

**St Cleer Parish Council**

**Minutes of the Parish Council meeting on 25<sup>th</sup> April 2018, held at Council Sports Pavilion, Hockings House, St Cleer.**

Kelvin Buckley, Councillor		In attendance
Rebecca Dickson, Councillor		Apology accepted
Sue Harbord, Councillor	Chair of Council	In attendance
Suzanne Horsfield, Councillor		In attendance
Kevin Johnson, Councillor		In attendance
Peter Lockley, Councillor		Apology Accepted
Lee Price, Councillor		In attendance
Clive Sargeant, Councillor		In attendance
Martin Shead, Councillor		Apology Accepted
Brian Smith, Councillor		In attendance
Tony Turton, Councillor		In attendance
Derris Watson, Councillor		In attendance
Andy Webb, Councillor	Vice Chair of Council	In attendance
Martin Eddy, Cornwall Councillor	St Cleer, St Neot and Warleggen	In attendance
Roni Jones	Clerk In attendance	RJ
Members of the Public		6

<b>Agenda item No.</b>	<b>Apologies for Absence</b>	
1	Apologies were received and accepted by Councillors Dickson, Shead and Lockley	
2	<p><b>Declarations of interest relating to matters on the agenda</b></p> <p>DW, SxH and SH Stated that they wished to dedare an interest in relation to the application at Penhale. DW Stated she had a statement from the NDP to make prior to her departure.</p> <p>SH outlined that a matter had been referred to the Monitoring Officer and that this matter ought to be treated in confidence with no speculation or comments, specifically on social media.</p> <p>SH asked that Councillors spoke to the 3-minute rule and that matters were moved to a vote as quickly as possible, following due debate. The Agenda was very long this evening and the meeting needed to condude by 9.30pm</p> <p>The agenda's running order would be rearranged to manage time and resources</p>	
3	<p><b>Minutes of Previous meeting</b></p> <p>The Minutes of the previous meeting were discussed; Councillor Johnson outlined that:</p> <ul style="list-style-type: none"> <li>• that the public comments were not recorded, but it was noted that meeting was not opened until after public questions and this was rectified on tonight's agenda;</li> <li>• a number of typographic improvements could be made;</li> <li>• that minutes be numbered sequentially as they had been in the past;</li> <li>• he contested that the Spinal point advertised for the cleaner was not agreed, the clerk advised that this was simply the point paid for the job;</li> <li>• That his request for the Church to be considered a conservation area was a request for this to be raised with Cornwall Council and not for Councillor Eddy;</li> <li>• That reporting items such as 'Tenancies had been reviewed and harmonised' was inadequate;</li> <li>• That his comments about the reserves had not been properly recorded.</li> </ul>	

<p>Vote:</p>	<p>At this point it was brought to his attention that he was exceeding the 3-minute speech rule contained at SO24d.</p> <p>A discussion ensued as to whether this applied to the minutes and at the meeting it was imposed, subject to later ratification. Councillor Johnson stated that he would not have to speak for so long if there were not so many mistakes in the minutes.</p> <p>At this point DW Proposed and CS Seconded that the minutes be accepted as an accurate record.</p> <p>Councillor Johnson asked for a named ballot:  For the motion:        DW CS TT SH AW  Against:                LP KJ BS  Abstain                    SxH</p> <p>Motion carried</p>	
<p>4</p>	<p><b>Correspondence</b></p> <p>Councillor Harbord outlined 2 parishioners had e mailed about Penhale; 1 for with a concern about traffic, 1 against. A further parishioner had e mailed supporting the Council's acquisition of the Car Park in St Cleer. A parishioner had written in support of the paper Councillor Price was to motion at the meeting.</p>	
<p>5</p>	<p><b>Public Questions</b></p> <ul style="list-style-type: none"> <li>a A parishioner spoke to the proposed petanque pitch, and about the sport itself which was open access to people of all abilities</li> <li>b A parishioner spoke to the issues faced by the St Cleer Allotment Users: One tap and a request for a standpipe from the hydrant; Rabbit ingress and a request for a skip to remove rubbish. He thanked the parish for recent grounds maintenance.</li> <li>c Planning agent and Architect for the proposed Penhale development spoke to their planning application and a recent change in relation to the number of S106 houses to be provided. It was noted that if the development went ahead that they would be willing to put a gate and path access to the play area, owned and overseen by the Parish.</li> </ul>	
<p>18</p>	<p><b>Planning Applications since the last meeting</b></p> <p>PA18/03551  Application for a balcony which was considered low impact  DW Proposed supporting the application, seconded by AW; Agreed unanimously</p> <p>PA18/03533  Application to site a garage where a container once was. No public comments.  CS Proposed supporting the application, seconded by SxH; 9 for, 1 abstention.  Application Supported</p> <p>PA18/03564  Notification of demolition - Noted</p> <p>PA18/03717  Extension to a property; no public comments, previous application objected to.  Some of the existing house to be demolished to create access. No public comments.  CS Proposed supporting the application, seconded by BS; 6 for, 3 against, 1</p>	

