

ST CLEER PARISH COUNCIL

Meeting of the Full Parish Council

Minutes of the meeting of the Full Parish Council held on October 26th 2022

Minute no		Action
	<p>Present: Cllrs. K. Johnson, L. Price (part of meeting only), S. Horsfield, S. Harbord, N. Emms, P. Andrews, B. Smith, I. Morris, C. Sargeant</p> <p>Absent: Cllrs. S. Abernethie, J. Colenzo, B. Dupreez</p> <p>In Attendance: E. Luther, Clerk/RFO</p> <p>Members of Public: 1</p>	
219/10	<p>To Receive any Declarations of Interest from Members/Dispensations</p> <p>Cllr. Johnson stated his interest in the Planning section due to being involved with drawing up the original plan for work on this tree, which had been copied into this current application.</p>	
220/10	<p>Allow up to 15 Minutes for the Public to address the Council</p> <p>A member of the public informed the council about the new community farm scheme, Tregovenek, on the outskirts of Pensilva. The council welcomed this information and will publicise it on our website and Facebook. Link below: http://www.tregovenek.org.uk/</p> <p><i>Cllr. Price had to leave the meeting at this point and did not return to the meeting.</i></p>	
221/10	<p>Chairman's Announcements</p> <p>Cllr. Johnson reported that he'd attended the Neighbourhood Development Plan (NDP) seminar. He said the crux of the seminar was about building environmental aspects into NDPs, whether they are already made, being considered, or ready for review. He said it was a busy and interesting seminar, with contributions from a number of organisations. He moved on to St Cleer's NDP and pointed out that a main tenet of our NDP was currently subject to a planning application. The planning officer has advised the applicant to withdraw the application but this hasn't been done to date. The Chair went on to ask rhetorically where this would leave our NDP if this application is refused. He suggested that if this happened, it might be a springboard for a review of the St Cleer NDP.</p> <p>Cllr. Johnson ended by saying that the Cornish Times had shown interest in the issue of the safe walking route from St Cleer to Liskeard School. He had hoped they'd hold off publishing anything until he'd heard back from C.Cllr. P. Seeva, but he understood there was already a report on it. The clerk confirmed this was so.</p>	
222/10	<p>Update From Cornwall Councillor, P. Seeva</p> <p>Cornwall Cllr. P. Seeva was unable to attend so there was no update from him.</p>	
223/10	<p>Clerk's Report</p> <p>The clerk began by explaining she had received an email about "desecration" of graves in the parish and neighbouring parishes. She made it clear that the alleged desecration was not wilful damage but was chalking of gravestones and digging down to reveal lettering in order to photograph and upload them to an online grave record site. Cllr. Smith said he would forward the email to the burial grounds as he was involved with one of them.</p> <p>The clerk moved on to another email she had received about Hedgehog Highways – open inserts that could be fitted into wooden fences in order to allow hedgehogs to move easily between gardens. It was agreed that this information would be posted on the council's Facebook page so that any interested residents could contact the scheme direct. The clerk ended by going through the payments on the Payment Schedule, explaining what each was related to.</p>	

224/10	<p>Finance Report and Payment Schedule to October 26th 2022 To RESOLVE to authorise the payments as listed, but with the Clerk to check the C Gubbins payment as Cllr. Johnson was concerned it might have been already paid. The clerk agreed she would verify this as the point had been raised but that she was sure it hadn't been: Proposed: Cllr. Johnson, Seconded: Cllr. Morris <i>Carried</i></p>	Clerk
225/10	<p>To consider and RESOLVE to accept the resignation of Cllr Seage After a very brief discussion during which it was explained that Cllr. Seage had sent his resignation to the Clerk rather than the Chair, as required, but the Clerk had forwarded it to the Chair, it was decided to accept the resignation of Cllr. Seage. Proposed: Cllr. Johnson, Seconded: Cllr. Morris <i>Carried</i></p>	
226/10	<p>To consider and resolve to accept / reject the apology of Cllr Seage in relation to CCN062/22/23 Item deferred as Cllr. Seage has now resigned.</p>	Deferred
227/10	<p>TO resolve that the Minutes of the meetings of St Cleer Parish Council as below, having been previously circulated and taken as read, be approved and signed: i) June 8th 2022 ii) June 22nd 2022 iii) July 20th 2022 iv) July 27th 2022 v) August 31st 2022</p>	Deferred
228/10	<p>Budget planning: - to include the asset register review update and rent reviews As Cllr. Price has the completed Asset Register on his laptop, this will be looked at at the subsequent meetings. The Clerk was instructed to send invoices to the Youth FC and the FC and to make any corrections regarding number of teams if the two organisations raised any concerns.</p>	Deferred
229/10	<p>Motion: To RESOLVE to identify preparation for audit as a priority PC task with a target delivery of Jan 23rd 2023 Proposed: Cllr. Smith, Seconded: Cllr. Harbord <i>Carried</i></p>	
230/10	<p>Skate Park Update and Next steps Deferred due to the absence of Cllr. Price</p>	Deferred
231/10	<p>Motion: To RESOLVE to allow the purchase of equipment (list previously forwarded) for use by the parish and caretaker to work towards the improvements of the parish public areas. Cllr. Johnson said he felt there were too many tools on the list requiring too big an expenditure. He said he thought a tool-board should be set up first so that the tools could be easily stored and checked. This item was deferred for further input from Cllr. Price and others.</p>	Deferred
232/10	<p>Motion: To RESOLVE to authorise the Clerk to get a quote for insurance cover for volunteers and councillors to undertake voluntary improvement work in the parish. Cllr. Morris said that if volunteers or employees were engaged in such work, we would need risk assessments. He suggested we consult the insurance to see if a specific clause permitting this was allowed. As this was a hypothetical matter currently, no vote was taken at this time. Discussion moved on to other matters, including a loose tile on the pavilion roof; broken guttering at the pavilion; and getting a quote for replacing the toilet cleaning cupboard door with a UPVC one. The clerk will obtain a quote for this.</p>	Clerk
233/10	<p>To discuss the purchase of two additional solar speed units, at the cost of £5400 including VAT. At least 50%, if not all, of this would be expected to be covered by grant funding.</p>	Deferred

