St Cleer Parish Council.

S. Theobald. Locum Clerk.

Tolcarne, Trebarwith Road,

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**NOTICE OF THE MEETING**

**7:30pm ON 30th JUNE 2021**

**IN THE PAVILION, SPORTS FIELD, ST CLEER.**

**To Members of this Committee:**

Cllr. J. Prinn, Cllr. S. Harbord, Cllr. B. Smith, Cllr. D. Watson, Cllr. P. Nash.

Dear Members, I hereby give you notice that the Meeting of the HR Committee will be held on

the above date.

All Members of this committee are summoned to attend for the purpose of considering and

resolving upon the business about to be transacted as set out hereunder.

Yours sincerely,

S. Theobald. Locum Clerk.

The business to be transacted at the meeting will be as follows:

**1. Persons Present / Apologies**.

To **NOTE** persons present and **RECEIVE** apologies for absence.

**2. To** **RECEIVE any Declarations of Interest from Members /Requests for**

**dispensations**

a. Disclosable pecuniary interests.

b. Non-registrable interests.

c. Declaration of gifts.

d. Applications for dispensations.

**3. To Elect a Chairman for this Committee**

**4. To Elect a Vice Chairman for this Committee**

**5.** **Section 1, Closed session:** This session is held with the press and public being

excluded from the meeting, in accordance of Section 1 Public Bodies (Admission to

Meetings) Act 1960, for the following items of business on the grounds that may

involve disclosure of confidential and exempt information.

a. To CONSIDER the applications received for the Clerk's position.

b. To ARRANGE a timetable to conduct interviews.

c. To AGREE a structure of questions to be put to applicants.

Signed: **Susan J Theobald**. Locum Clerk/RFO

Dated: 24th June 2021.