

ST CLEER PARISH COUNCIL

Annual Meeting of the Council Minutes of the meeting of May 25th 2022

Minute no		Action
	<p>Persons Present: Cllr. J. Prinn, Cllr. S. Harbord, Cllr. B. Seage, Cllr. B. Smith, Cllr. N. Emms Cllr. C. Sargeant, Cllr. I. Morris, Cllr. P. Andrew, Cllr. J. Colenzo, Cllr. K. Johnson, Cllr. S. Abernethie, Cllr. L. Price Cornwall Councillor P. Seeva Members of the Public: 2 In Attendance: E. Luther, Clerk/RFO</p>	
83/5	<p>Apologies: Cllr. S. Horsfield</p>	
84/5	<p>To Receive any Declarations of Interest from Members/Dispensations None</p>	
85/5	<p>Elections:</p> <p>a To elect a Chairman of the Council There were two nominations. The first nomination was Cllr. Prinn: Proposed: Cllr. Seage, Seconded: Cllr. Harbord The second nomination was Cllr. Johnson: Proposed: Cllr. Emms, Seconded: Cllr. Price</p> <p>The vote was by show of hands and was a named vote: For Cllr. Prinn: Cllr. Seage, Cllr. Abernethie, Cllr. Andrews, Cllr. Harbord, Cllr. Morris, Cllr. Prinn - Total of 6 votes For Cllr. Johnson: Cllr. Price, Cllr. Emms, Cllr. Colenzo, Cllr. Sargeant, Cllr. Johnson – Total of 5 votes Cllr. J. Prinn was thus declared Chair, having obtained a majority of votes. Cllr. Prinn thanked the council and said he would put in place a plan of things that needed doing. He emphasised he was keen on increasing community engagement and would be seeking views from the residents of the parish by holding meetings in a number of areas in the parish.</p> <p>b To elect a Vice-Chairman of the Council. There was one nomination: Cllr. Seage: Proposed: Cllr. Prinn, Seconded: Cllr. Harbord With no other nominees, Cllr. Seage was thus elected Vice Chair.</p> <p>c To receive the Chairman’s declaration of acceptance of office or, if not then received, to decide when it shall be received. This will be received at the meeting of June 8th 2022.</p>	
86/5	<p>Minutes of the Last Annual Meeting: Receipt and Accuracy To RESOLVE to accept these minutes as an accurate record of proceedings: Proposed: Cllr. Prinn, Seconded: Cllr. Harbord <u>Carried</u></p>	

87/5	<p>Business: to ratify documents and policies Cllr. Prinn suggested the council review all policies and documents and that a working group be formed to do so. Cllr. Seage suggested two working groups would be preferable. Two working groups were formed:</p> <p>WG1 consisting of: Cllr. Harbord, Cllr. Seage, Cllr. Smith, Cllr. Abernethie, Cllr. Prinn, Cllr. Andrews Proposed: Cllr. Prinn, Seconded: Cllr. Seage <i>Carried</i></p> <p>WG2 consisting of: Cllr. Smith, Cllr. Price, Cllr. Morris Proposed: Cllr. Prinn, Seconded: Cllr. Harbord <i>Carried</i></p>	
88/5	<p>Subcommittees and Appointments</p> <p>i) Commoners Association: Cllr. Johnson volunteered himself. ii) Police and Crime Commissioner Liaison: Cllr. B. Smith volunteered himself.</p> <p>To RESOLVE to appoint the above delegates to these positions: Proposed: Cllr. Prinn, Seconded: Cllr. Andrews <i>Carried</i></p> <p>The following candidates put themselves forward to fill all vacancies on the HR Committee: Cllr. Prinn, Cllr. Harbord, Cllr. Smith, Cllr. Seage, Cllr. Johnson, Cllr. Price. To RESOLVE to appoint the above candidates to the HR Committee: Proposed: Cllr. Prinn, Seconded: Cllr. Seage <i>Carried</i></p>	
89/5	<p>To review the following documents:</p> <p>i) Asset register – Cllr. Morris volunteered to review this. ii) Insurance – this has been recently renewed and is satisfactory iii) Meeting schedule 2022/23 – examined and will be adapted as needed with regard to the dropping of committees other than HR. iv) Any additional documents - none</p>	
90/5	<p>To review the Council's expenditure under S137 There was no expenditure under S137 in 2021/22.</p>	
91/5	<p>To Review the council's subscriptions: Each subscription was discussed and voted on as below:</p> <p>i) CALC: To RESOLVE to pay this subscription for 2022/23 Proposed: Cllr. Prinn, Seconded: Cllr. Seage <i>Carried</i></p> <p>i) South West Councils: To RESOLVE not to pay this subscription for 2022/23 Proposed: Cllr. Prinn, Seconded: Cllr. Johnson <i>Carried</i></p> <p>ii) SLCC: To RESOLVE to pay this subscription for 2022/23 Proposed: Cllr. Prinn, Seconded: Cllr. Harbord <i>Carried</i></p> <p>iii) Any other subscription not aforementioned - none</p>	
92/5	<p>To delegate FGPC to undertake the following tasks:</p> <p>i) Review of the Council's complaints procedure; ii) Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation</p> <p>The above two items will be covered by the Data Protection review and the working group dealing with this (WG2 – see item87/5) who will report back to Full Council.</p>	
93/5	<p>Meeting Closed: 8.40pm</p>	