

ST CLEER PARISH COUNCIL

Meeting of the Full Parish Council

Minutes of the meeting of the Full Parish Council held on April 27th 2022

Minute no		Action
	<p>Persons Present: Cllr. J. Prinn, Cllr. S. Harbord, Cllr. B. Smith, Cllr. B. Seage, Cllr. S. Horsfield, Cllr. I. Morris, Cllr. N. Emms, Cllr. K. Johnson & Cllr. L. Price Cornwall Councillor P. Seeva Members of the Public: 0 In Attendance: E. Luther, Clerk/RFO</p>	
64/4	<p>Apologies: Cllr. C. Sargeant, Cllr. J. Colenzo, Cllr. P. Andrews Absent: Cllr. S Abernethie</p>	
65/4	<p>To Receive any Declarations of Interest from Members/Dispensations None</p>	
66/4	<p>Public Participation: No members of the public present so no comments made. Standing Orders now applied</p>	
67/4	<p>Chairman's Announcements: Cllr. Prinn apologised again for losing his temper at the previous meeting and explained that he had taken back his resignation, with the agreement and support of the councillors.</p>	
68/4	<p>Update on Local Crimes and Incidents The Clerk read out a report from PCSO Edser detailing crimes (excluding domestic violence) in the local area from March 1st – March 31st 2022. There was one crime: a dog being out of control (in a domestic setting with minor injuries).</p>	
69/4	<p>Cornwall Councillor P. Seeva's Report</p> <ul style="list-style-type: none"> i) Cllr. Seeva began by mentioning that he was also Chair of Strategic Planning and that there was a Planning meeting just before Easter. He emphasised that local voices did matter in planning, and gave an example of a recent application that was turned down because of local opposition and a strong Neighbourhood Plan. He acknowledged this decision might be appealed against. ii) He then moved on to the £150 council tax grant that people in bands A to D will receive. This will be automatic if they pay by Direct debit. If people do not pay by DD, Cornwall Council will write to them. He warned against giving any details on the phone to callers as there had been a number of scams relating to this council tax grant. iii) Cllr. Prinn expressed his satisfaction with the work done at Common Moor, and with the workers involved in completing it. iv) Cllr. Horsfield thanked Cornwall Cllr. Seeva for his offer to pay for the PAT testing for the Youth Club equipment and told him that it had been done and that the PC were awaiting the invoice. 	
70/4	<p>Minutes of the Meeting held on March 23rd 2022 To RESOLVE that the Minutes of the above meeting, having been previously circulated and taken as read, were approved and signed. Proposed: Cllr. Prinn, Seconded: Cllr. Harbord <u>Carried</u></p>	