	<p>abstention. Application Supported PA18/03344 Small barn to be converted to holiday accommodation; farm business diversification. AW Proposed supporting the application, seconded by CS; 8 for, 2 abstentions. Application Supported</p> <p>PA18/03090 Rear Extension / Single garage erection. DW Proposed supporting the application, seconded by BS; 7 for, 3 abstentions. Application Supported</p> <p>PA18/02930 26 dwellings, access road, shop and 10 car parking spaces at Penhale.</p> <p>SH, SxH and DW Absented themselves from the meeting after DW spoke to the drive of the NDP which was aiming to protect the rural gap between settlements and this location separated St Cleer from Tremar Coombe. That it was contrary to the NDP and outside of the development area.</p> <p>After a debate AW Proposed objecting to the application, seconded by LP; 3 for, 2 abstentions, 1 against</p> <p>Grounds to be given in the objection:</p> <ul style="list-style-type: none"> <li>• The siting and therefore viability of the shop</li> <li>• 10 car parking spaces not being adequate</li> <li>• Highway access / road closure</li> <li>• Farm access</li> <li>• Dark Sky preservation</li> <li>• Flood assessment outstanding</li> </ul>	
7	<p><b>Information arising from the minutes not on the agenda</b></p> <p>Item deferred</p>	
8	<p><b>Financial Report</b></p> <p>Item referred to FGPC</p>	
9	<p><b>Update from Cornwall Council</b> Councillor Eddy commented</p> <ul style="list-style-type: none"> <li>• In relation to the school which was over capacity, police had been in attendance and a leaflet sent home about traffic and parking;</li> <li>• In relation to the common land taken for the car park by the cattle grid, this was under threat of monopoly and it was suggested that the Parish kept a close watch. Should the car park become enclosed action ought to be taken</li> <li>• The Horse manure dump in Tremar Coombe; it had been grass seeded and was said to be a replacement for earth removed</li> <li>• There had been a mains water leak in Baines Close</li> <li>• Footpath at Hard Trethake had been referred to highways for water management</li> <li>• In relation to the Conservation Area related to the Church, Nick Cahill had been approached to progress the matter</li> <li>• A personal view about the Cornwall Stadium had been changed by the input of young people</li> <li>• Sue Harbord had been nominated for a civic award for her work in the community.</li> </ul> <p>A vote of congratulations was offered to the Chair</p>	

