ST CLEER PARISH COUNCIL

EXO Meeting of the Full Parish Council Minutes of the meeting of the Full Parish Council held on August 31st 2022

Minute		Action
no		
	Present: Cllr. K. Johnson, Cllr. L. Price, Cllr. N. Emms, Cllr. S. Horsfield, Cllr. S. Harbord, and	
	from 7.53pm Cllr. P. Andrews, Cllr. B. Smith (late due to other commitments, both	
	apologised in advance)	
	Absent ('A' denotes Apology received): Cllr. B. Seage (A), Cllr. I. Morris (A), Cllr. J. Colenzo,	
	Cllr. C. Sargeant, Cllr. S. Abernethie	
	In Attendance: E. Luther, Clerk/RFO	
	Members of Public: 2	
159/8	To Receive any Declarations of Interest from Members/Dispensations	
	None	
160/8	Allow up to 15 Minutes for members of the public to address the council	
	Two members of the public brought up the promise of the former Chair to pay £350 from	
	his Chairman's Allowance to Common Moor Village Hall, recorded in the Minutes of Feb	
	2022; and also an application they'd made for a S137 payment of £350. Cllr. K. Johnson	
	explained that the S137 money could only be paid for a future purchase not as recompense	
	for monies already spent. This was accepted by the members of the public. After some	
	discussion, during which councillors expressed their desire to support outlying hamlets in	
	our parish such as Common Moor, it was decided that a written motion would be put	
	forward at September's meeting and a vote would be held on whether to pay the £350	
	from general funds.	
161/8	Chairman's Announcements	1
101/0	None	
162/8	Motion - Internal Audit	
, -	Cllr. Johnson referred to his two-part motion and repeated the costs involved, which are	
	not insignificant. Cllr. Harbord said that she felt it was important to show that the council is	
	committed to working to identify and correct any slips in procedures, and so supported this	
	motion. Other councillors agreed that this was a sensible and appropriate way forward in	
	light of the recent audit challenge and weaknesses identified in the 2021/22 AGAR.	
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	i) To RESOLVE to engage the Principal Audit Manager for Cornwall Council to	
	undertake an interim internal audit of the PC and establish a baseline stock-	
	take of the current state of business.	
	Proposed: Cllr. K. Johnson, Seconded: Cllr. S. Harbord	
	For: Cllr. Johnson, Cllr. Harbord, Cllr. Price, Cllr. Emms, Cllr. Horsfield	
	Against: None	
	 <u>Carried</u> To RESOLVE to engage the Principal Audit Manager for Cornwall Council to 	
	undertake the routine internal audit function with IA report in preparation for	
	AGAR 22/23.	
	Proposed: Cllr. K. Johnson, Seconded: Cllr. L. Price	
	For: Cllr. Johnson, Cllr. Price, Cllr. Harbord, Cllr. Emms, Cllr. Horsfield	
	Against: None	
	<u>Carried</u>	

Clir. Johnson explained that we would need to work out our Budget for 2023/24 soon and that his motion was an attempt to set up a group, led by the Vice-Chair, Clir. B. Seage, to do the initial work on this in the absence of a Finance Committee. Clir. Seage was not present at the meeting but had said vi email that he was likely to be away for parts of September so could not commit to this work. Clir. Johnson then withdrew this motion. (Clir. B. Smith and Clir. P. Andrew arrived and took their places at the meeting). It was pointed out that Clir. I. Morris had been in the process of looking at the Asset Register. Clir. S. Horsfield said she would message him and ask what he had done with regard to this so far. The Clerk said she would email the current Asset Register to all councillors. She also pointed out that the Caretaker had excellent knowledge of our assets and might be able to provide additional information if needed. To RESOLVE to authorize the Clerk to purchase the Operation London Bridge service The Clerk explained that this Operation was related to procedures and protocols that local government should follow at the sad passing of Her Majesty the Queen. She expressed a wish that the parish council's website should be fully compliant and show due respect, with all procedures correctly followed and our website be in line with others. For this reason, she asked that the council consider paying the fee of £35 to our ICT provider so that they would amend our website appropriately. The fee on the day would be £50. Clir. Johnson said this would need a motion in a motion template and would then be voted on at September's meeting. Clir. Andrews agreed to draw up a motion for September. Concerns were raised about the delay. Clir. Johnson then stated that, if necessary, he would pay the £50 himself, if the service was required prior to the council's September meeting. 165/8 Old The RESOLVE to close one of the HSBC accounts Proposed: Clir. Harbord, Seconded: Clir. Smith Carried i) To RESOLVE to appoint two	462/6	I Martin D. J. of Brown II.	
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167/8	To RESOLVE to give Cllr. L. Price delegated authority to:-	Cllr.
	i) - Contact the owner of the land in Tremar on which the pond and water supply stand.	Price
	ii) - Speak to the owner of the Common Land about building work on the land	
	Cllr. Johnson said that all councillors should feel free to talk to parish residents and bring	
	back views and information to the council. Therefore no vote was needed on this, and Cllr.	
	Price will speak to the above-mentioned people and report back to the council.	
168/8	Skate Park – Progress Update	
	Cllr. Price said there was no update but that he had been continuing to communicate with a	
	skateboarder who had offered input. Cllr. Horsfield said a lot of work had been done on this	
	project pre-Covid and maybe some of that could be used. Cllr. Price said we would need to	
	look into a costed proposal.	
169/8	Matters Arising	
	 i) The Clerk reported that the defibrillator at the pavilion had been flashing a red light signifying its battery needed recharging. She had contacted SW Ambulances and they had kindly swapped the pads today so the defibrillator could still be used until the end of September. However, they had also informed us that our contract had expired and that we would need to sign a new four year contract with them at a cost of £1800 plus VAT else the defibrillator and cabinet would be removed. Cllr. Johnson asked the clerk to respond to their email and explain we could not vote to approve that expenditure until our next council meeting on September 28th and request a delay to the removal of the defibrillator. ii) The Clerk also told the meeting that one co-option application had been received and that the deadline to apply had now closed. This application would be looked at and the applicant invited to speak to the council at the next meeting. Meeting Closed at 9.30pm, Date of Next Meeting: September 28th 2022 	Clerk