

## ST CLEER PARISH COUNCIL

MINUTES of a meeting of St Cleer Parish Council held on Wednesday 22<sup>nd</sup> March 2017 at 7.30pm in the Council Sports Pavilion, Hockings House, St Cleer.

**PRESENT:** - Councillors Mrs R S Dickson (Chairman), Mrs S D Harbord (Vice Chairman), Mrs S E Horsfield, P E Lockley, M D Max, Miss L A Perrett, M Shead, T J Smith and Mrs D R Watson plus the Clerk to the Council.

**161-16. Apologies for absence: –**

Apologies for absence were submitted on behalf of Councillor C R Sargeant.

**162-16. Declarations of Interest relating to matters on the agenda:-**

None.

	<b>ACTION</b>
<p><b>163-16. Planning Application:-</b>                      a) PA17/01490 – land South East of Kilham Farm, St Neot – Construction of agricultural barn with lean to machinery shelter with new hard standing area, erection of polytunnel, erection of compost toilet and siting of temporary agricultural workers caravan.                      Support.</p>	
<p><b>164-16. Police Report:-</b>                      In the absence of a LHYS meeting there was no report to present. Receipt was reported of as reply from Police Sargeant Jo Williams in response to the email from this Council. Sargeant Williams explained the reporting and investigation process of the incident relating to the car “wheel spinning” in the Sportsground in addition to some other procedural matters. The email also advised the Council that the new PCSO has now been appointed and concluded by suggesting a presence at the Liskeard Have Your Say (LHYS) meeting. The email was noted. The Council Chairman Councillor Mrs R S Dickson reminded members that the Council Vice Chairman Councillor Mrs S D Harbord is this Council’s representative on the LHYS group and although welcoming closer ties with the Council sought clarity on the proposed conduit to the Council. The Clerk would respond to Sargeant Williams on behalf of the council. Councillor Mrs Watson drew attention to the recent Bodmin Moor parishes meeting</p>	Clerk
<p><b>165-16. Cornwall Council Report: -</b>                      Councillor Mrs D R Watson reported that Cornwall Council had only one more meeting left prior to the election in May. Councillor Mrs Watson understood that there is no threat to the future to Connon Bridge tip and the suggestion that it was under threat was as a result of a rumour to this effect.</p>	
<p><b>166-16. Minutes of the previous meeting: -</b>                      The minutes of the meeting held on Tuesday 21<sup>st</sup> February 2017 were taken as read, confirmed and signed by the Chairman.</p>	
<p><b>167-16. Matters arising from the minutes :-</b>                      a) CCTV Cameras:-                      Pursuant to minute 152-16 (a) the awaited email from the police Sargeant in Liskeard is dealt with in minute 164-16 above. Receipt was also reported of an email from Cornwall Council in conjunction with the Police and Crime Commissioners (as circulated) drawing attention to a central monitoring system primarily monitoring CCTV footage from town centre surveillance cameras. The email drew attention to funding</p>	

<p>that was available to expand this operation and called for any expressions of interest in accessing the funding. After due consideration it was resolved that surveillance on this scale was inappropriate for village locations and that this council would note the email with no further action required.</p> <p>b) Neighbourhood Plan – Traffic matters at St Cleer School:- Pursuant to minute 137-16 (d) receipt was reported of an email from the officer at CORMAC in response to this Council’s email. The emails were circulated and noted. After consideration it was resolved that this Council would reply to take advantage of the offer to undertake monitoring and review of this area.</p> <p>c) Traffic Management - Redgate:- Pursuant to to minute 137-16 (d) receipt was reported of an email from the officer at CORMAC in response to this Council’s email. The emails were circulated and noted. After consideration it was resolved that this Council would reply to take advantage of the offer to undertake monitoring and review of this area.</p> <p>d) Footway Obstruction – Fore Street Pursuant to minute 154-16 the Chairman reported that she was unable to investigate the obstruction of the footways in the area of the Stag Inn/Farm Shop with bins but would do so prior to the next meeting.</p> <p>e) Vegetation Control – St Cleer General Cemetery:- Pursuant to minute 154-16 and following a review of the previous year’s budget it was resolved to grant the St Cleer General Cemetery £300 for the 2016-17 financial year. It was further resolved that the Community Rehabilitation team would be offered to the St Cleer General Cemetery for the 2017-18 financial year in place of the £300 grant. The Clerk would forward the necessary information to the organisation for consideration.</p>	<p>Clerk</p> <p>Clerk</p> <p>Chairman</p>
<p><b>168-16. Minutes of the Finance and General Purposes Committee:-</b> It was resolved that the minutes of the meeting held on Tuesday 14<sup>th</sup> March 2016 are received and the recommendations in minutes 44-16F (a) (Council Standing Orders), 44-16F (b) (Financial Regulations and Best Value Statement), 44-16F (c) (S137 Grant Application and Guidance Notes), 44-16F (d) (Use of Council Facilities at no Cost Application Form and Guidance Notes), 44-16F (e) (Council Risk Assessment), 44-16F (f) (Dignity at Work Policy), 44-16F (g) (Statement of Internal Controls), 44-16F (h) (Other possible policies and procedures) and 45-16F (c) (Cornwall Council – Local Maintenance Partnership 2017-18) are adopted and implemented. Following review it was also resolved to adopt the Council Business Continuity Plan (as circulated).</p>	
<p><b>169-16. Correspondence: -</b></p> <p>a) Cornwall Council – Commons Registration (Tokenbury Corner) (as circulated). Noted. After due consideration it was resolved to support the removal of the land from the Commons register as contained in application No. 2936 (centred on grid OS SX 280 699).</p> <p>b) HSBC – Changes to Business Banking Arrangements. Noted.</p>	
<p><b>170-16. Reports: -</b></p> <p>a) Neighbourhood Plan Steering Group:- Councillor M D Max the Chairman of the Steering Group presented the report to members based on the meetings held on Thursday 23<sup>rd</sup> February and Thursday 9<sup>th</sup> March (minutes as circulated and on the Plan Website). Councillor Max advised the meeting that Councillor L A Clark had suggested resigning from the group although it was noted that all members retire at the annual meeting of the council. Councillor Max would advise Councillor Clark of the current situation. Councillor Max then advised members on requirements and expenditure to progress the plan. Apart from engaging with the planning consultant various items of stationery were required, including</p>	

