

ST CLEER PARISH COUNCIL

MINUTES of a meeting of St Cleer Parish Council held on Wednesday 26th July 2017 at 7.30pm in the Council Sports Pavilion, Hockings House, St Cleer.

PRESENT: - Councillors Mrs R S Dickson (Chairman), Mrs S D Harbord (Vice Chairman), K G Buckley, Mrs S E Horsfield, K Johnson MBE, P E Lockley, M Shead, C R Sargeant and Mrs D R Watson plus the Clerk to the Council.

	ACTION
<p>50-17. Apologies for Absence: - None. It was confirmed that Councillor T J Smith has tendered his resignation from the Council and C Shute has also confirmed that he will not be taking his co-opted seat. The Clerk then detailed the vacancies that exist on the Council (4 in number) and reported that 2 were to be co-opted, 1 to be elected and 1 to be filled through the casual vacancy process. It was resolved that the co-option process would be undertaken at the Finance and General Purposes Committee meeting on Wednesday 13th September 2017 using the current co-option process format (all Councillors will be invited to attend) with a closing date of Monday 11th September 2017. Both the Chairman and Clerk addressed members on standards and conduct with particular attention being drawn to the Code of Conduct principles, sections 2.1 – 2.7, 2.10 & 2.11 and 3.5 together with the fact it is unlawful to delegate, allow or for a member to act on behalf of the Council. The Chairman of the Council called for more cohesion within the Council and for members to work together.</p>	Clerk
<p>51-17. Declarations of interest relating to item on the agenda: - None.</p>	
<p>52-17. Police Report: - The Clerk reported that there is currently no response from the Sector Sergeant to the request for a police report and the future of the Liskeard Have Your Say (LHYS) forum. Councillor Mrs D R Watson reported that the current position of Liskeard police constables is that should PC Hatt remain then the forum is likely to continue but if PC Hatt leaves Liskeard police station the continuation of the forum is doubtful. It was subsequently resolved to write to the police sergeant for an update on staffing at the station.</p>	Clerk
<p>53-17. Cornwall Council Report: - In the absence of Cornwall Councillor Martin Eddy there was no report to present.</p>	
<p>54-17. Minutes of the previous meeting: - The minutes of the meeting held on Wednesday 28th June 2017 were taken as read, confirmed and signed by the Chairman. It was suggested that the Chairman has a copy of the draft minutes to proof read prior to formal circulation.</p>	
<p>55-17. Matters Arising from the minutes: - a) Police Report: - Pursuant to minute 38-17 there was nothing to add to the minute 52-17. b) Cornwall Council Report: - Pursuant to minute 39-17 in the absence of Cornwall Councillor P M Eddy there were no direct updates. With reference to the CIL, Councillor K Johnson pointed out that although the parish was placed in zone 5 this might be acceptable provided finances were made available either by either a bidding process into surplus CIL finances or</p>	