71/4	<p>Planning: Decisions Received:</p> <p>i) PA21/11212 REFUSED Beechwood View Redgate Liskeard Cornwall PL14 6RU Demolition of existing dwelling and buildings and construction of three dwellings with garages</p> <p>ii) PA21/12810 APPROVED Trekeive Barton Common Moor Liskeard Cornwall PL14 6SA Alterations & extension to existing dwelling. Formation of terrace & associated works.</p> <p>iii) PA22/01463 APPROVED Cordwainer Annexe 1A Tremar Lane St Cleer Liskeard Change of Use of restricted occupancy of annexe to provide separate residential accommodation.</p> <p>iv) PA22/02226 APPROVED Lower Ninestones Liskeard Cornwall PL14 6SD Proposal: Prior approval notification to determine if planning permission is required for multi-purpose storage building.</p>	
72/4	<p>Planning: Applications for Consultation and Prior Approval Notification</p> <p>i) PA22/02230 Higher Rosecraddoc Cottage, Rosecraddoc, Liskeard PL14 5AE Conversion of stone barn and extension to provide annex accommodation to the existing cottage.</p> <p>Cllr. Johnson commented that he had seen no evidence of an ecology survey being carried out, specifically a bat survey. Cllr. Harbord said the conversion looked attractive and in keeping with the area, and that she couldn't see any grounds for objection. To RESOLVE to support the above application: Proposed: Cllr. Seage, Seconded: Cllr. Harbord <u>Carried</u></p>	
73/4	<p>To RESOLVE to accept Cllr. K. Johnson's amendments to the Minutes of February 23rd 2022 as circulated previously to all councillors.</p> <p>During a discussion regarding adopting these amendments, Cllr. Seage said that part of the amendments talked about a decision having "financial implications" and he disagreed with that. He continued that the council had been dealing with the end of the mowing contract and Cllr. Colenzo had been authorised to get a price, which doesn't really have financial implications until that price is agreed. Cllr. Seage said he had read the Minutes as someone who had been absent from the meeting, and found the Minutes brief and clear, providing all the information he required about that particular decision. He continued that the Cemetery grant was something that we'd paid for a number of years and something that all councillors were aware of. He concluded that he did not see a need to amend the minutes. Cllr. Prinn explained that he had said that the council should go against their Standing Orders and that this had been put to a vote and should be recorded in the minutes. Cllr. Seage agreed that the vote should be recorded. Cllr. Johnson responded to Cllr. Seage's points by saying that anomalies were highlighted and that there was a specific statement that anomalies should be recorded on the minutes, points of order should be recorded too and the responses to them should all be recorded on the minutes. He ended by saying that this was a statement of fact. There were no further comments. Cllr. Prinn said he would make the proposal to adopt the amendments as there were some key points that needed to be made very clear in the minutes. To RESOLVE to adopt the amendments as circulated: Proposed: Cllr. Prinn, Seconded: Cllr. Smith <u>Carried</u></p> <p>At this point, Cllr. Prinn realised he'd neglected to welcome our new councillor, Cllr. Lee Price, so he did so and welcomed him back to the council, Cllr. Price having been a councillor at St Cleer previously.</p>	Clerk

74/4	<p>Motion: to RESOLVE to pay the annual grant to the St Cleer General Cemetery under Section 214(6) of the LGA 1972.</p> <p>During a lengthy discussion, Cllr. Johnson asked if it would be appropriate to make a payment for last year now that we are in the new financial year. He said he supports the concept of the payments in principle. He suggested that the Cemetery should present its balance sheet so we could check if the grant was still needed. Cllr. Harbord replied, saying we would have to change our Financial Regulations if we wanted to see the balance sheet. Cllr. Prinn suggested a double payment. Cllr. Price agreed that we should know their balance first. Cornwall Cllr. P. Seeva interjected at this point and said he'd been privy to a similar situation in another parish. He suggested that it was important to sort this out properly now so payments could be made correctly moving forward. Cllr. Smith said that a report from just under a year ago said that the cemetery had a small but steady loss of funds. Cllr. Prinn suggests that we treat this application as for the financial year that we've just started, then if the cemetery wanted to make a retrospective additional request for last financial year's grant, they could, and we could then ask for their balance sheet for this and any future applications. After comments from Cllr. Johnson, Cllr. Prinn changed his wording slightly and said he proposed an amendment that this application be paid for this current year not the last, and that we ask for their balance sheet.</p> <p>This AMENDMENT was voted on and <u>Carried</u>.</p> <p>Cllr. Harbord asks when a decision on payment will be made and how the balance sheet will be assessed. Cllr. Johnson said it would be a matter of judgement. It was agreed that on this occasion Cllr. Prinn's judgement alone would be accepted.</p> <p>Vote on the Amended Motion: Proposed: Cllr. Prinn, Seconded: Cllr. Johnson <u>Carried</u></p>	Cllrs. Johnson, Prinn, Emms, Colenzo, Morris
75/4	<p>Motion: to RESOLVE whether the current PSPO (Dog Exclusion) dated 15 Oct 20 as applies to Diggory's Field and Hockings House Sports ground be retained, amended or removed.</p> <p>Cllr. Seage said he had lived in many areas of the UK and such a dog ban was normal on sports pitches. Cllr. Horsfield said that dog faeces could cause blindness. Cllr. Morris said he'd seen no demand from dog walkers as they walked in many other areas of the parish. Cllr. Price suggested that the ban could be temporarily lifted for the Jubilee Fete. To RESOLVE to maintain the current dog exclusion but possibly lift it temporarily for the Jubilee Fete.</p> <p>Proposed: Cllr. Prinn, Seconded: Cllr. Johnson <u>Carried</u></p>	
76/4	<p>Motion: to RESOLVE to produce a cumulative financial status report showing allocated reserves and expenditure to date against each individual budget header and income / expenditure to date, cash at bank and any significant forecast expenditure should be provided to councillors (and the public) routinely.</p> <p>Cllr. Johnson explained he had proffered this motion to encourage discussion, and that proper financial information will help in setting the budget. Cllr. Prinn concurred and said this should happen with the 2023/24 budget. Cllr. Prinn stressed that this was something he and the Clerk, with the hlp of others, had begun to work on, and that we would hopefully be producing more informative spreadsheets that would provide the required information.</p> <p>Proposed: Cllr. Johnson, Seconded: Cllr. Horsfield <u>Carried</u></p>	