<p>postage stamps and envelopes as part of the consultation process, subscription to survey monkey, pop up banners etc. It was resolved to delegate this responsibility to the Clerk to purchase equipment as identified by the consultant and Chairman. Councillor Max announced the next meeting of the Steering group would be held on the 30<sup>th</sup> March 2017 with both the Planning Consultant and an officer from Cornwall Council to address members on the provision of affordable housing. Councillor Max urged members of this Council to also attend the Steering Group meeting.</p>	Clerk																																								
<p><b>171-16. Chairman’s Announcements:-</b> The Chairman announced the following:-</p> <ul style="list-style-type: none"> <li>➤ Spoke on issues at the local farm shop and the call by the police for this Council to support the continuance of the facility. Following consideration it was resolved to email this Council’s support for the retention of the farm Shop to the local police.</li> <li>➤ The Chairman drew attention for this council to be cognizant of local resident’s views when planning applications are considered. Various options were discussed including local members being aware of local opinions. The Clerk would try and help by monitoring views on the planning portal, but it was stressed that this approach is unlikely to give the complete picture to resident’s views and opinions.</li> <li>➤ The Chairman also spoke on the use of the Community Rehabilitation team and estimating value for money. The Clerk re-iterated that when the team were engaged it was emphasised that this would be a task related exercise given the nature of team. The Clerk would investigate this matter further.</li> </ul>	Clerk  Clerk																																								
<p><b>172-16. Financial Comparison: -</b> It was resolved that the financial comparison for February 2017 (as circulated) is received and adopted. The Chairman confirmed that the February cash book reconciled to the bank.</p>																																									
<p><b>173-16. Accounts for payment</b></p> <table border="1" data-bbox="113 1178 1251 1491"> <thead> <tr> <th>PAYEE</th> <th>REASON</th> <th>GROSS</th> <th>VAT</th> <th>NET</th> </tr> </thead> <tbody> <tr> <td>Salaries &amp; NIC</td> <td></td> <td>2,061.97</td> <td>0.00</td> <td>2,061.97</td> </tr> <tr> <td>St Cleer Memorial Hall</td> <td>NDP Meeting</td> <td>83.00</td> <td>0.00</td> <td>83.00</td> </tr> <tr> <td>Torpoint Town Council</td> <td>Phone/Photocopying</td> <td>8.25</td> <td>0.00</td> <td>8.25</td> </tr> <tr> <td>SW Water</td> <td>Pavilion</td> <td>176.45</td> <td>0.00</td> <td>176.45</td> </tr> <tr> <td>SW Water</td> <td>Public Conveniences</td> <td>45.91</td> <td>3.45</td> <td>42.46</td> </tr> <tr> <td>Jewsons</td> <td>Materials - Pavilion</td> <td>145.38</td> <td>24.23</td> <td>121.15</td> </tr> <tr> <td>St Cleer Gen Cemetery</td> <td>Burial Ground</td> <td>300.00</td> <td>0.00</td> <td>300.00</td> </tr> </tbody> </table>	PAYEE	REASON	GROSS	VAT	NET	Salaries & NIC		2,061.97	0.00	2,061.97	St Cleer Memorial Hall	NDP Meeting	83.00	0.00	83.00	Torpoint Town Council	Phone/Photocopying	8.25	0.00	8.25	SW Water	Pavilion	176.45	0.00	176.45	SW Water	Public Conveniences	45.91	3.45	42.46	Jewsons	Materials - Pavilion	145.38	24.23	121.15	St Cleer Gen Cemetery	Burial Ground	300.00	0.00	300.00	
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<p><b>174-16. Date of the Next Meeting.</b> Wednesday 26<sup>th</sup> April 2017.</p>																																									

Meeting Closed at 8.40pm.....Chairman