

St Cleer Parish Council

Banking Motion

Date of Document:	22/08/22
Committee / Sub Committee the motion is intended for:	Full Parish
Date of that Meeting:	
Proposer:	Sue Harbord
Seconder:	
3 <sup>rd</sup> and 4 <sup>th</sup> Signatories if required under Standing Order	

**Situation:**

We currently have two signatories for the Unity Trust Bank (Brian Smith & Sue Harbord) and two signatories for the HSBC account (Clive Sargeant and Sue Harbord)

We have two accounts at the HSBC

Currently Allotment rent is payed into both the Unity and HSBC by allotment holders

**Background:**

We have historically had at least three signatories for our accounts, but due to resignations we currently have two.

We have two accounts at the HSBC but we no longer use HSBC for day to day banking.

Some allotment holders pay into the HSBC and some to Unity, this is time consuming to administer.

**Assessment:**

We require at least one more signatory preferably two for the HSBC and Unity Bank. If a signatory were to resign or be unavailable then payments could not be made.

We should consider closing one of the HSBC accounts as it serves no purpose and creates extra work for the Clerk

If all allotment rent and water charges were paid into a new separate Unity Trust account this would save considerable administrative time for the Clerk.

**Proposed Motion**

*Two new signatories be appointed to Unity and HSBC*

*Close one of the HSBC accounts*

*Open new separate Unity account for the Allotments*

**Date received:**

**Action taken or motion rejected (under SO9h):**

**Signature of Clerk / Officer receiving the motion:**