<p>through an allocation of s 106 finances for parish infrastructure projects. This would only be known when the procedure is finalised for a fair and equitable process. However, if neither of the above was possible then the parish could be at a disadvantage being in zone 5 that might have the impact of creating a financial incentive to increase development in zone 5 thus accentuating the problem of demand on infrastructure. The poor response to the document from Parish Councils especially in S E Cornwall was also noted. It was resolved that a response would be submitted to Cornwall Council delegated to the Clerk and Chairman based on the points above. Councillor K Johnson would also summarise to assist the response.</p> <p>c) Appointment of members to Steering Groups and Working parties: - Pursuant to minute 41-17 (a) and following the recent Neighbourhood Development Plan (NDP) Working Party meeting it was resolved to appoint Councillors Mrs. S E Horsfield and Mrs. D R Watson and non-Councillors M D Max and M C Chorlton to the Steering Group. It was also resolved to accept the resignation of Councillor P E Lockley from the group. Councillor Lockley then spoke from a prepared statement and detailed the historical and statute within the Localism Act enabling Neighbourhood Development Plans and stated that these should be developed with fairness and equity. Councillor Lockley stated that he was not being critical of the group but voiced concern that at the last meeting the group had discontinued with the current direction and suggested that the original plan could not be "tweaked". Councillor Lockley was of the opinion that the group should not lead the community in a particular way and suggested that the direction of travel was now biased especially in relation to the housing policy that was core to the plan. This point was disputed by the Council Chairman who reminded members that the Steering group membership had now expanded utilising disparate skills and had engaged the expertise of a professional planner. Whilst the NDP Steering Group could develop direction and strategy, it would still have to be approved by the Council that had the overarching responsibility for the plan. It was conceded that without the infrastructure of a plan housing provision including numbers would be un-coordinated and lead to an unsustainable increase.</p> <p>d) HR Matters: - Pursuant to minute 43-17 (b) the Clerk reported receipt of the work schedule from the Caretaker that would be considered at the September meeting of the Council. The Clerk would circulate the schedule in confidence nearer the date of the meeting.</p>	
<p>56-17. Planning Applications: -</p> <p>a) PA17/03785 – Lower Trelawney, Attwood Lane, Pensilva – Building for meat storage and frozen storage.</p> <p>Council raise no objection in principle but draw attention to the following</p> <ol style="list-style-type: none"> 1. Why is the proposed development not attached to the current building and does the design concept comply with food hygiene? <p>The application form does not contain or attach</p> <ol style="list-style-type: none"> 2. An arboriculture report. 3. No additional facility is identified for waste. 	
<p>57-17. Minutes of the Asset Management Committee: -</p> <p>It was resolved that the minutes of the meeting held on Wednesday 12th July 2017 are received and the recommendations in minutes 6-17AM (d) (Skateboard Park), 6-17AM (e) (MUGA Future Strategy), 6-17AM (f) (Fixed Asset condition survey), 6-17AM (g) (Millennium Garden - benches) and 9-17 (a) (Proposed Car Boot Sale) are received and adopted. Pursuant to minute 6-17AM (d) (Skateboard Park) the Clerk reported confirmation of the quotation from the manufacturers as requested at a price of £600 for a temporary structural repair to the flat bank hip (subject to no other defects being found) and general maintenance to other equipment at £100. Councillor Mrs. D R Watson reported on a meeting with the manufacturers as part of the refurbishment project and also gave a history of the project. It was therefore resolved to confirm the order with the manufacturers Rhino Ramps. Pursuant to minute 6-17AM (f) (Fixed</p>	<p>Clerk</p> <p>Council</p>

<p>Asset condition survey), following the resignation of Councillor T J Smith who was leading the project, Councillor Mrs. D R Watson offered to undertake and complete the survey that would be considered at the October meeting of the Asset Management Committee. Pursuant to minute 6-17AM (g) (Millennium Garden - benches) in the absence of a confirmed design and style it was resolved that delegation is given to the Clerk to arrange a purchase of a bench to a ceiling of £500. Pursuant to minute 9-17 (a) (Proposed Car Boot Sale) it is understood that the Parish Projects Group does not possess appropriate insurance for the event it was resolved that the Parish Council would be responsible for the event, using the Parish Council insurance. It was noted that the event would have to comply with Parish Council protocols and procedures. The Clerk as a first step would contact this Council's insurers to request guidelines and protocols into insurance and risk management.</p> <p>a) Horizon Playarea: - Councillor Mrs. S E Horsfield drew attention to brambles and other vegetation growing into the play area from an external source and also to some wire fencing that Councillor Mrs. S E Horsfield claimed was a health and safety issue. Councillor Mrs. Horsfield was of the opinion the Community rehabilitation team should monitor this area on a three-weekly cycle. The Clerk was of the opinion that too much was now being expected of this team and that individual members were now prioritising work and it was becoming difficult to manage on a delegated basis and suggested that the council should set the priority cycle at each meeting for work between meetings and this would be conveyed to the team. It was resolved that the Council would undertake work priority schedule as from the September meeting of the Council. (Councillor K G Buckley left the meeting during the above minute)</p>	<p>Clerk</p> <p>Council</p>
<p>58-17. Correspondence: -</p> <p>a) The Commons Act 2006 – The Granites, Tokenbury Corner (as circulated). Noted. Council confirmed agreement with the proposal.</p> <p>b) Jessamine Thomas – Football goals (as circulated). Noted. It was confirmed that goalposts exist on the lower area (although the crossbar has been removed) and that the bank would serve as a retrieving area for the ball. It was also noted that this council does not own goal posts or football nets and that shortly it is anticipated the junior goalposts on the upper area would be re-instated. After further discussion, it was resolved that the Council would not undertake any work this year and this matter would be considered prior to the 2018-19 season.</p> <p>c) Councillor K Johnson - Kim and Rob Neith (Wood Carvers) (via email). Councillor K Johnson spoke to the email he had written (as circulated). Councillor Johnson had written that Neith Art and Sculpture were on a UK tour and might be an attraction at the car boot sale and also to sell their products. However, Councillor Johnson now proposed that the Council set aside an area on the Lower Sportsfield for the business to take up residence for around 6 weeks and allow camping and wood carving. Councillor Johnson summarized the proposal and concluded by claiming it would put St Cleer "on the map". Members raised various issues including the covenants and by-laws on the Sportsfield including prohibiting camping. Councillor C R Sargeant raised the issue of sanitary arrangements although Councillor Johnson suggested that the provision in the pavilion would not be required. Councillor Mrs. D R Watson also reminded members that the Council had received concessions as the area was a primarily a sport and recreation ground and if allowed, questioned if this would be withdrawn. The Clerk also recommended that advice on the suggested barter method of payment would have to be taken having had no experience of businesses paying by this method. It is recognised that the Council have nothing in place to accommodate the proposal and therefore it was resolved that the Council does not permit camping and woodcarving at the Sportsground as proposed by Councillor Johnson. It was suggested that the council might wish to consider as a wider part of</p>	

