


St Cleer Parish Council

Minutes of an Extra Ordinary Meeting of the Finance and General Purposes Committee on 9th May 2018, held at Council Sports Pavilion, Hockings House, St Cleer.

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| Kelvin Buckley, Councillor | | Not required |
| Rebecca Dickson, Councillor | | Apology accepted |
| Sue Harbord, Councillor | Chair of Council | Apology, and Deputy appointed |
| Suzanne Horsfield, Councillor | | Not required |
| Kevin Johnson, Councillor | | Absent |
| Peter Lockley, Councillor | | Apology Accepted |
| Lee Price, Councillor | | Not required |
| Clive Sargeant, Councillor | | In attendance of behalf of Cllr Harbord |
| Martin Shead, Councillor | | In attendance |
| Brian Smith, Councillor | | In attendance |
| Tony Turton, Councillor | | In attendance |
| Derris Watson, Councillor | | In attendance |
| Andy Webb, Councillor | Vice Chair of Council | In attendance |
| Martin Eddy, Cornwall Councillor | St Cleer, St Neot and Warleggen | Not required |
| Roni Jones | Clerk In attendance | RJ |
| Members of the Public | | 0 |

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| 1 | <p>Apologies for Absence</p> <p>Apologies were received and accepted as above</p> | |
| 2 | <p>Declarations of interest relating to matters on the agenda</p> <p>None</p> | |
| 3 | <p>Minutes of Previous meeting</p> <p>Minutes of the previous meeting 14th March 2018 were discussed.</p> <p>Vote: This was Proposed by DW; Seconded by AW and was agreed unanimously.</p> <p>The Minutes were duly signed</p> | |
| 4 | <p>Matters Arising from the Minutes</p> <p>None</p> | |
| 5 | <p>Planning Applications since the last meeting</p> <p>Construction of single storey rear and side extensions and cladding of existing wall with natural slate </p> <p>No 1 Sun Cottages Tremar Coombe Tremar Liskeard Cornwall PL14 5HB</p> <p>Ref. No: PA18/03676 Validated: Thu 19 Apr 2018 Status: Awaiting decision</p> <p>It was noted that there were no public objections. After a short discussion it was proposed to support the application.</p> <p>Vote: Proposed by CS, Seconded by DW and unanimously agreed</p> | |

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| 6 | <p>Policies and Procedures Review</p> <p>Standing Orders 2018-2019 The Chair of the meeting outlined the process which was that FGPC recommended the Orders to the Parish, That the Parish resolved to accept them and they were then subject to consultation with the electorate for one month. If there were any comments these would be brought to the second Parish Meeting and then adopted.</p> <p>AW asked that attention be paid to the language and He be replaced with S/He</p> <p>It was suggested that a template for Motions be appended to the SO's to tighten the concept of outline, background, motion and vote.</p> <p>The Finance Regulations would be addressed at the FGPC in June.</p> <p>Those present went through the draft document section by section noting that the aim was to adapt it as little as possible save to take into account open choices which were, as far as possible, brought over to this document from the existing St Cleer SOs.</p> <p>The clerk was to circulate the new document as soon as practicable and ask for comment, then present the document at the Parish on the 23rd May.</p> | |
| 7 | <p>Appointment of Internal Auditor and Arrangements for 2017/2018 Audit</p> <p>It was proposed to appoint the long term internal auditors of St Cleer</p> <p>Proposed DW, Seconded MS and unanimously agreed</p> | |
| 8 | <p>Finance</p> <p>The following receipts and expenditure was presented to Council.</p> <p>The costs were proposed as acceptable by MS, Seconded by CS and unanimously agreed</p> | |

| PAYEE | REASON | GROSS | VAT | NET |
|-------------------------|-----------------|----------|-----|-----|
| Nicholsons | Sundry Supplies | 7.38 | | |
| Plan Support | NDP | 2,450.00 | | |
| D Watson, reimbursement | SW Water | 229.30 | | |

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| 9 | <p>Restricted item</p> <p>To consider the authorisation of additional payment to the Clerk for time incurred in relation to Extraordinary meetings and associated undertakings.</p> <p>The Clerk was, under the terms of her contract, authorised for additional hours incurred.</p> | |
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The meeting closed at 9.30pm

Future Meetings:

| Month at 7.30pm | Full Council | FGP | AMC | Employment | APM |
|------------------------|---------------------|----------------------------|------------|-------------------|-------------------------|
| May | 23 rd | | | | 7pm on 23 rd |
| June | 27 th | 13 th | | | |
| July | 25 th | | | | |
| August | | | | | |
| September | 26 th | 12 th | | | |
| October | 24 th | | | | |
| November | 28 th | 14 th (Precept) | | | |
| December | 19 th | | | | |
| January 2019 | 23 rd | | | | |
| February | 27 th | | | | |
| March | 27 th | 13 th | | | |