

ST CLEER PARISH COUNCIL

TO MEMBERS OF THE COUNCIL:

Cllrs. Prinn, Horsfield, Harbord, Pearce, Sargeant, Laybury, Gymer and Ayres

Dear Members,

I hereby give you notice that a full Council Meeting of St Cleer Parish Council will be held on Wednesday 25th March **2026 at 7pm in the Pavilion, Sports Field, St Cleer.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours Sincerely,

Katie-Marie Goodwright – Clerk / RFO

The press and public are invited to attend the meeting. Members of the public wishing to put a question to the Council can do so, 24 hours prior to the start of the meeting in writing to the Clerk - clerk@stcleerparishcouncil.gov.uk

Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

Reference	Item
1.	Persons Present/Apologies To note persons, present and receive apologies for absence.
2.	Receive any Declarations of Interest from Members/Dispensations <ul style="list-style-type: none">- Disclosable pecuniary interests- Non-registrable interests- Declarations of gifts- Applications for dispensations
3.	Allow up to 15 Minutes for members of the public to address the council.
4.	Cornwall Councillor update: Cllr Smith
5.	Planning - TO RESOLVE to comment 'to support' 'to object' or 'to make no comment' on the on the applications below on the Cornwall Council planning portal: and any other planning applications received before 12pm on 25.02.26
6.	Chairman's Announcements
7.	Clerk report
8.	Reports <ul style="list-style-type: none">- Representative meetings - Commoners in Feb, Cllr Pearce attended- Health and Safety<ul style="list-style-type: none">- A - TO RECEIVE January and February report received for the Pavilion, Horizon Play Park, Sportsground / skate park / Gym equipment / public toilets / allotments (March not yet available)- B - TO RECEIVE FRA for allotments and public toilets- C - TO RECEIVE fire extinguisher inspection documents- Police - Since 30/1/26 to 26/2/26 there have been the following crimes in the St Cleer area that are disclosable: Harassment, Criminal Damage, Common Assault x 2, Hate related malicious communication
9.	Matters arising from previous minutes <ul style="list-style-type: none">- Defib location poster made and posted on social media- General and Cyber insurances have been renewed in line with Asset Register approved by F&GP committee
10.	TO REVIEW AND APPROVE previous full council meeting minutes from 25.02.26
11.	FINANCE

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	<ul style="list-style-type: none"> - A - TO RECEIVE monthly councillor reconciliation check report from previous month - carried out by Cllr Pearce and Clerk - HMRC Direct debit missing from the payment schedule but in Xero and correctly reconciled - admin error - B - TO RECEIVE previous months bank reconciliation - C - TO NOTE - Pavillion water direct debit gone up from £42.50 to £60 something -this is to keep account in credit - D- TO APPROVE payment Schedule for March 2025
12.	TO RECEIVE AND APPROVE recommendation from Finance and general purpose committee to update 26/27 allotment hire rates for 1200spft allotment plots to £46.50 due to a typo
13.	<p>TO REVIEW AND APPROVE the following documents recommended by the Finance and General purposes committeeL</p> <ul style="list-style-type: none"> - A - Hire rates for 26/27 - <i>review in 1 year</i> - B - Asset Register for 26/27 - <i>review in 1 year</i> - C - Corporate Risk assessment for 26/27 - <i>review in 1 year</i> - D - Bad Debt policy - <i>review in 3 years</i> - E - Managing Clerk Absence Policy, & Sickness Absence form - <i>Review in 3 years</i>
14.	TO ELECT a new representative for Devon and Cornwall Police Commissioner Liaison
15.	TO CONSIDER proposal from member of the public to support a new defib in the bus stop at Higher Tremar at the Bus stop
16.	TO REVIEW subscriptions for all defibs that the parish council maintain with duchy defibs, and decide if trackers / data connections are to be added / removed.
17.	TO RECEIVE applications for Co-option
18.	Date of next meeting: 2026
19.	*Proposal to restrict meeting and exclusion of the press and public for a closed session - 1960 Public Bodies (admission to Meetings) act s1 (2)*
20.	TO REVIEW Facilities and Grounds contractors completed regular tasks to date, and agree any associated actions if required
21.	To CONSIDER quote from Whyfield for additional employees on the payroll, and to manage holiday
22.	TO CONSIDER pricing update from Spick and Span
23.	To CONSIDER quote from Husband Tree and Maintenance for cutting of Gold and Silver footpaths for 2026/2027
24.	TO CONSIDER proposal from a member of the public for a gate to be installed at the top end fence line of the allotments, between the allotments and The Orchard

Meeting called by: Chair Cllr Jon Prinn

Agenda Signed by: Katie-Marie Goodwright – Clerk / RFO

Date: 18.03.2026

clerk@stcleerparishcouncil.gov.uk