77/4	<p>Motion: to Resolve to accept (or amend as appropriate) the proposals of the grounds maintenance working group. If accepted, the clerk will be authorised to place suitable advertisements and seek expressions of interest as detailed within the contract documents.</p> <p>Cllr. Johnson explained that the proposals weren't quite ready. He said that Cllr. Morris had produced very helpful schematic plans to determine the area of grass needing cutting. Cllr. Prinn stated that he believed that the St Cleer 1st Football team was moving to Liskeard, and this would be a major consideration as the level of pitch cuts had been calculated believing the 1st team would be here. Cllr. Harbord suggested Cllr. Prinn or the Clerk write to Cllr. Colenzo to ascertain the situation.</p> <p>This motion will be rolled to the next meeting.</p> <p>The discussion moved on to approving two cuts from Pitch Guru for May: Proposed: Cllr. Prinn, Seconded: Cllr. Horsfield <u>Carried</u></p>	<p>Motion Rolled</p> <p>Clerk/Cllr. Prinn</p>
78/4	<p>To Discuss Filling the Vacancies on Committees</p> <p>Cllr. Prinn stated there were two vacancies on Finance and three on HR. Cllr. Johnson expressed a wish to join the HR committee.</p> <p>To RESOLVE to have Cllr. Johnson join the HR Committee.</p> <p>Proposed: Cllr. Prinn, Seconded: Cllr. Emms <u>Carried</u></p>	
79/4	<p>Clerk's Report</p> <p>The Clerk gave a report on financial matters. She went through the items on the Payment Schedule for this month, giving more detail about each, including the first half of our Precept payment. She then moved on to the End of Year figures from Rialtas, giving a short summary. The Payment Schedule is on the website as is the Summary of Receipts and Payments for the last Financial Year.</p>	
80/4	<p>Finance Report: to March 23rd 2022</p> <p>To Resolve to adopt the Finance Report as above, and to authorise payment of accounts outstanding and agree the Bank reconciliation so presented.</p>	
81/4	<p>i) <i>Motion to restrict meeting and exclusion of the press and public for a closed session under the 1960 Public Bodies (admission to Meetings) act s1 (2)</i></p> <p>ii) To discuss recommendations from HR Committee to pass the Clerk's probationary period.</p> <p>After a short discussion, the parish council voted to approve the passing of the Clerk's probation period.</p>	
82/4	<p>Matters of Public Interest</p> <p>Attention was drawn to the posters advertising the St Cleer Jubilee Fete on June 4th, and also the Children's Jubilee Art Competition and councillors were asked to help publicise these events.</p> <p>Meeting Closed: 9.40pm</p> <p>Date of Next Meeting: May 25th 2022</p>	