sports field development initially put forward by the Working Party at a future meeting. (Councillor P E Lockley left the meeting during the above minute).																															
59-17. Standing Orders: - Standing Orders relating to the closure of business were suspended for 15 minutes during the above minute).																															
60-17. Reports: - a) Neighbourhood Plan Steering Group: - The Chairman reported that the Neighbourhood Development Plan had provisionally elected Councillor Mrs D R Watson as Chairman subject to the Council approval as appointing Councillor Mrs Watson as a member of the group [minute 55-17 (c) refers]. The Chairman reported a successful meeting and noted that the Wain Homes wished to have dialogue with the group. It was suggested that dialogue would be part of the wider consultation. The Chairman also reported that a meeting has been arranged with the Council approved Planning Consultant and that this would be undertaken shortly. It was reported that the Planning Consultant would attend the next meeting of the Steering Group when the parish consultation document would be compiled following which it would be sent to the Parish Council for consideration. It was also intended to arrange a consultation open programme at the Memorial Hall as part of the process.																															
61-17. Chairman's Announcements: - None.																															
62-17. Financial Comparison: - It was resolved that the financial comparison for June 2017 (as circulated) is received and adopted. The Chairman confirmed that the June cash book reconciled to the bank.																															
63-17. Accounts for payment <table border="1" data-bbox="113 1167 1257 1395"> <thead> <tr> <th>PAYEE</th> <th>REASON</th> <th>GROSS</th> <th>VAT</th> <th>NET</th> </tr> </thead> <tbody> <tr> <td>Salaries & NIC</td> <td></td> <td>2,090.65</td> <td>0.00</td> <td>2,090.65</td> </tr> <tr> <td>Mole Valley Farmers</td> <td>5L Two stroke oil</td> <td>21.30</td> <td>3.55</td> <td>17.75</td> </tr> <tr> <td>Nicholls & Sainsbury</td> <td>Deed Storage - Land Tremar Lane</td> <td>15.00</td> <td>2.50</td> <td>12.50</td> </tr> <tr> <td>Torpoint Town Council</td> <td>Phone/Photocopying</td> <td>23.32</td> <td>0.00</td> <td>23.32</td> </tr> <tr> <td>Play Inspection Comp</td> <td>Skatepark/Playarea Inspections</td> <td>165.00</td> <td>35.00</td> <td>130.00</td> </tr> </tbody> </table>	PAYEE	REASON	GROSS	VAT	NET	Salaries & NIC		2,090.65	0.00	2,090.65	Mole Valley Farmers	5L Two stroke oil	21.30	3.55	17.75	Nicholls & Sainsbury	Deed Storage - Land Tremar Lane	15.00	2.50	12.50	Torpoint Town Council	Phone/Photocopying	23.32	0.00	23.32	Play Inspection Comp	Skatepark/Playarea Inspections	165.00	35.00	130.00	
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64-17. Date of the Next Meeting. Wednesday 27 th September 2017.																															

Meeting Closed at 9.45pm.....Chairman