

ST CLEER PARISH COUNCIL

Minutes of the Full Council Meeting

held on Wednesday 22 July 2026 at 7.00pm at The Sports Pavilion, Sports Field, St Cleer

Agenda points are in black and minutes are in blue

Reference	Item
2026.07.22-16	TO NOTE persons, present and receive apologies for absence Present: Cllrs Sue Harbord (Vice-Chair), Raymond Pearce (Chair), Carol Ayres, James Emuss, Mel Gymer and Suzanne Horsfield, Locum Clerk/RFO Anita James. Apologies: Cllrs Jon Prinn and Clive Sargeant (apologies received and accepted). In attendance: Cornwall Councillor Sean Smith; ten members of the public.
2026.07.22-17	TO RECEIVE any Declarations of Interest from Members/Dispensations No declarations of interest, dispensations, non-registrable interests or declarations of gifts were received.
2026.07.22-18	TO APPROVE the minutes from the previous meeting on the 24 June 2026 and the Chair to sign. RESOLVED: The minutes of the Full Council meeting held on 24 June 2026 were approved as a correct record and signed by the Chair. <i>Proposed: Cllr Mel Gymer / Seconded: Cllr Suzanne Horsfield / Carried</i>
2026.07.22-19	TO RECEIVE Cornwall Councillor Sean Smith's report (max 5 mins) ● Golitha Falls: access, parking and visitor-management concerns continue; Highways is considering seasonal parking restrictions, and Cllr Smith supports a review of parking arrangements. St Cleer Parish Council indicated that they would be open to a seasonal parking restriction with no-parking enforcement during the busiest periods. However, St Neot Parish Council feels that a seasonal approach would not go far enough. Their preference is for a permanent no-parking restriction along the affected road, while retaining only a limited number of designated parking areas where it is appropriate to do so. ● Cornwall Council has passed a resolution of no confidence in Southwest Water. ● Planning changes are likely following a Cornwall Council consultation in December 2025. Driven by a national assumption in favour of further housing developments. ● Community Chest Fund: now open for applications, with interest expressed in support for the Air Rifle Club, bus shelter improvements and Blind Veterans UK.
2026.07.22-20	TO RECEIVE the Chairman's Report (max 5 mins) ● There had been a very positive meeting with the organisers of St Cleer youth and senior football clubs. ● Fourteen parishioners had called for an election for a recent vacant Councillors post, which was very surprising as there were four vacant positions, that could be filled via the co-option route. Those responsible will cost the Parish Council approximately

ST CLEER PARISH COUNCIL

	£5,000 (cost of the election) which could be seen as a waste of taxpayers money and may have otherwise been used for a good cause in the parish.
2026.07.22-21	TO RECEIVE the Clerk's report LMP- first path cut completed Awaiting quote for gold/silver cuts and gate repairs to submit a grant for ELMP Paths had now received their first cut, and the Clerk is in the process of collating information to submit to Cornwall Council for a grant for the ELMP.
2026.07.22-22	TO APPROVE THE CO-OPTION OF COUNCILLORS ONTO ST CLEER PARISH COUNCIL & THE SIGNING OF DECLARATIONS OF ACCEPTANCES OF OFFICE RESOLVED: Barry Yates co-opted as a Councillor to St Cleer Parish Council Proposed: Cllr Suzanne Horsfield / Seconded: Cllr Susan Harbord /Carried RESOLVED: Michael Beech co-opted as a Councillor to St Cleer Parish Council Proposed: Cllr James Emuss / Seconded: Cllr Carol Ayres /Carried RESOLVED: Paul Hickingbotham co-opted as a Councillor to St Cleer Parish Council Proposed: Cllr Susan Harbord / Seconded: Cllr Mel Gymer /Carried Declarations of Acceptance of Office were signed by Barry Yates, Michael Beech and Paul Hickingbotham.
2026.07.22-23	Planning - TO RESOLVE to comment 'to support' 'to object' or 'to make no comment' on the on the applications below on the Cornwall Council planning portal. -New Applications: A. PA26/04345 Tue 07 Jul 2026 Grove Villa Tremar Liskeard Cornwall PL14 5HE Replacement of the existing single-storey extension with a new two-storey extension, including a new side entrance and a single-storey extension to the ground-floor living accommodation. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=TH1Q3XFGMVF00&activeTab=summary RESOLVED: To support planning application PA26/04345. Proposed: Cllr Mel Gymer / Seconded: Cllr Suzanne Horsfield / Carried B. PA26/04030 Mon 29 Jun 2026 Land South East Of Tregovenek Attwood Lane Pensilva Cornwall PL14 5QU Demolition of barn with class Q rights and replacement with dwelling (self and custom build) https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=TGGW8TFGIW100&activeTab=summary RESOLVED: To support planning application PA26/04030. Proposed: Cllr Suzanne Horsfield / Seconded: Cllr Mel Gymer / Carried C. PA26/04007 Fri 26 Jun 2026

