of the last meeting(s) <ul style="list-style-type: none">16 December 2020 Report of meetings / training attended on behalf of the Parish Council SxH – H&S GW – GDPR, Equality, FOI, H&S SH - Internal control, finance for Councillors CALC Training for St Cleer: 3rd February 2021 7pm Training opportunities: Training – book by emailing enquiries@cornwallalc.org.uk Finance for Councillors - May to July 2021 Internal Controls - 10 December 2020, 26 January, 11 February 2021. The Role of Internal Audit - 4 and 16 February Year-end Accounts & Audit - 11 dates from 10 February to 20 April 2021.	

5	<p>Matters Arising</p> <ul style="list-style-type: none"> • WC in St Cleer Village – See Estates • In Person Meetings Review – (to agree monthly to March 2021) • Mobile Speed Camera • SW Councils Membership • Penhale Lane (to be used for the new development at Horizon- see below) • 2 Data Protection Beaches addressed • AED Tremar Lane and Horizon 	
6	<p>Report from Cornwall Councillor</p> <ul style="list-style-type: none"> • Redgate Bus Shelter 	
7	<p>Planning Applications since the last meeting (additional applications received prior to the meeting will be added to this list). The St Cleer NDP is to be found here: https://plansupport.services/wp-content/uploads/2019/11/st-cleer-parish-ndp-mark-2-Deposit-Draft-Corrected2-compressed.pdf</p> <p>Construction of storage shed. </p> <p>Land South East Of JRD Market Garden Bungalow Bakers Hill Tremar Cornwall Ref. No: PA20/10724 Validated: Thu 10 Dec 2020 Status: Awaiting decision</p> <p>Change of use of bar/restaurant to holiday unit. </p> <p>The Village Inn 52 Rosecraddoc Bungalow Estate Tremar Liskeard Cornwall PL14 5BU Ref. No: PA20/11397 Validated: Tue 29 Dec 2020 Status: Awaiting decision</p> <p>PA21/00238</p> <p>Non Material Amendment (2) to vary extant floor levels, vary utility room external door to window and vary bedroom two patio door to window (Application number PA17/08138 dated 7/12/2018 relates) Land At Stag Inn Fore Street St Cleer Cornwall Mr And Mrs Tony Hodson</p> <p>To endorse the numbering in Penhale Lane as suggested:</p>  <p>Non Material Amendment for changing the colour of the windows and the wall finish to painted render (Application PA19/05195 dated 16th August 2019 relates)</p> <p>Planning Application Oaklee Barn St Cleer Liskeard Cornwall PL14 6RR Ref. No: PA21/00485 Received: Tue 19 Jan 2021 Validated: Tue 19 Jan 2021 Status: Pending Consideration</p>	<p>Due to the nature of Virtual Meetings, it is necessary for all Councillors to have inspected the documents on the Cornwall Portal PRIOR to the meeting</p>

