

# ST CLEER PARISH COUNCIL

TO MEMBERS OF THE COUNCIL:

Councillors: Cllr. J. Prinn, Cllr. S. Harbord, Cllr. S. Horsfield, Cllr. C. Sargeant, Cllr. D. Watson, Cllr. B. Seage, Cllr. B. Smith, Cllr. P. Andrews, Cllr. P. Nash, Cllr. I. Morris, Cllr. J. Colenzo, Cllr. N. Emms.

Dear Members,

I hereby give you notice that the Meeting of St Cleer Parish Council will be held on **Wednesday 24<sup>th</sup> November at 7pm in the Pavilion, Sports Field, St Cleer.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours Sincerely,

E. Luther (Clerk/RFO)

Press and public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

1	<b>Persons Present/Apologies</b> To note persons present and receive apologies for absence.
2	<b>Receive any Declarations of Interest from Members/Dispensations</b> <ul style="list-style-type: none"><li>a. Disclosable pecuniary interests</li><li>b. Non-registrable interests</li><li>c. Declarations of gifts</li><li>d. Applications for dispensations</li></ul>
3	<b>Allow up to 15 Minutes for the Public to address the Council</b>
4	<b>Chairman's Announcements</b>
5	<b>Minutes of the Meeting held on October 27<sup>th</sup> 2021</b> To resolve that the Minutes of the meeting of St Cleer Parish Council as above, having been previously circulated and taken as read, be approved and signed. To note any matters arising from these Minutes.
6	<b>Report from Cornwall Councillor P. Seeva</b> To receive a report from the Councillor for this Division
7	<b>Planning Applications for Consultation and any that may arrive</b>

8	<p><b>Planning Decisions Received and Pre-application Advice Received:</b></p> <p><b>PA21/07541</b>  Proposal: Creation of a parking space for one vehicle  Location: 1 Windsor View, Fore St, St Cleer  Decision: REFUSED</p> <p><b>PA21/02574/PREAPP</b>  Pre-application advice for the conversion and extension of ancillary building to a dwelling and/or additional family/holiday in association accommodation with Thorn Cottage, Darite  CLOSED – Advice Given</p>
9	<p><b>Reports From Estates Committee:</b>  Estates: to receive a report prior to the Council Agreeing the Work Plan</p>
10	<p><b>Auditor: Correspondence</b>  To decide whether the response to the Auditors questions following a challenge should be added to the Parish Website.</p>
11	<p><b>To Receive the minutes of the Finance Committee of 17<sup>th</sup> November</b>  To consider the recommendation for the Budget year ending 31<sup>st</sup> March 2023  To set the Budget for year ending 31<sup>st</sup> March 2023  To set the Precept for the year ending 31<sup>st</sup> March 2023  <i>*Please see the Appendix for relevant documents.</i></p>
12	<p><b>Allotment: Possible Encroachment</b>  To consider recommendations from from Cllr. Morris as circulated on email.</p>
13	<p><b>Speeding Issues</b></p> <ol style="list-style-type: none"> <li>1. Camera Update</li> <li>2. To decide which areas of the Parish should be put forward to Highways as benefiting from 20mph signage</li> <li>3. If the Parish is not chosen as a trial site for CC 20mph signage should the parish install 20 is plenty signs</li> </ol>
14	<p><b>Redgate Bus Shelter</b>  To receive an update on the above bus shelter</p>
15	<p><b>Climate Emergency Bill</b>  To discuss the above Bill and to propose support.  <i>*See Appendix 2 for the Bill</i></p>

16	<p><b>Parish Noticeboard</b> To Consider any quotes that may have arrived for the replacement of the Parish Noticeboard</p>
17	<p><b>Community Engagement</b> To resolve to re-start this group and decide on Membership of the group</p>
18	<p><b>Skate Park Update</b> To receive an update on progress</p>
19	<p><b>Finance Report: to November 24<sup>th</sup> 2021</b> To Resolve to adopt the Finance Report as above, including Budget v. Actual Expenditure to date, and to authorize payment of accounts outstanding and agree the Bank reconciliation so presented.</p>
20	<p><b>Health and Safety</b> To receive an update with regard to Health and Safety and Risk Assessments.</p>
21	<p><b>Matters of Public Interest/Date of Next Meeting:</b> December 15<sup>th</sup> 2021</p>

Signed: *Emma Luther*, Clerk/RFO

Dated: November 18<sup>th</sup> 2021

## APPENDIX 1

### ST CLEER PARISH COUNCIL

#### Meeting of the Finance and General Purposes Committee

Minutes of the meeting of the Finance and General Purposes Committee held on 17<sup>th</sup> November 2021

