

ST. CLEER PARISH COUNCIL

MINUTES of a meeting of the Finance and General Purposes Committee held on Wednesday 8th November 2017 at 7.30pm in the Council Sports Pavilion, Hockings House, St Cleer.

Present: - Councillor Mrs. D R Watson (Chairman), Councillors Mrs. R E Dickson (Council Chairman), Mrs. S D Harbord (Council Vice Chairman), K Johnson MBE, P E Lockley, D L Price, M Shead and A Webb plus the Clerk to the Council.

Also present: Councillors K G Buckley, Mrs. S E Horsfield, C R Sargeant and R A Turton for agenda items 1-5 inclusive.

	ACTION
<p>29-17F Apologies for absence: - None.</p>	
<p>30-17F Declarations of Interest relating to items on the agenda: - None.</p>	
<p>31-17F To consider the Hiring Charges for the 2018-19 Financial Year: - Using the circulated Working Papers as a basis for discussion the Committee considered Hire Charges for the 2018-19 financial year. The proposed charges are appended to these minutes as "Appendix "A". Key points in the debate included:- a) Hire Charges:- It was proposed that the hourly casual rates for hiring the pavilion are retained at the current levels to encourage additional hiring. b) Delegation to the Clerk:- It was again recommended that the Clerk is given delegated authority to let facilities that were difficult to qualify and negotiation is probably required. These included the All-weather pitch, use by a potential cricket team and also casual football matches. c) Allotments:- It was again suggested that the rental prices are retained at the current levels. Members are keen for the plots to be fully let and are encouraged at the current use. It was noted that water charges are identified separately and are additional to the plot rental charges. d) Use by the Youth Club: After discussing the matter it was recommended that the hiring charges are reduced to half the amount currently payable to bring the hiring charges in-line with the hiring by youth football clubs. (Councillor Mrs. S E Horsfield declared a non-registerable interest (NRI) as a member of the St Cleer Youth Club Management Committee and left the meeting whilst the youth agenda item was discussed). It is recommended that the attached charges in Appendix "A" to these minutes are adopted and implemented by the Council for the 2018-19 financial year.</p>	Council
<p>32-17F To consider the budget for the 2018-19 Financial Year Using the circulated Working Papers as a basis for discussion the Committee considered the budget proposals for the 2018-19 financial year. The proposed budget is appended to these minutes as "Appendix "B" with a proposed balanced budget of £59,890 and a net precept of £52,585. Key points in the debate included :- e) Salaries:-</p>	

In producing a proposed budget the Committee were mindful of the possibility of the Clerk and Caretaker/Cleaner auto-enrolling into the LGPS. The budget therefore reflects the changes that could occur. The current salaries were confirmed as the Clerk Sp pt. 25 x 23/37 [superannuation currently opted out] and the Caretaker/Cleaner Sp pt. 12 x 20/37 [superannuation currently opted out] but with an additional temporary 2 hours for grass cutting until March 2018. The budgeted salaries for 2018-19 financial year are for the Clerk sp. Pt 25 x 21/37 [superannuation currently opted out but for budget purposes auto enrolled], Caretaker sp pt 12 x 20/37 [superannuation currently opted out but for budget purposes auto enrolled] but with provision for an increase of an additional and permanent four hours [i.e. sp pt 12 x 24/37] to include grass cutting at the Sportsground should the Council wish to continue with the in-house provision.

f) CTS grant:-

The Council tax support grant revenue to the Council has fallen by 18.25%.

g) Reserves:-

Members were mindful that reserves should be allocated for assets that require replacement and have proposed that £14,200 should be identified in the reserves and allocated for eventual replacement. This would be included in the year-end financial accounts. It is further suggested that another meeting nearer to the end of the current financial year is planned to review the reserves especially with plans for future sportsground maintenance.

h) Precept:-

In setting the precept, members wished to convey a zero increase on the amount requested and considered this could be achieved as a result of a result of revenue prudence and strategic use of reserves. The Clerk was asked to review the calculations and produce the requirement within the revenue account in line with the Council's aspirations.

It is **recommended** that the proposed balanced budget of £59,890 and a net precept of £52,585 as attached as Appendix "B" is adopted and implemented by the Council for the 2017-18 financial year. The precept for 2018-19 has not increased over the 2016-17 precept.

(At this point both Councillors K G Buckley and R A Turton left the meeting).

33-17F Standing Orders

Standing Orders were suspended for 25 minutes during the above minute.

34-17F Planning Applications: -

a) PA17/00023NDP – Liskeard, Cornwall – Plan proposal submitted for the Liskeard Neighbourhood Development Plan.

No observations.

b) PA17/10226 – 3, Polwrath Terrace, Tremar Coombe – Ground and First Floor rear extension.

Support.

35-17F Minutes of the previous meetings: -

It was resolved that the minutes of the meeting held on Wednesday 13th September 2017 are taken as read, confirmed and signed by the Chairman.

36-17F Matters Arising from the minutes: -

a) Outstanding Debtors: -

Pursuant to minute 23-17F (a) the Clerk reported that he has sent termination letters to 4

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allotment holders that had not paid their allotment invoice. Three of the four have indicated that they had paid and this will be reviewed when the bank statements arrive and an update given at council.

b) Pensions regulator – Employer/Employee Contributions: -
Noted.

37-17F Items referred to this Committee: -

None.

38-17F Review of Internal Controls: -

None.

39-17F Correspondence

None.

40-17F Accounts for payment

PAYEE	REASON	GROSS	VAT	NET
AED Locator (EU) Ltd	Defibrillator Monitoring	378.00	63.00	315.00
Bridge Multi-Academy Trust	Community Use Playing Field	350.00	0.00	350.00
C R Sargeant	Petrol Strimmers	18.84	3.14	15.70
St Cleer General Cemetery	Grant	300.00	0.00	300.00

41-17F Date of next meeting: -

Wednesday 14th March 2018.

Meeting Closed at 9.55pm. _____Chairman