234/10	<p>Motion: To RESOLVE to provide cleaning gear for self-help rental users. The council identified a metal cupboard in the pavilion that was no longer used. It was agreed this could be a cleaning products locker for pavilion users. The caretaker will empty the cupboard ready for cleaning items.</p> <p>To RESOLVE to authorise the Clerk to purchase cleaning items up to a cost of £100 Proposed: Cllr. Johnson; Seconded: Cllr. Emms <i>Carried</i></p>	Caretaker Clerk
235/10	<p>To Resolve to pay for two pitch cuts by Pitch Guru Proposed: Cllr. Johnson, Seconded: Cllr. Harbord <i>Carried</i></p>	
236/10	<p>Remembrance Service: Cllr. Horsfield reported she had been liaising with others to organise the ceremony and the wreaths. She mentioned residents who were redecorating the flagpole and other items around the memorial. A request for £79.44 from the Chairman's Allowance to cover the cost of the materials to do this has been received from one of these residents. This will be paid once invoices for the materials are received.</p>	
237/10	<p>Defibrillator Update None but the clerk will chase again.</p>	Clerk
238/10	<p>School Transport/ Safe Road Update Cllr. Johnson explained that Cornwall Cllr. Seeva was going to speak to the portfolio holder about this and so the item should be deferred until C. Cllr. Seeva had had a chance to do that and to report back to the parish council.</p>	Deferred
239/10	<p>Forestry Commission and Tree Preservation Order Update The felling of the trees in question had been passed to the legal department of the Forestry Commission and is being processed. There has been no update on the Tree Protection Order requested by St Cleer PC.</p>	
240/10	<p>CIL Update and Signing of Forms Cllr. Johnson pointed out that there are limitations on what this money can be spent on. He took the forms away with him to study further before signing them. The clerk stated that the money that would be received would be in the region of £8,000*</p> <p><i>*(Post-meeting note: the exact amount received = £8,053.94)</i></p>	
241/10	<p>Planning Applications:</p> <p>i) PA22/08686 - The Old Railway Yard Well Lane St Cleer PL14 5EA Works to a Copper Beech tree subject to Tree Preservation Order</p> <p>There was a discussion about this application and the fact that it seemed almost identical to a previous application and thus it was unclear what parts of the tree would be cut. To RESOLVE to object to this application on the grounds that it's identical to one already received, approved and carried out, so this above application seem unnecessary. Proposed: Cllr. Smith; Seconded: Cllr. Emms <i>Carried</i></p>	Clerk
242/10	<p>Matters Arising/Date of Next Meeting No further matters. Next meeting is on Wed 9th November</p>	
243/10	<p>HR Matters This session did not need to be closed as discussion was kept general. Cllr. Smith, Chair of the new HR Committee, reported that they had held their first meeting earlier this evening. They decided there was no need to make staff contracts public. Discussion at the HR meeting also covered data protection, staff leave, and communications with staff. It was made clear that no councillor should request the clerk to carry out work unless they had delegated authority to do so, and that from henceforth all such requests should go via the Chair. There were no questions from councillors regarding this.</p> <p>Meeting Closed: 8.50pm Date of Next Meeting: November 9th 2022 (EXO)</p>	