Minute no	Minute	Action
Present	D Watson, B Seage, S Harbord, P Andrews, P Nash and B Smith. Also J Prinn	
FGP 22/21	There were no apologies all members of the Committee being present. The meeting was clerked by D Watson standing in for the Parish Clerk	
FGP 23/21	Declarations of interest – there were none	
FGP 24/21	Election of Chairman DW proposed B Seage seconded by BSm elected unanimously	
FGP 25/21	Election of Vice Chair DW proposed P Nash seconded by PA elected unanimously	
FGP 26/21	To recommend a budget to the Parish Council. As at the last meeting there have been expressed a wish not to increase the burden on the taxpayer it was suggested to roll forward this years budget. The Chairman of the Parish Council JP pointed out that it was in fact a necessary part of the process to consider each line of the budget to ensure that spend by cost centre was set at an appropriate level for the coming year. The Committee then did so increasing in some areas and decreasing in others. They achieved a balanced budget set at £68744 for the year ending 31 <sup>st</sup> March 2023 SH proposed that the budget as produced be recommended to Council. Seconded by PN and carried by 5 votes - 0 DW BSe SH PN PA with BS abstaining	
FGP 27/21	The use of the CC provided Council Tax calculator with a budget of £68744 inserted produced a zero increase/decrease in the precept payable across all tax bands. SH Proposed that the Committee recommend a Precept request of £68744 to the Council. Seconded by BSe and carried by 5 votes – 0 DW BSe SH PN PA with BS abstaining	
	The meeting closed at 9.15pm	

## Appendix 2

### St Cleer PC 22-21 Proposed Budget

Code	Account	21-22	22-23
<b>RECEIPTS</b>			
1000	Footpaths	1650	1650
1076	Precept	66762	68744
1077	Council Tax Support Grant	1591	1591
1090	Bank Interest	200	2
1200	Pavilion Hire	1500	1000
1220	Sport Pitch Hire	2435	2435
1300	Allotment Rent	1500	1700
1305	Allotment Water	250	250
<b>TOTAL RECEIPTS</b>		<b>75888</b>	<b>77372</b>
<b>PAYMENTS</b>			
515	VAT Recovered	0	0
4000	Salaries, NI & Pensions	31458	29,944
4055	Staff Training	650	1650

4060	Councillor Training	250	250
4065	Parish Office	3919	3919
4067	Bank Charges	0	72
4070	Insurances	3150	3500
4080	GDPR	158	158
4085	Audit Fees	740	740
4090	Professional Fees	0	1000
4095	Chair Allowance	500	500
4100	Section 137	1000	1000
4105	Burial Grounds	800	900
4110	Neighbourhood Plan	0	0
4200	Maintenance	7110	7110
4220	Utilities	2814	3500
4225	Internal Equipment	239	239
4300	Mowing Contract	12180	12180
4350	MUGA, Skatepark etc	4300	4300
4360	Openspaces	300	300
4361	Defibrillator AED	3100	3100
4370	Play Area	156	400
4410	Car park	100	100
4550	Bus Shelters	0	0
4570	Benches	510	510
4580	New Projects	2000	2000
xxxx	Community Engagement	0	0

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**TOTAL PAYMENTS**

75434

77372

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Balance

454

0



## **Appendix 3**

**St Cleer Parish Council**

**Date of Document:**

**29/09/21**

**Committee / Sub Committee**

**the motion is intended for: council**

**Date of that Meeting: 24/11/21**

**Proposer: Pete Nash**

**Seconder: Suzanne Horsfield**

**3<sup>rd</sup> and 4<sup>th</sup> Signatories if required under Standing Order**

**Situation and Background:** This motion was sent by parishioner Jacqui Rukin to me with a request that I support the motion. This motion was circulated to councillors seeking their support for the motion to be discussed, as a result myself (Pete Nash) and Suzanne Horsfield were prepared to support the motion.

**Assessment:**

**Proposed Motion:**

### **Motion to Support the Climate and Ecological Emergency Bill**

#### **Preamble**

The Climate and Ecological Emergency Bill is a private members' bill with cross-party support of 110 MPs and a growing number of local councils around the country.

It would enshrine in law a commitment to deliver policy and action in line with the latest science - and with our Government's own ambitions. It is the only proposed legislation which addresses the interconnected crises in climate and nature, with annual legally-binding targets to keep us on track.

**This Council resolves to:**

- I. Support the proposed Climate and Ecological Emergency Bill;
- II. Write to our local MP urging them to support the Bill, or thanking them for doing so.

**Signature of Clerk Receiving Motion: Emma Luther**