

St Cleer Parish Council

Minutes of the Parish Council meeting on 23rd May. 2018, held at Council Sports Pavilion, Hockings House, St Cleer.

Kelvin Buckley, Councillor		Apology accepted
Sue Harbord, Councillor	Chair of Council	In attendance
Suzanne Horsfield, Councillor		In attendance
Kevin Johnson, Councillor		In attendance
Peter Lockley, Councillor		In attendance
Lee Price, Councillor		In attendance
Clive Sargeant, Councillor		In attendance
Martin Shead, Councillor		In attendance
Brian Smith, Councillor		In attendance
Tony Turton, Councillor		In attendance
Derris Watson, Councillor		In attendance
Andy Webb, Councillor	Vice Chair of Council	In attendance
Martin Eddy, Cornwall Councillor	St Cleer, St Neot and Warleggan	In attendance
Roni Jones	Clerk In attendance	RJ
Members of the Public		8

Agenda item No. 1	Apologies for Absence Apologies were received and accepted by Councillors Buckley	
2	Members declarations <ul style="list-style-type: none"> a. Disclosable pecuniary interests b. Non-registerable interests c. Declarations of gifts d. Applications for dispensations <p>There were no declarations</p>	

5	<p>Minutes of Previous Parish Council meeting</p> <p>To receive and approve minutes of the last meeting(s)</p> <p>a. Parish meeting 25.4.18</p> <p>An amendment to item 18 on Page 3 was amended from Extension to Construction</p> <p>KJ asked for a named vote on this motion and BS suggested a ballot; SH determined to progress a ballot and to seek clarification as to which, in future, would take precedence. She accepted personal liability and apologised in advance as she was erring.</p> <p>The ballot was proposed by BS and seconded by SH and carried.</p> <p>As a result and with this amendment the minutes were accepted as an accurate record of the meeting and their acceptance proposed by BS, seconded by MS – this was carried</p> <p>b Extraordinary Meeting 2.5.18</p> <p>Para 1 of item 3 was struck out and Para 2 of item 4 was amended to show that Councillor Johnson ‘did not answer’</p> <p>With these amendments the minutes were accepted as an accurate record of the meeting and their acceptance proposed by SH, seconded by AW</p> <p>c FGMC 9.5.18</p> <p>Councillor Johnson asked in noting the minutes of the FGPC that he had not been absent as he had resigned. It was noted that his resignation had not been minuted</p>	
10.1	<p>Planning Applications since the last meeting</p> <p>PA18/03717 – The Planning Officer had written to the Parish since the application supported by St Cleer was being refused by Cornwall:</p> <p><i>I would respectfully request that your Council consider the following options as set out within the Protocol For Local Councils:</i></p> <ol style="list-style-type: none"> <i>1. Agree with my recommendation.</i> <i>2. Agree to disagree.</i> <i>3. Having made strong planning reasons maintain your objection for the proposal against my recommendation and request that the application is determined by the Planning Committee. In this circumstance it will be important for a representative from your Council to attend and speak at the Planning Committee meeting to enable the Members to fully understand your Council’s strong planning reasons for proposing a decision that is contrary to that of the case officer.</i> <p>It was proposed by SH, seconded by AW, that the Parish resolve to agree with the recommendation – carried.</p> <p>Suspending SO; members of the public were invited to speak to this item. Once concluded SOs were reasserted.</p>	