	<p>Application PA21/00286 Proposal Proposed first floor extension and internal alterations Location The Croft Road From Plym Cottages To Suncrest Higher Tremar Liskeard Applicant Mr And Mrs Badham Grid Ref 225168 / 69416</p>					
8	<p>Update from Estates</p> <ul style="list-style-type: none"> • CS has taken the role of Vice Chair • Parish is asked to consider a revised risk assessment in relation to the WC in the village • Rubbish removal at the Allotments • Motions: <p>Gritting within the Parish</p> <table border="1" data-bbox="159 526 1177 1258"> <tr> <td data-bbox="159 526 1177 633"> <p>Situation: Request for 2 new Grit bins; request to purchase grit and have this distributed given the absence of the caretaker Given the aggregated costs exceed the amount delegated to Estates a request is made to Parish</p> </td> </tr> <tr> <td data-bbox="159 633 1177 913"> <p>Background: Annually Cornwall tops up grit bins once per year free and any subsequent top ups are the responsibility of the Parish. Several electors (4) have reported that bins were empty in December and Cornwall state that there was a top up in November. Coverage was inadequate in the recent cold snap and Councillors filled bins from the reserve held. This is now finished. Two areas. Tremar Lane and Fernside Pk have reported car accidents related to skidding; one near miss has been recorded in relation to personal injury Cornwall have an inventory of St Cleer bins and it is thought that their list is incomplete The recent fill of 3 bins requested by the acting clerk equated to a charge of £422 which has been put into dispute</p> </td> </tr> <tr> <td data-bbox="159 913 1177 1048"> <p>Assessment: This is a live elector concern; correspondence is on file from Sheryll Murray MP and Martin Eddy Extreme weather is not uncommon in St Cleer Outlay proposed is significantly less than damage experienced by electors</p> </td> </tr> <tr> <td data-bbox="159 1048 1177 1258"> <p>Proposed Motion:</p> <ul style="list-style-type: none"> • Councillor audit of bins and a list drawn of those in need of supply • Purchase of 2 new bins £400 • Palette of Grit (42x20kg) purchase at £159 • Delivery of both items to Contractor's site; Contractor requested to install bins and fill all as required with the grit purchased at a cost of £TBC per bin (number of bins TBC by Councillors above) • Clerk to pursue issues with Cornwall about annual fill and remedy </td> </tr> </table> <p>Planned Management of the Allotments</p>	<p>Situation: Request for 2 new Grit bins; request to purchase grit and have this distributed given the absence of the caretaker Given the aggregated costs exceed the amount delegated to Estates a request is made to Parish</p>	<p>Background: Annually Cornwall tops up grit bins once per year free and any subsequent top ups are the responsibility of the Parish. Several electors (4) have reported that bins were empty in December and Cornwall state that there was a top up in November. Coverage was inadequate in the recent cold snap and Councillors filled bins from the reserve held. This is now finished. Two areas. Tremar Lane and Fernside Pk have reported car accidents related to skidding; one near miss has been recorded in relation to personal injury Cornwall have an inventory of St Cleer bins and it is thought that their list is incomplete The recent fill of 3 bins requested by the acting clerk equated to a charge of £422 which has been put into dispute</p>	<p>Assessment: This is a live elector concern; correspondence is on file from Sheryll Murray MP and Martin Eddy Extreme weather is not uncommon in St Cleer Outlay proposed is significantly less than damage experienced by electors</p>	<p>Proposed Motion:</p> <ul style="list-style-type: none"> • Councillor audit of bins and a list drawn of those in need of supply • Purchase of 2 new bins £400 • Palette of Grit (42x20kg) purchase at £159 • Delivery of both items to Contractor's site; Contractor requested to install bins and fill all as required with the grit purchased at a cost of £TBC per bin (number of bins TBC by Councillors above) • Clerk to pursue issues with Cornwall about annual fill and remedy 	
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	<p>Situation:</p> <p>The NALC JD for Clerks (adopted by St Cleer) does not include day to day allotment management; as a result, although this is attempted the level of service to the allotments has been consistently below par creating frustration on both sides</p> <p>The Allotment Association is not in a situation where it is able to do more than practical introduction and liaison with contractors</p> <p>A productive meeting has led to the development of a draft SLA based on Worthing BC's; at the Estates meeting the Allotment Association has indicated that they are not able to meet such an arrangement</p> <p>Background:</p> <p>Historically Council liaison was used to 'manage' the allotments; however, with no individual authority this has, over time, been unhelpful</p> <p>Tenants now have contracts and a procedure is in place to manage delinquent plots; we now have full occupancy of the plots. The Allotment Association has had some recent changes and is low on volunteer power]</p> <p>Parish stated on the last website that it had a 'light touch' management of the allotments and it is no longer adequate and has resulted in</p> <ul style="list-style-type: none"> • Poor payments • Derelict plots • Underoccupancy • Lack of pre-planned and preventative maintenance • DDA Compliance issues • Lack of amenity (poor water pressure, no WC, rubbish removal, car parking and loading provision etc) <p>Assessment:</p> <p>It is timely to agree the forward management of the allotments; given that this will require longer term arrangements to be put in place Parish must give Estates a mandate for the actions to be taken</p> <p>Proposed Motion:</p> <p>Parish to mandate Estates to:</p> <ul style="list-style-type: none"> • Work up a JD for an Allotments secretary to be appointed in house on a zero hours contract to meet the needs of the Parish in terms of day-to-day management of the Allotments • Amend the drafted SLA for a managing agent and contract that out • (work with the allotment association to enable them to meet the SLA – this was tabled at Estates but considered untenable by the association) <p>Any work on this will be returned to Parish for full resolution</p>	
9	Finance outturn to 31.12.2020 - circulated	
10	Motion for Coastline Housing	

Situation:

Coastline housing are now developing Penhale and an opportunity exists to request support from them

Background:

1. The Play Park at Horizon is accessed from the opposite side of Penhale and it would be possible and advantageous to ask the developer to provide a level access path to Horizon for residents of the development to be accessed by a new gate on the Penhale side
2. Horizon has been subject to antisocial behaviour and the Memorial Hall has indicated a willingness to work with parish under agreement to use their proposed CCTV to monitor Horizon. It is possible and advantageous to ask the developer to erect an appropriate post and cabling for electricity / cabling from the site marked to the memorial hall and
3. To draw up an agreement with the memorial hall for electricity and contribution to their CCTV array to enable protection of the Parish Asset
4. Install a grit bin and maintain it for Penhale Lane

Assessment:

Install a path, an example is shown

Install a pole and cabling

**Proposed Motion:**

Under Delegated Authority:

- Request that Coastline Housing install a suitable pole and armour-plated underground cabling with appropriate cabling to enable CCTV monitoring any extraneous costs to be covered by the Parish
- Draw up a memorandum of understanding with the Memorial Hall about CCTV Monitoring and costs both initial and longer term; to cover GDPR regulations and access for the Parish or their appointees as appropriate – this to be agreed by Parish
- To bring back to Estates who are given delegated authority to authorise the expenditure incurred in this matter
- To progress grit bin coverage for Penhale Lane