

ST CLEER PARISH COUNCIL

TO MEMBERS OF THE COUNCIL:

Cllrs. Prinn, Horsfield, Harbord, Pearce, Sargeant, Laybury, Gymer, Ayres, and Emuss

Dear Members,

I hereby give you notice that a Full Council Meeting of St Cleer Parish Council will be held on Wednesday 22nd April **2026 at 7pm in the Pavilion, Sports Field, St Cleer.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours Sincerely,

Katie-Marie Goodwright – Clerk / RFO

The press and public are invited to attend the meeting. Members of the public wishing to put a question to the Council can do so, 24 hours prior to the start of the meeting in writing to the Clerk - clerk@stcleerparishcouncil.gov.uk

Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

Reference	Item
1.	Persons Present/Apologies To note persons, present and receive apologies for absence.
2.	Receive any Declarations of Interest from Members/Dispensations <ul style="list-style-type: none">- Disclosable pecuniary interests- Non-registrable interests- Declarations of gifts- Applications for dispensations
3.	Allow up to 15 Minutes for members of the public to address the council.
4.	To CONSIDER if St Cleer Parish Council would like to opt out of the Cornwall Council Public Realm Improvement and Re-introduction of Weed Treatment programme
5.	Cornwall Councillor update: Cllr Smith
6.	Planning - TO RESOLVE to comment 'to support' 'to object' or 'to make no comment' on the on the applications below on the Cornwall Council planning portal: and any other planning applications received before 12pm on 22.04.26 Ref. No: PA26/02275 - Challacutt Puckator Lane Tremar Liskeard Cornwall PL14 6EA Lawful Development Certificate for Existing Use of dwellinghouse (Use Class C3) without compliance with agricultural occupancy condition (Condition 2 attached to decision notice 62/10759/O dated 12th June 1962)
7.	Chairman's Announcements
8.	Clerk report
9.	Reports <ul style="list-style-type: none">- Representative meetings- Health and Safety<ul style="list-style-type: none">- TO RECEIVE March report received for the Pavilion, Horizon Play Park, Sportsground / skate park / Gym equipment / public toilets / allotments, and Memorial Garden HAZARD ID

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10.	TO REVIEW AND APPROVE previous full council meeting minutes 25.03.26
11.	<p>FINANCE</p> <ul style="list-style-type: none"> - A - TO RECEIVE monthly councillor reconciliation check report from previous month - carried out with councillor Prinn - no anomalies - B - TO RECEIVE previous months bank reconciliation - C - TO NOTE <ul style="list-style-type: none"> - internal transfer from Unity instant access to T1 account of £30,000 - Small increase in Biffa - will see what it is on next invoice - D - TO RETROSPECTIVELY APPROVE: <ul style="list-style-type: none"> - 1 - Payment to Currys for Temp clerk / RFO laptop - £399.17+VAT - 2 - Monthly direct debit of £5 for sim only contract to Lebara on monthly rolling for Temp clerk / RFO, and add to pre-approved payments list (F&GP TOR) - 3 - Temp clerk / RFO to be added to Unity bank as key contact and authority to submit payments - E - TO CONSIDER additional £5 per month from Whyfield for new payroll services they are introducing - F - TO CONSIDER Temp clerk / RFO to have Lloyds payment card with limit up to £1000, - G - TO CONSIDER renewal of Calc / Nalc membership and invoice for £1,378.01 - H - TO NOTE first precept instalment received £44,468.27 - I - TO APPROVE payment Schedule for April 2026
12.	<p>TO REVIEW AND APPROVE documents as recommended by the Finance and General Purposes Committee</p> <ul style="list-style-type: none"> - Internal Control Log report for 25/26 - Transparency audit for 25/26 - Year end financial reports, to include budget report with explanation of 15% variances - VAT return for 25/26, and approve for return to be filed with HMRC
13.	TO ELECT a new representative for Devon and Cornwall Police Commissioner Liaison
14.	TO CONSIDER adding Husband Tree and Grounds Maintenance to the approved contractors list
15.	TO RECEIVE the Skate Park Questionnaire Analysis, NOTE actions taken, and DISCUSS action for Skate Park plans
16.	TO DISCUSS a common bus scheme
17.	TO DISCUSS keeping the the Pavilion gate shut
18.	TO CONSIDER grant application from Cornwall Heritage Trust - £500 for well dressing ceremony in May, as recommended by Finance and General Purposes committee
19.	TO CONSIDER proposal from a member of the public for a gate to be installed at the top end fence line of the allotments, between the allotments and The Orchard
20.	Date of next meeting: 27th May 2026 - Annual Parish meeting and Annual Parish Council Meeting
21.	*Proposal to restrict meeting and exclusion of the press and public for a closed session - 1960 Public Bodies (admission to Meetings) act s1 (2)*
22.	TO CONSIDER price update from Husband Tree and Grounds Maintenance for cutting of football pitches
23.	TO CONSIDER price update from David Miller for Facilities and Grounds Maintenance for additional quotes
24.	TO CONSIDER quotes for works in the Memorial Garden

Meeting called by: Chair Cllr Jon Prinn

Agenda Signed by: Katie-Marie Goodwright – Clerk / RFO

Date: 16.04.2026

clerk@stcleerparishcouncil.gov.uk