

## ST CLEER PARISH COUNCIL

Meeting of Finance and General Purposes Committee of St Cleer held on Wednesday 11th October at 7pm in the Sports Pavilion.

F10/23/1	<p><b>Persons Present:</b> Cllrs. Prinn, Pearce, Morris, Harbord, Dupreez In Attendance: I Morris (Acting Clerk)</p>	
F10/23/2	<p><b>Receive any Declarations of Interest from Members/Dispensations:</b> Cllrs Morris, issues relating to parish allotments.</p>	
F10/23/3	<p><b>RESOLVE to Elect New Chair of Finance and General Purposes Committee:</b> Cllr Harbord nominated. Proposed: Cllr Prinn, Seconded: Cllr Pearce <i>Carried</i> <i>Cllr. Harbord chairs the meeting from this point</i></p>	
F10/23/4	<p><b>To RESOLVE to adopt the terms of reference for the Finance &amp; General Propose Committee:</b> Keep the existing Terms of Reference Proposed: Cllr Harbord, Seconded: Cllr Prinn <i>Carried</i></p>	Asst. Clerk
F10/23/5	<p><b>To review the Financial Regulations:</b> Keep existing regulations and move to new regulations in January 24 when they are due to be published as advised by Sarah Mason CALC. Proposed: Cllr Harbord, Seconded: Cllr Prinn <i>Carried</i></p>	
F10/23/6	<p><b>To review the Financial Risk Assessment:</b> Line by line review undertaken and amendments made. Proposed: Cllr Harbord, Seconded: Cllr Prinn <i>Carried</i></p>	
F10/23/7	<p><b>To review the Risk Policy and Risk Management arrangements:</b> Line by line review undertaken and amendments made.</p>	
F10/23/8	<p><b>To discuss actions from the Internal Audit and response to report:</b></p> <ul style="list-style-type: none"> <li>• No VAT receipt for purchase of GO PRO. To be located.</li> <li>• Deep dive only completed once, should quarterly, diarised and recorded in the minutes.</li> <li>• Review of reserves and EMR required.</li> <li>• Approved Investment Strategy required. Cllr Prinn to forward information to assist with completion.</li> <li>• AGAR. PC did not comply with completion requirements.</li> </ul>	
F10/23/9	<p><b>To discuss the Football Clubs' SLA:</b></p> <ul style="list-style-type: none"> <li>• <u>SLA expired in 2022</u> and no arrangements to renegotiate put in place by the PC. New SLA required.</li> <li>• <u>Pitch Improvement Plan</u> remains in place, but does it apply to all four pitches as the Senior Team has now left and combined with Liskeard &amp; using their pitches.</li> <li>• <u>Fields In Trust</u> memorandum remains in force.</li> <li>• <u>Dispute over the 30% increase</u> in rental charges set without consultation and contrary to the original SLA set at 5% PA.</li> <li>• Meeting with Football Club required asap to resolve issues of disagreement and bring back to full council. Asst. Clerk to email</li> </ul>	Asst. Clerk

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	the Football Clubs to arrange a meeting with Cllrs. Harbord, Pearce and Morris.	
F10/23/10	<p><b>Common moor Village Hall S137 Grant Application:</b> Application for £500. Recommendation to Full Council to agree to the grant. Proposed: Cllr. Prinn, Seconded: Cllr Harbord <i>Carried</i></p>	Recommend to agree
F10/23/11	<p><b>St Cleer Pétanque Club S137 Grant Application:</b> Application for £500. Recommendation to Full Council to agree to the grant. Proposed: Cllr. Prinn, Second: Cllr Harbord, <i>Carried</i></p> <ul style="list-style-type: none"> <li>• Recommend agreement to use area identified at the back of the car park to be fenced off and used on a rental basis incorporating the use of the Pavilion W/C.</li> <li>• This is an unused area covered in rubble and not suitable for parking.</li> </ul>	Recommend to agree
F10/23/12	<p><b>Call Account Facility from Cornwall Council:</b> (£85K in Unity Current A/C)</p> <ul style="list-style-type: none"> <li>• Not agreed: Account does not have FCA approval.</li> <li>• Recommend to Full Council that Cllr Harbord to be given delegated authority to investigate suitable financial institutions to invest PC assets.</li> </ul> <p>Proposed: Cllr Prinn, Seconded: Cllr Pearce <i>Carried</i></p>	Recommend Cllr. Harbord be given delegated authority to investigate alternatives
F10/23/13	<p><b>Priority work identified in the report from Peegley, with estimated costs:</b></p> <ul style="list-style-type: none"> <li>• Peegley Pavilion report - works identified as: ROOFING, DRAINAGE, EXTERNAL WINDOWS &amp; DOORS, WALLS, EXTERNAL STEPS, FIRE SAFETY – EMERGENCY LIGHTS, ROOF HATCHES, INTERNAL FIRE DOORS, VENTILATION.</li> <li>• <b>Priority is Emergency Lighting &amp; Electrical Hazards. Quote from Mark Rogers presented. Motion to be presented to Full Council.</b></li> </ul> <p>Proposed: Cllr Prinn, Seconded: Cllr Pearce <i>Carried</i></p>	
F10/23/14	<p><b>Allotment Tenancy Agreement and Management Procedures:</b> Proposal to present to full council with recommendation to accept: Proposed: Cllr Prinn, Seconded: Cllr Pearce <i>Carried</i></p>	Recommend acceptance
F10/23/15	<p><b>Matters Arising: Employment of Parish Clerk:</b></p> <ul style="list-style-type: none"> <li>• Assistant Clerk has given two weeks' notice of resignation finishing on 24<sup>th</sup> October 2023.</li> <li>• Locum Clerk Cllr Ivor Morris will be stepping down as Clerk from 1<sup>st</sup> January 2024.</li> <li>• Sarah Mason to be contacted regarding employment / availability of a professional clerk.</li> </ul> <p>Proposed: Cllr Prinn, Seconded: Cllr Harbord <i>Carried</i></p>	Acting Clerk

Signed: Ivor Morris, Clerk/RFO

Dated: October 12th 2023