

ST CLEER PARISH COUNCIL

EXO Meeting of the Full Parish Council

Minutes of the meeting of the Full Parish Council held on June 8th 2022

Minute no		Action
	<p>Persons Present: Cllr. J. Prinn, Cllr. S. Harbord, Cllr. B. Smith, Cllr. J. Colenzo, Cllr. K. Johnson, Cllr. S. Abernethie, Cllr. L. Price In Attendance: E. Luther, Clerk/RFO</p>	
107/6	<p>Apologies: Cllr. I. Morris, Cllr. C. Sargeant, Cllr. B. Seage, Cllr. P. Andrews, Cllr. S. Horsfield, Cllr. N. Emms, Cornwall Councillor P. Seeva</p>	
108/6	<p>To Receive any Declarations of Interest from Members/Dispensations None</p>	
109/6	<p>Allow up to 15 Minutes for members of the public to address the council No members of the public were present.</p>	
110/6	<p>Chairman's Updates</p> <ul style="list-style-type: none"> i) Acceptance of Office (Chair) – Cllr. Prinn signed the Acceptance in the presence of the Clerk. ii) Chairman's Announcements – Cllr. Prinn said he had received a letter addressed to him from the Internal Auditor in response to the non-payment of her invoice and queries made at the FC meeting of May 25th 2022. He read the letter to the meeting. This letter expressed disappointment at the council's comments and stated that the Internal Auditor had completed the Annual Internal Audit Report for St Cleer Parish Council following the guidelines set out by PKF Littlejohn, External Auditors, and in accordance with the Accounts and Audit Regulations 2015 and the Local Government (Transparency Requirements) (England) Regulations 2015. <p>Cllr. Abernethie said he felt it was important to be clear that no-one was questioning the integrity of the Internal Auditor. Cllr. Prinn said he would reply to the Internal Auditor. Payment of the invoice will be considered at the next FC meeting.</p> <ul style="list-style-type: none"> iii) Update from Cornwall Cllr. P. Seeva – this did not take place due to the fact that Cllr. Seeva was unable to attend this EXO meeting. 	Cllr. Prinn
111/6	<p>Clerk's Report, including the reading of a Statement from our Internal Auditor As the Chair had already read out the letter from our Internal Auditor in his announcements, the Clerk omitted this. She briefly described the options for accounting, including our current Rialtas system and two others that were similar. She stressed that the overall price for each was roughly equivalent. She continued by saying that Cllr. Seage had been helping her devise an initial spreadsheet system that might possibly replace Rialtas, but that this was still being developed and investigated. During discussion, it was suggested that it might be possible to continue using Rialtas but to adapt it to suit our purposes and to reduce the codes, simplifying the records and linking more closely to our budget.</p>	

112/6	<p>External Audit and Year End Accounts: The council discussed the Internal Audit again (iii) and then moved on to the questions in (i):</p> <p>i) To RECEIVE and APPROVE the Annual Governance Statement, 2021-2022 Cllr. Prinn read out each question and a Yes or No answer was decided for each question, with a reason given, if No, and a statement about how any issue would be rectified. To RESOLVE to receive and approve the Annual Government Statement 2021-2022: Proposed: Cllr. Prinn, Seconded: Cllr. Colenzo <u>Carried</u></p> <p>ii) To RECEIVE and APPROVE the Annual Accounting Statement, 2021-2022 Proposed: Cllr. Prinn, Seconded: Cllr. Price <u>Carried</u></p> <p>iii) To RECEIVE and NOTE the Internal Auditor's Report This report was received and noted.</p>	
113/6	<p>Motion: To RESOLVE to amend the previously approved Minutes of April 27th to reflect that three payments on the Payment Schedule were not agreed for payment and were not paid, those three payments being the CALC subscription, SW Councils subscription and Crawford Legal. (Please see attached Motions) To RESOLVE to Amend the April 27th Minutes with the information contained in Cllr. Johnson's two motions. Proposed: Cllr. Johnson, Seconded: Cllr. Prinn <u>Carried</u></p>	
114/6	<p>Matters of Public Interest Cllr. Johnson said he had left a telephone message for a Tree Officer at Cornwall Council in the hope of expediting our request for an Area TPO around the area of Horizon Farm. The Clerk had also emailed Planning and Forestry for an update. Cllr. Johnson expressed his concern that the TPO had got stuck in the system and was being treated as a normal planning request when it was actually urgent request for a visit by a Tree Officer to assess the site. Cllr. Sabernethie put forward the idea of having 10 minutes put aside at each meeting to discuss our future plans and put forward ideas. Cllr. Prinn said that Cllr. Seage had drawn up a skeleton business plan. Councillors agreed that the council would like to hear ideas from the parish.</p> <p>Meeting Closed at 8.55pm, Date of Next Meeting: June 22nd 2022</p>	