ST CLEER PARISH COUNCIL

	Tregovenek Attwood Lane Pensilva Liskeard Cornwall PL14 5QU Demolition of barn with class Q rights and replacement with dwelling https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=TGF9YIFGITM00&activeTab=summary RESOLVED: To support planning application PA26/04007 <i>Proposed: Cllr Susan Harbord/ Seconded: Cllr James Emuss / Carried</i> D. PA26/03968 Mon 29 Jun 2026 Tregovenek Attwood Lane Pensilva Liskeard Cornwall PL14 5QU Demolition of barn with class Q rights and replacement with dwelling https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=TGF9YIFGITM00&activeTab=summary RESOLVED: To support planning application PA26/03968 <i>Proposed: Cllr James Emuss/ Seconded: Cllr Carol Ayres/ Carried</i> E. PA26/03744 Fri 12 Jun 2026 Barns At Bulland Farm Common Moor Liskeard PL14 6SA Refurbishment and conversion of existing barns to form self-build dwelling and extension https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=TFYOVQFGN1000&activeTab=summary RESOLVED: No comment on planning action PA26/03744 <i>Proposed: Cllr Suzanne Horsfield, Seconded: Suzanne Harbord/ Carried</i> F. PA26/04303 on the land NW of Hendra Close at Darite for an <i>Affordable Housing Scheme for 13No (Social Rent) Dwellings</i>. RESOLVED: To object to planning application PA26/04303 with comments that this represents excessive development. <i>Proposed: Cllr James Emuss/ Seconded Cllr Susan Harbord/ Carried.</i>
2026.07.22-24	Update on last month's Actions ● Trethevy Quoit Signage- Clerk made progress, awaiting update from Cornwall Heritage Trust ● Damaged fence in carpark- Clerk to write to resident/ fence now removed ● Store pallets and grit boxes- maintenance person needs commercial license ● Confirmed with Cornwall Council re VAS at lower Tremar Coombe, Liskeard PL15 5EJ. ● WT Consultancy (H&S) confirmed half days from August. ● Muga replacement boards - Clerk to obtain quotes ● Pavillion Gate- Clerk to obtain quotes
2026.07.22-25	Reports- TO NOTE

ST CLEER PARISH COUNCIL

	-Representative meetings - Council noted. -Commoners - Council noted and discussed under agenda item 2026.07.22-26. Health and Safety -TO RECEIVE Mays report for the Pavilion, Horizon Play Park, Sportsground / skate park / Gym equipment / public toilets / allotments, and Memorial Garden. Cllr Horsfield commented that there was graffiti in the playground. Council noted and received.
2026.07.22-26	TO DISCUSS the issues associated with Gold Diggings, and especially the reported fires. The Chair of St Cleer Commoners Association explained that there are many people camping overnight and lighting fires on Bodmin Moor. There are no signs advising people that this is private land. There was a discussion as to whether the landowners should be involved. The Parish Council advocated putting signage up advising people not to camp and no fires or barbeques. It was noted that this is extremely careless given the dry summer. The Parish Council said they would help where possible.
2026.07.22-27	TO DISCUSS and APPROVE football requests: ● Walking football out the pitch on a Friday night. RESOLVED: To approve walking football on a Friday evening. <i>Proposed: Cllr James Emuss/ Seconded Cllr Suzanne Horsfield/ Carried.</i> ● Trim down the trees and bushes at the bottom of the youth top pitch and we would also like to install a fence like the one in the middle on the car park side of the top youth pitch Council need clarification on who is paying for this. ● Filing Cabinet/water dispenser in the pavilion The football club had asked if they could install a filing cabinet and a cold-water drinks machine be installed/placed in the pavilion. Council agreed that the Clerk should initially consult WT Consultancy regarding health and safety.
2026.07.22-28	FINANCE ● TO RECEIVE monthly councillor reconciliation, check report from previous month. ● TO RECEIVE previous months bank reconciliation ● TO APPROVE payment Schedule for June 2026 Cllr Susan Harbord (Chair Finance Committee) advised that there was a credit of £1,476 as of 30 June 2026. The Clerk had previously explained to Cllr Harbord that she had paid an internal audit invoice to the Association of Cornwall Local Councils instead of Cornwall Council. As the bank account is automatically linked to the accounting system, the Clerk did not know how to correct this, having made two phone calls to the accounting software people, who although

ST CLEER PARISH COUNCIL

	helpful could not solve the historical reconciliation figure in the software. As Cornwall Council will now be paid the credit of £1,476 this issue should now be resolved for the July period. Cllr Susan Harbord noted that the monthly payment to Biffa was slightly higher than normal and had the Clerk been alerted of a price increase? The Clerk said that she had not but would investigate. RESOLVED: To approve the July payment schedule. <i>Proposed: Cllr Raymond Pearce / Seconded Cllr Susan Harbold/ Carried.</i>
2026.07.22-29	TO CONFIRM that there are no conflicts of interest with BDO LLP (external auditors) and Chair to sign form. Council declared that there are no conflicts of interest with BDO LLP.
2026.07.22-30	TO CONFIRM and APPROVE the internal auditor for 2026/27 The Clerk had sourced three quotes for the 2026/27 internal audit £150, £675 and £1,275. The second quote also included an interim audit, which is especially useful as it gives the Clerk an opportunity to correct any errors or governance issues before year end. RESOLVED: To approve the internal auditor at Parish & Town Audit Services at the cost of £675. <i>Proposed: Cllr Raymond Pearce / Seconded Cllr Susan Harbold/ Carried.</i>
2026.07.22-31	TO DISCUSS if the Council should express a vote of no confidence in Southwest Water following the recommendation of the Dowry Glan campaign. The Council fully endorse Cornwall Councils resolution of no confidence in Southwest Water.
2026.07.22-32	Date of next meeting: 26 August 2026 Clerk is on leave and will not be available. Agenda items by the 14 August 2026 The meeting ended at 8:50pm