10	<p><b>Update and Handover from AMC to Parish</b></p> <p>Benches and Slats: £500 authorised for the benches under delegated authority with a further £500 for slats also under delegated authority. Proposed SH, Seconded CS, 9 for 1 abstained</p> <p>Phone boxes – Matter Deferred</p> <p>Preferred provider Status for items related to the Asset Condition Survey – work to be undertaken to identify a range of trades to support the Parish. In relation to this, the internal asset survey had identified that the defibrillator pads and battery were out of date. Previous advice from the community responder unit was that it was time to upgrade this unit and consideration ought to be given to re-siting it in a more accessible position within St Cleer.</p> <p>BS proposed that the clerk was set a budget of £1500 under delegated authority to replace the unit, should this not be enough the matter to be brought back to Parish. This was seconded by SH. 9 for 1 abstain.</p> <p>Siting to be discussed at a future meeting.</p>	
11	<p><b>Development of Petanque Pitch / Purchase of Gym Equipment</b></p> <p>Item Deferred</p>	
12	<p><b>Publication of Minutes</b></p> <p>Since this matter had time implications for the Clerk this matter was referred to the Employment Group</p>	
13	<p><b>St Cleer Car Park</b></p> <p>Councillor Price spoke to his paper, previously circulated. Councillor Webb spoke to his proposal (to be circulated with the minutes) which built on the issues raised:</p> <p>He moved: There was a need to separate the issues in terms of the carpark into three distinct questions and vote on each as separate motions</p> <ol style="list-style-type: none"> <li>1) Do we adopt the car park with the 8k towards the resurfacing/maintenance from Cornwall Council?</li> <li>2) Can we develop an ITT for the car park which needs input and work from a task and finish group?</li> <li>3) Can we appoint members to that group?</li> </ol> <p>It was agreed to proceed on this basis:  Motion 1 Proposed AW, Seconded SxH; 5 For and 4 Abstained  Motion 2 Proposed AW and Seconded SH Agreed unanimously  Motion 3 This would be discussed at the meeting in May when all groups were reviewed. AW and LP expressed interest.</p> <p>On the basis that there were concerns about the development of the ITT; it was proposed that a surveyor be approached to produce a technical specification for the ITT. A budget of £1000 was allocated to the clerk under delegated authority to secure the services of an appropriately qualified surveyor to progress this matter</p>	

14	<p><b>CCTV Review and Skatepark misuse</b></p> <p>It was noted that there were antisocial behaviours related to the skatepark which could be better managed by the monitoring of the CCTV (currently not routinely undertaken)</p> <p>Monitoring of the CCTV to be referred to the employment group in terms of staff resource and GDPR</p> <p>It was noted that the CCTV system did not meet the needs of the parish as save observing ingress to the Pavilions there was little shown as the cameras were sited.</p> <p>Councillor Price offered to write the specification for a new CCTV system which would do the job that the Parish needed it to do. He stated that he would not tender for the work as he wanted to be involved with the specification</p>	
15	<p><b>Action Pertaining to the Laptop Damaged</b></p> <p>It was agreed that it was not in the public interest to progress this item; but a request to ask Western Web what date they were asked to undertake the scrubbing</p>	
16	<p><b>NDP</b></p> <p>Item deferred</p>	
It being 9.30pm Councillor Harbord suspended SO1a; that the meeting ends no later than 9.30pm		
12	<p><b>Proposal to Offer Football Team a Key to the Pavilion</b></p> <p>The matter of the evening opening and closing of the pavilion was to be referred to the employment group</p> <p>A discussion ensued about keyholders the 6 keys are held by: Clerk, Cleaner, Chair, Chair FGPC, Chair AMC and the Youth Club.</p> <p>A key for the football teams might be considered for the side gate where they were to sign indemnity for it.</p>	
8	<p><b>Finance</b></p> <p>The following receipts and expenditure was presented to Council. The costs were proposed as acceptable by DW, Seconded by CS. 2 Against, 8 for. Motion Carried</p> <p>Vote: It was noted that oil was required; Proposed 1250 litres be ordered by DW, seconded SH – unanimously agreed</p>	

PAYEE	REASON	GROSS	VAT	NET
Viking Direct	Printer ink, paper and staples	89.77	14.96	72.83
Salaries	(Restricted item)			
Western Web	Recovery of old laptop	18.00	3.00	15.00
V Jones	Reimbursement stationery sundries	5.56	-	5.56

The meeting closed at 9.50

**Future Meetings:**

<b>Month at 7.30pm</b>	<b>Full Council</b>	<b>FGP</b>	<b>AMC</b>	<b>Employment</b>	<b>APM</b>
May	23 <sup>rd</sup>				7pm on 23 <sup>rd</sup>
June	27 <sup>th</sup>	13 <sup>th</sup>			
July	25 <sup>th</sup>				
August					
September	26 <sup>th</sup>	12 <sup>th</sup>			
October	24 <sup>th</sup>				
November	28 <sup>th</sup>	14 <sup>th</sup> (Precept)			
December	19 <sup>th</sup>				
January <b>2019</b>	23 <sup>rd</sup>				
February	27 <sup>th</sup>				
March	27 <sup>th</sup>	13 <sup>th</sup>			