

# ST CLEER PARISH COUNCIL

TO MEMBERS OF THE COUNCIL:

Cllrs. Prinn, Morris, Horsfield, Harbord, Dupreez, Mcfaul, Smith and Piper.

Dear Members,

I hereby give you notice that a HR Committee Meeting of St Cleer Parish Council will be held on **7<sup>th</sup> August 2024 at 7pm in the Pavilion, Sports Field, St Cleer.**

All members of the HR Committee are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours Sincerely,

Katie-Marie Goodwright – Clerk / RFO

Press and public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

Reference	Item	
1.	Persons Present/Apologies To note persons, present and receive apologies for absence.	
2.	Receive any Declarations of Interest from Members/Dispensations a. Disclosable pecuniary interests b. Non-registrable interests c. Declarations of gifts d. Applications for dispensations	
3.	Election of committee Chairman and Vice Chair	
4.	Discuss action plan for Clerk	
5.	Delegate authority to two HR members to complete formal monthly reviews of the Clerk	
6.	Any Other Business	

Signed: Katie-Marie Goodwright – Clerk / RFO

Date: 02.08.24

clerk@stcleerparishcouncil.gov.uk