

**St Cleer Parish Council**

**Minutes of the Parish Council meeting on 8<sup>th</sup> August 2018, held at Council Sports Pavilion, Hockings House, St Cleer.**

Kelvin Buckley, Councillor		Apology Accepted
Sue Harbord, Councillor	Chair of Council	In attendance
Suzanne Horsfield, Councillor		In attendance
Peter Lockley, Councillor		Apology Accepted
Clive Sargeant, Councillor		Apology Accepted
Martin Shead, Councillor		In attendance
Brian Smith, Councillor		In attendance
Tony Turton, Councillor		In attendance
Derris Watson, Councillor		In attendance
Andy Webb, Councillor	Vice Chair of Council	In attendance
Martin Eddy, Cornwall Councillor	St Cleer, St Neot and Warleggan	In attendance
Roni Jones	Clerk In attendance	RJ
Jon Prinn	Co-optee Designate	Apology Accepted
Members of the Public		5

<b>Agenda item No.</b>	<b>Apologies for Absence</b>	
1	Councillor Buckley, Lockley and Sargeant. It was noted Councillor Price had resigned and as such a vacancy had been created	
2	<p><b>Members declarations</b></p> <ul style="list-style-type: none"> <li>a. Disclosable pecuniary interests</li> <li>b. Non-registerable interests</li> <li>c. Declarations of gifts</li> <li>d. Applications for dispensations</li> </ul> <p>TT Declared an interest in an item in 7.2 pertaining to the Stag Public House</p>	
3	<p><b>Public questions</b></p> <ul style="list-style-type: none"> <li>• In relation to planning application PA18 /03871 the applicant and an opposer made representations to the Council</li> <li>• A question was received about the agenda</li> <li>• A question was received about fuel the Council owned</li> </ul>	
4	<p><b>Reopen the meeting (public may only contribute on invitation)</b></p> <p>At this point it became clear that a member of the public was about to film the meeting; The Clerk and a Parishioner declined to be filmed. The videographer moved to facilitate this</p>	

5	<p><b>Minutes of Previous Parish Council meeting</b> To receive and approve minutes of the last meeting(s)</p> <p><b>Parish Council Meeting 25.7.18</b> SH ran through the minutes and it was noted that the item in relation to the purchase of a new Stainless-Steel Drop-Down Handle in the Disabled toilets would need to be reallocated as LP had departed; this was referred to Estates</p> <p>It was proposed that the minutes were an accurate record by SH Seconded MS and agreed unanimously</p> <p>The disruption of the camera, which was on a long extendable mount, was noted</p>	
6	<p><b>New Councillor Acceptance of Office</b></p> <p>Jonathan Prinn was on a prior commitment and had apologised; item rolled over to next meeting</p> <p>The disruption of the camera, which was on a long extendable mount, was noted</p>	
7	<p><b>Planning Applications since the last meeting</b></p> <p>PA 18 / 06987 Removal of Hedgerow It was discussed that the removal was of no detriment</p> <p>DW Proposed support for the application; SxH seconded and the motion was carried unanimously</p> <p>TT removed himself PA17/07622 / PA18 07026 – Discharge of Conditions 3 &amp; 4 Land contamination report. Noted TT was invited to return</p> <p>The disruption of the camera, which was on a long extendable mount, was noted and the videographer warned that should the disruption continue he would be asked to cease or leave the meeting</p> <p>PA18 / 03871 Change of use from Ancillary accommodation to Dwelling</p> <p>AW proposed a motion to have the disruption of the camera addressed formally; He proposed that either the filming ceased or the videographer would be asked to leave the room. This was seconded by DW and carried</p> <p>Audio recording was continued.</p> <p>A discussion was held and SO were suspended to allow questions and responses from the applicant and opposer; the SO were then resumed</p> <p>DW proposed that the application was objected to under the ground that it represented a ‘new dwelling in the countryside’. Seconded by AW and carried</p> <p>PA18 / 06528 Replacement of Corrugated post war building for a new dwelling</p> <p>It was considered that a new build on this footprint would be an improvement; AW proposed support of the application which was seconded by MS and Carried</p>	

