

ST CLEER PARISH COUNCIL

DRAFT Minutes of the Finance and General Purposes Committee meeting of St Cleer Parish Council held on 14.01.26, at 19.48 at The Sports Pavilion, Sports Field, St Cleer.

Minutes written by Clerk Katie-Marie Goodwright on 15.01.26

Agenda points are in black and minutes are in **blue**

Minute ref	Item
FGP2026.01.1 4-1	<p>Persons Present/Apologies</p> <p>To note persons, present and receive apologies for absence.</p> <p>Minutes:</p> <p>Present - Clerk Katie-Marie Goodwright</p> <p>Clrs Raymond Pearce ▾ Sue Harbord ▾ Jon Prinn ▾</p> <p>Apologies - Cllr Laybury</p>
FGP2026.01.1 4-2	<p>Receive any Declarations of Interest from Members/Dispensations</p> <ul style="list-style-type: none"> - Disclosable pecuniary interests - Non-registerable interests - Declarations of gifts - Applications for dispensations <p>Minutes:</p> <p>None declared</p>
FGP2026.01.1 4-3	<p>Allow up to 15 Minutes for members of the public to address the council.</p> <p>Minutes:</p> <p>None present</p>
FGP2026.01.1 4-4	<p>Planning - TO RESOLVE to comment 'to support' 'to object' or 'to make no comment' on the on the applications below on the Cornwall Council planning portal:</p> <p>and any other planning applications received before 12pm on 14.01.26</p> <p>Minutes:</p> <p>None received</p>
FGP2026.01.1 4-5	<p>TO REVIEW AND APPROVE previous F&GP meeting minutes from 12.11.25</p> <p>Minutes:</p> <p>Clr Raymond Pearce ▾ proposed to accept minutes of the last Finance meeting held on 12.11.25 as accurate and correct</p> <p>Clr Jon Prinn ▾ seconded</p> <p>Outcome: Carried ▾</p>
FGP2026.01.1 4-6	<p>TO APPROVE payment to be made to Tregovenek for grant approved 26.11.25 for £1,571</p> <p>Minutes</p> <ul style="list-style-type: none"> - The grant was approved in November but as the meeting did not happen in December, the payment schedule was not approved and therefore, this is still awaiting payment <p>Clr Sue Harbord ▾ proposed to approve payment to Tregovenek for grant approve 26.11.25 for £1,571</p>

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	Clr Raymond Pearce seconded Outcome: Carried
FGP2026.01.1 4-7	<p>TO REVIEW AND RECOMMEND policies to full council</p> <ul style="list-style-type: none"> - A - IT Policy - <i>to be reviewed in 3 years</i> - B - Maternity Policy - <i>to be reviewed in 3 years</i> - C - Internal Controls Policy - to be reviewed in 1 year <p>Minutes:</p> <ul style="list-style-type: none"> - - IT Policy - <i>to be reviewed in 3 years</i> <ul style="list-style-type: none"> - <i>New NALC template used</i> - B - Maternity Policy - <i>to be reviewed in 3 years</i> <ul style="list-style-type: none"> - New policy taken from NALC template <ul style="list-style-type: none"> - - to amend section on annual leave to say holiday can be taken on block OR agreed by HR committee - C - Internal Controls Policy - <i>to be reviewed in 1 year</i> <ul style="list-style-type: none"> - checked 6 months ago, no changes needed - councillors agreed they are happy with internal controls procedure <p>Clr Raymond Pearce proposed to recommend the following policies to full council or approval</p> <ul style="list-style-type: none"> - A - IT Policy - <i>to be reviewed in 3 years</i> - B - Maternity Policy - <i>to be reviewed in 3 years</i> - C - Internal Controls Policy - <i>to be reviewed in 1 year</i> <p>Clr Jon Prinn seconded</p> <p>Outcome: Carried</p>
FGP2026.01.1 4-8	<p>To REVIEW meeting dates for 2026 / 2027 and RECOMMEND to full council for approval</p> <p>Minutes</p> <p>Clr Jon Prinn proposed to recommend the proposed meeting dates for 26/27 to full council or approval</p> <p>Clr Raymond Pearce seconded</p> <p>Outcome: Carried</p>
FGP2026.01.1 4-9	<p>To REVIEW grant application from Common Moor for £3,200 for underfloor heating at the Village Hall in Common Moor, to RECOMMEND to full council</p> <p>Minutes</p> <ul style="list-style-type: none"> - Representatives of Common Moor Village Hall arrived at 8pm and were invited to speak to the application. <ul style="list-style-type: none"> - They have raised over £12k for roof and solar panels, £12k for heat pump and battery pack and water system, now doing 3rd stage which is pipe work for underfloor heating. For the 3rd stage they have raised £12k of this but still need around £3k which is what the application is for. - Have now been awarded a premises licence. - They are looking to provide warm hubs - This is a long term project to benefit the community for many years to come

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	<ul style="list-style-type: none">- Cllrs discussed that awarding the grant would take us slightly over budget on the grants header, but would like to recommend to full council for approval <p>Cllr Sue Harbord proposed to recommend the grant application from common moor for £3,200 for underfloor heating at the village hall to full council for approval</p> <p>Cllr Raymond Pearce seconded</p> <p>Outcome: Carried</p>
FGP2026.01.1 4-10	TO RECEIVE and DISCUSS budget update, to present to next full council meeting Minutes Received and discussed - no critical points to address
FGP2026.01.1 4-11	Date of next meeting: 11.03.26

Meeting closed at: 20.21

To be ratified by Finance and general purpose committee on: 11.03.26

Signed by:

Signed:

Date signed:

Note for minutes viewed from our website from - only draft minutes are uploaded to the website from 12.03.25. Where drafted minutes require changes upon ratification, a modified document will be uploaded to the website with changes highlighted