

ST CLEER PARISH COUNCIL

Meeting of the Estates Committee

Minutes of the meeting of the Estates Committee held on March 9th 2022

Minute no		Action
	<p>Persons Present: Cllr. C. Sargeant (Chair), Cllr. J. Prinn, Cllr. S. Horsfield, Cllr. Ivor Morris, Cllr. B. Smith In Attendance: E Luther, Clerk/RFO</p>	
E11/22	<p>To Receive and Accept Apologies and Absences: Apologies – Cllr. N. Emms</p>	
E12/22	<p>To Receive Any Declarations of Interest from Members/Dispensations: Cllr. I. Morris declared an interest in the allotments.</p>	
E13/22	<p>To Resolve to Approve the Minutes of the Last Meeting on January 12th 2022: Proposed: Cllr. C. sargeant, Seconded: Cllr. B. Smith <u>Carried</u> One abstention due to absence from the above-mentioned meeting</p>	
E14/22	<p>Pavilion Car Park – Surface Improvement Three quotes have been obtained and were discussed. It was noted that the car park was not on the Budget, having dropped off the plans due to Covid. The Clerk was asked to check if there was an ERM (ear-marked reserve) for the work, and if any money had been ring-fenced previously. An earlier survey of the Pavilion site had been done in 2018, and Cllr. Morris said he was happy to review this survey if it could be found.</p>	<p>Clerk Cllr. I. Morris</p>
E15/22	<p>Pavilion Windows and Doors Cllr. Sargeant said that there had been a break-in previously at the Pavilion. There was a discussion about the condition of the doors and windows, with Cllr. Prinn mentioning that an earlier quote to replace them all had come in around £15,000. Cllr. Morris said he was happy to review this Pavilion maintenance report. To RESOLVE to give Cllr. Morris delegated authority to try to obtain a copy of the report and review it, prior to this item being brought back to the Estates Committee. Proposed: Cllr. J. Prinn, Seconded: Cllr. S. Horsfield <u>Carried</u></p>	<p>Cllr. I. Morris</p>
E16/22	<p>Parish Noticeboard After a brief discussion and re-examination of the three quotes obtained earlier, it was RESOLVED to go to Full Council and request a sum of £800 for a replacement noticeboard. Proposed: Cllr. J. Prinn, Seconded: Cllr. I. Morris <u>Carried</u></p>	
E17/22	<p>Replacement/Repair of the Door to the Toilet Storage Cupboard Cllr. J. Prinn thanked Cllr. Horsfield and her husband for making a swift repair to the door. The door will be monitored regularly to see if it deteriorates and needs a replacement.</p>	
E18/22	<p>CORMAC Highways Fund Cllr J. Prinn informed the meeting that this funding opportunity should be running again next year, thereby giving us more time to develop detailed proposals for traffic schemes.</p>	

E19/22	<p>Allotment Hardstanding</p> <p>At the request of Cllr. Sargeant, and having gained permission from the person who had written it, the Clerk read out an email from an allotment holder who was unable to attend tonight's meeting. Cllr. Prinn responded to the letter and said he was unhappy with what could be perceived as criticism of an individual. He went on to say that the Allotment Association ran on a democratic process and it was not possible to please everybody. He reiterated that the Council responded to the democratically decided decisions of the Allotment Association. The allotment will fund the hardstanding area from their own funds but because it is the Council that initially pays for it, this item will need to go to the next Full Council Meeting.</p> <p>To RESOLVE to add this to the agenda for the next FC Meeting: Proposed: Cllr. B. Smith, Seconded: Cllr. J. Prinn <u>Carried</u></p> <p>To RESOLVE to thank Cllr. I. Morris for his work on the allotments: Proposed: Cllr. B. Smith, Seconded: Cllr. S. Horsfield <u>Carried</u></p>	
E20/22	<p>Grass-cutting at the Pavilion</p> <p>Cllr. Prinn reported that Husband Landscaping had agreed to end the mowing contract early, and emphasised that the Council had been very happy with the work done by Husband Landscaping, who had gone "above and beyond" in their work for the Council. Cllr. J. Colenzo had been given delegated authority to obtain a price per cut from Pitch Guru. This price is £140 per cut, £280 monthly (two cuts per month, all pitches). It was agreed at the last Full Council meeting to do a month-by-month agreement for this amount until a new mowing contract was in place. The first payment will be for one cut as the grass needs cutting now.</p> <p>To RESOLVE to engage Pitch Guru to do one cut at the quoted price: Proposed: Cllr. S. Horsfield, Seconded: Cllr. I. Morris <u>Carried</u></p>	
E21/22	<p>To Obtain a Pavilion Key for the Estates Chair</p> <p>Cllr. C. Sargeant will speak to the locksmith about this. It was also noted that the Council should have a Key Register of all key-holders and a Key Policy.</p>	
E22/22	<p>Matters of Public Interest/Date of Next Meeting</p> <p>Cllr. I. Morris raised the matter of the allotment rent and water charges. In order to give the allotment holders sufficient time to amend their payments, the Council will aim to decide the amounts by the end of December in future.</p> <p>Cllr. Prinn said that work would need to be done on the mowing contract. He said he would draw up a working group to draft this and it would then be taken to Full Council.</p> <p>There being no further business, the Chairman closed the meeting at 9.12pm.</p> <p>Date of Next Meeting: May 11th 2022</p>	