

ST CLEER PARISH COUNCIL

TO MEMBERS OF THE COUNCIL:

Cllrs. Prinn, Pearce, Morris, Horsfield, Sargeant, Harbord, Emms, Johnson, Dupreez, Hearn & Mcfaul,
Dear Members,

I hereby give you notice that a Meeting of HR Committee of St Cleer Parish Council will be held on **Wednesday 13th March 2024 at 7:00pm in the Pavilion, Sports Field, St Cleer.**

All members of the HR Committee are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Committee members - Cllrs Prinn, Pearce, Dupez, Harbord and Johnson

Yours Sincerely,

J. Prinn – Chairman of Council /Acting Clerk

Press and public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

1.	Persons Present/Apologies To note persons, present and receive apologies for absence.	
2.	Receive any Declarations of Interest from Members/Dispensations a. Disclosable pecuniary interests b. Non-registrable interests c. Declarations of gifts d. Applications for dispensations	
3.	To agree the interview process, questions and time scales	
4.	To appoint three members of the HR committee as the interview panel	
5.	*Motion to restrict meeting and exclusion of the press and public for a closed session - 1960 Public Bodies (admission to Meetings) act s1 (2)* Discuss applications received Short list candidates and agree invites to interview.	

Signed: J. Prinn – Chairman of Council /Acting Clerk - 7th March 2024