8	<p><b>To Approve the Annual Governance and Accountability Return 2017-18 Part 3</b></p> <p>The Clerk ran through the return in full and took a number of questions from the meeting;</p> <ul style="list-style-type: none"> <li>• In particular a variance of £350 which had been carried forward for a number of years was discussed and a plan to regularise put in place</li> <li>• It was noted that the Viridor Grant for the Horizon play area equipment had not been reflected on the asset register was discussed and a plan to regularise put in place</li> </ul> <p>It was proposed to accept the return as accurate and a reflection of the work of the council over the year. Proposed DW; Seconded MS and Carried</p> <p>It was proposed to provide a short single item signed minute to enable the work of the internal auditor</p> <p>The minute was developed and proposed by SH; Seconded by AW and Carried. This was then signed by SH</p>	
9	<p><b>Restricted Item</b></p> <p><b>Matter referred from HR Group</b></p> <ul style="list-style-type: none"> <li>• Radar</li> <li>• ExO Meetings / Clerk time</li> </ul> <p>A discussion was held related to the campaign on FB related to the Clerk, who as an employee of the Council, Council has a duty of care to protect.</p> <p>It was agreed a letter would be sent in relation to this and monies were authorized in this regard; and as to who would liaise with Radar</p> <p>Proposed SH and Seconded BS and carried</p> <p>Council authorised additional payment to the Clerk in relation to the ExO meeting held and other pressures.</p> <p>Proposed AW; Seconded DW and carried</p> <p>It was agreed that the number of hours allocated (15 per week) were on the basis that the hours were set up for maintaining a Parish; not addressing the needs for policy, procedure and accreditation standard performance desired. As a result, the Clerk's hours were raised to 21 per week until 31.3.18 when they would be reviewed</p> <p>Proposed BS; Seconded AW and carried</p>	
10	<p><b>Receipts and Payments</b></p> <p>The following was presented for payment</p> <p>Proposed by SH Seconded by AW      Motion Carried</p>	

<b>PAYEE</b>	<b>REASON</b>	<b>GROSS</b>	<b>VAT</b>	<b>NET</b>
SH / Viking Direct	Printer	155.26	25.88	129.39
SH / Printerink	Ink	131.95	21.99	109.96
Rradar	Correspondence	125	25	150
<b>INCOME</b>	<b>REASON</b>	<b>GROSS</b>		

The meeting closed at 9.30

**Future Meetings:**

It was noted that there was likely to be an EXO meeting in August to manage a number of items such as the Car Park and Estates/ Planning matters

<b>Month at 7.30pm</b>	<b>Full Council</b>	<b>FGP</b>	<b>Estates</b>	<b>Employment</b>	<b>APM</b>
September	26 <sup>th</sup>	12 <sup>th</sup>			
October	24 <sup>th</sup>		10 <sup>th</sup>		
November	28 <sup>th</sup>	14 <sup>th</sup> (Precept)			
December	19 <sup>th</sup>				
January <b>2019</b>	23rd		9 <sup>th</sup>		
February	27 <sup>th</sup>		13 <sup>th</sup>		
March	27 <sup>th</sup>	13 <sup>th</sup>			

**St Cleer Parish Council**

**Item 8 Minutes of the Parish Council meeting on 8<sup>th</sup> August 2018, held at Council Sports Pavilion, Hockings House, St Cleer.**

Kelvin Buckley, Councillor		Apology Accepted
Sue Harbord, Councillor	Chair of Council	In attendance
Suzanne Horsfield, Councillor		In attendance
Peter Lockley, Councillor		Apology accepted
Clive Sargeant, Councillor		Apology Accepted
Martin Shead, Councillor		In attendance
Brian Smith, Councillor		In attendance
Tony Turton, Councillor		In attendance.
Derris Watson, Councillor		In attendance
Andy Webb, Councillor	Vice Chair of Council	In attendance
Martin Eddy, Cornwall Councillor	St Cleer, St Neot and Warleggan	In Attendance.
Roni Jones	Clerk In attendance	RJ
Members of the Public		/

<b>Agenda item No.</b> 1	<b>Apologies for Absence</b> Councillor Buckley, Lockley & Sargeant.	
2	<b>Members declarations in relation to item 8</b> a. Disclosable pecuniary interests b. Non-registerable interests c. Declarations of gifts d. Applications for dispensations } nil	
8	<b>To Approve the Annual Governance and Accountability Return 2017-18 Part 3</b> The clerk presented AGAR 17-18 Pt3: It was discussed in full specifically The availability of information + format x variances noted x assets noted x pg 4 of 6 agreed line by line x pg 4 & 5 signed following Motion by DW, seconded MS & unanimously agreed. <i>M. Taber</i>	

An Abridged minute was prepared in order to progress the Audit matter related to a PKLittlejohn (external auditor) directive.