6	<p>Update from Cornwall Council Councillor Eddy commented that</p> <ul style="list-style-type: none"> • CCC had had its AGM and a large commitment had been made to ensure new council properties would have sprinklers fitted; • a loan of £7.1M had been made at good interest to the Newquay Road; • Deep geothermal surveying was being considered to develop sustainable energy; £30M has been committed to highways and All were encouraged to report both worn out roads and potholed roads for action; • Progress had been made on the Conservation Area discussed previously and members were asked to form a small task and finish group to develop a more streamlined process • The Community Chest was now open to applications for grants. • That the Community network would provide an opportunity to apply for a traffic regulation order and St Cleer ought to consider application 	<p>ALL</p> <p>SH</p> <p>SH / DW</p>
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<p>7</p> <p>7.1</p> <p>7.2</p>	<p>St Cleer Standing Orders</p> <p>Motion from FGPC to agree to circulate ‘Draft Standing Orders’ and open them to consultation within the Parish (including Councillors) for one month with the intention of debating / agreeing any changes arising from the consultation at the Parish Meeting in June 2018 and then ratifying them, making them operational from 1 July 2018 to 30 June 2019</p> <p>Proposed by DW, seconded by KJ and was carried</p> <p>Motion to accept the following named subgroups for 2018-2019</p> <ul style="list-style-type: none"> • Finance and General Purposes Committee • Human Resources Group (Formally Employment Group) • Neighbourhood Development Group • Planning Group • Car Park task and finish group • Business Planning • Governance • Former AMC Group undertakings <p>SH spoke to two documents previously circulated and asked for comments to be sent to her with councillor’s views. There was a notion that we were spread thinly and that there was a significant work plan ahead which needed to be addressed.</p> <p>Finance and General Purposes Committee Membership of this group to be DW, MS, BS and the Chair & Vice Chair Proposed SH and Seconded SxH – Motion carried</p> <p>Human Resources Group Membership of this group was by position and included the Chair & Vice Chair, Chair FGPC and Chair AMC; given AMC was disbanded it was suggested that CS continue in this role. The membership of this group is to be reviewed. Proposed SH and Seconded PL – Motion carried</p> <p>NDP Continuity of membership was suggested since the plan was close to completion, viz DW, SxH and SH; Proposed SH and Seconded AW – Motion carried</p> <p>A definition was requested as to the difference between a sub committee and other groups; it was noted sub committees had formal terms of reference and delegated authority.</p>	
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10.2	<p>Planning Applications since the last meeting</p> <p>PA18/00308 SO's were intermittently suspended to allow the applicant to speak to the changes he had made to make the application more acceptable to the Parish. More stone was to be retained and wall would be retained on the L shape. The building is derelict and unsafe and may be more attractive within the historic part of the village if the work was done sympathetically. The proposed wall would be higher. Proposed to support the application SH and Seconded LP– Motion carried</p> <p>PA18/04277 Miners cottage with front conservatory Proposed to support the application CS and Seconded TT– Motion carried</p> <p>PA18/03766 On the basis that this was too divorced from the main dwelling and could operate as a stand alone dwelling, a conclusion was made that it didn't serve as an ancillary dwelling Proposed to oppose the application CS and Seconded MS– Motion carried</p> <p>PA18/04705 Noted S106 revocation</p>	
8	<p>Update from Employment Group Meeting 2.5.18 Item Deferred to next meeting</p> <p>Because of a serious matter under investigation, it can be reported that there was a meeting on the 2nd May, and the minutes will be made available in a timely fashion when appropriate. Any questions raised in this regard will be managed under S22 of the Standing Orders.</p>	
9	<p>Football Team Proposal</p> <p>DW circulated a proposal to support the football team in rectifying at their own cost, the drainage issue at the lower end of the pitch; and that the team be allowed to hold a presentation evening in the pavilion at a date TBC</p> <p>It was noted that the excavation would require plastic pipes and pea gravel to rectify the drain. Financial assistance from the Parish to be limited to £500</p> <p>Proposed DW and Seconded SxH– Motion carried</p>	
11	<p>Financial Report and update from FGPC not on the Agenda</p> <ul style="list-style-type: none"> • Confirmation of appointment of Internal Auditor <p>It was recommended that the existing internal auditor (Hudson Accounting) be reappointed and that there needed to be a motion to ratify this appointment. This ratification was proposed by DW and seconded by MS – motion carried</p> <ul style="list-style-type: none"> • 2017-2018 Final reconciliation • April Report <p>Items deferred to FGPC meeting in June</p>	

12	<p>Matters Arising from previous minutes</p> <p>Defib The defibrillator package we need was in excess of the delegated authority given to the Clerk; This is a simple revisit of the last meeting where we agreed should the budget be in excess of £1500, we could consider authorising more</p> <p>Resolution therefore is to purchase and fund the package as circulated previously by the community responder unit Siting and budget revision for the Defibrillator</p> <ul style="list-style-type: none"> • Proposal to finance Defibrillator as per schedule received £2100 • Proposed location of heated box to house the defibrillator by Andrew Davey 	Clerk
Vote	Proposed by CS and seconded by LP – motion carried	
Vote	<p>Allotments Application from a gun was proposed to be refused on the grounds of safety AW proposed and seconded by SH – motion carried</p> <p>A gate had been created – CS to investigate and report</p> <p>Skip request to remove rubbish Cost approximately £200 Proposed to support by CS and seconded by TT – motion carried</p> <p>Standpipe to improve water access – 3 quotes to be obtained to inform decision</p>	CS
Vote	<p>Pavilion Approval for PAT testing costs at ± £4 per unit – agreed and to be linked to the installation of the defib Proposed to support by AW and seconded by CS – motion carried</p>	Clerk
	Skip request to remove rubbish - denied – Councillor with Trailer would resolve	Clerk
	Recycling bin provision and commercial bin provision Cost for a commercial bin and a recycling bin costs as levied by Cornwall Council to be identified	AW
	CCTV Update specification – resend the specification with no prices	Clerk
	<p>Surveyor Appointment of Surveyor for the Car Park Specification – Update on Phil Sweet’s appointment</p>	LP
	<p>Deferred items Written questions from Councillor Johnson (Not covered by agenda) / Written questions from Councillor Price (Not covered by agenda) It was agreed SH would e mail responses</p> <p>Lloyds Bank Account Update - progress slow and advice conflicting</p>	SH
Vote	StClear.gov.uk e mail addresses are available at a cost of £30 but any Councillor using them would need to agree, under GDPR, to audit Proposed to progress with expenditure authorised by SH and seconded by KJ – motion carried	

13	<p>Estates Matters</p> <p>Re-appointment of Annual Play Ground Inspectors was required by Came and Co (insurers) at £156 proposed by SH and seconded by DW – motion carried</p>	
14	<p>Development of Petanque Pitch / Purchase of Gym Equipment</p> <p>Permission from Fields in Trust received. Planning permission question remains outstanding</p>	
<p>Standing orders were suspended as the meeting was progressing beyond 9.30pm</p>		
15	<p>NDP</p> <p>Joint meeting planned 21.6.18</p>	
16	<p>Using Social Media and the Website to engage the Parish</p> <p>It is agreed to bring the Community Engagement and Social Media Policy to the June FGPC accordingly this item is referred to them</p>	
17	<p>Receipts and Payments</p> <p>In relation to the CiLCA training a number of observations were made against supporting the training of the Clerk which had been discussed at appointment and noted in the struck-out minute he KJ drafted. KJ stated that the clerk was ‘on probation and may never get confirmed in post as a number of investigations were currently in place’; he was firmly opposed to the training proposed and was supported by LP</p> <p>The Clerk made reference to Councillor Johnson’s Facebook page where recommendations she should ‘leave her post’ and a significant amount of commentary had been made about her competence. The clerk made it absolutely clear that there were no investigations underway about her conduct or performance but there were processes in place related to those making a case for denying training.</p> <p>In the context that they (KJ and LP) had consistently published disrespectful, insulting and bullying Facebook comments about her lack of competence and the perversity of this point was that it was rather characteristic of the ‘180 degree u turn’ often used to be derisory about the decisions of the council</p> <p>The clerk stated she was frustrated with the situation created by KJ and LP which was increasingly intolerable and required the attention of the wider Council</p> <p>Vote: A vote of confidence in the Clerk was proposed by PL and seconded by CS and carried.</p> <p>Vote: The payments as detailed below were proposed for payment by DW and seconded by SH – motion carried</p> <p><i>Councillor Price approached the clerk post meeting to offer his personal apology.</i></p>	

PAYEE	REASON	GROSS	VAT	NET
Play inspection co	Inspection	156	26	130
CALC	CILCA	300	50	250
S Horsfield	Key cutting			5.70
INCOME	REASON	GROSS		
Art	Rent	36.00		
Craft	Rent	12.00		

The meeting closed at 9.50

Future Meetings:

Month at 7.30pm	Full Council	FGP	AMC	Employment	APM
July	25 th	18	11 th		
August					
September	26 th	12 th			
October	24 th		10 th		
November	28 th	14 th (Precept)			
December	19 th				
January 2019	23rd		9 th		
February	27 th		13 th		
March	27 th	13 th			