


St Cleer Parish Council


Minutes of an Extra Ordinary Meeting of the Finance and General Purposes Committee on 18th July 2018, held at Council Sports Pavilion, Hockings House, St Cleer.

DERRIS I NEED THE BOOK – THIS IS NOT ACCURATE

Kevin Buckley, Councillor		In attendance
Sue Harbord, Councillor	Chair of Council	In attendance
Suzanne Horsfield, Councillor		In attendance
Kevin Johnson, Councillor		Not required
Peter Lockley, Councillor		In attendance
Lee Price, Councillor		Not required
Clive Sargeant, Councillor		In attendance of behalf of Cllr Webb
Martin Shead, Councillor		In attendance
Brian Smith, Councillor		In attendance
Tony Turton, Councillor		Not required
Derris Watson, Councillor		In attendance
Andy Webb, Councillor	Vice Chair of Council	Apology, and Deputy appointed
Martin Eddy, Cornwall Councillor	St Cleer, St Neot and Warleggan	Not required
Roni Jones	Clerk in attendance	RJ
Members of the Public		0

Comment [DW1]: Warleggan

1	Apologies for Absence Apologies were received and accepted as above	
2	Declarations of interest relating to matters on the agenda Councillor Lockley declared an interest in relation to PA18/05134	
3	Minutes of Previous meeting Minutes of the previous meeting 16 th June 2018 were discussed. These were Proposed by DW; Seconded by SH. Motion Carried Vote: The Minutes were duly signed	
4	Matters Arising from the Minutes None	
5	Planning Applications since the last meeting Mr Lockley in his private capacity spoke to the application and then left the room out of deference to the Code  <p>PA18/05134 Mon 02 Jul 2018 Emmerdale House Common Moor Liskeard Cornwall PL14 6EH Single storey toilet block to provide facilities for up to five caravans and ten tents. Installation of new septic tank. Awaiting decision Unknown</p> With a dear requirement for downlighting to protect the Dark Sky area it was proposed to support the application by CS; Seconded SxH and carried	

	<p>Side and rear extension and replacement garage. </p> <p>Lyell Cottage Crows Nest Darite Liskeard Cornwall PL14 5JQ Ref. No: PA18/06009 Validated: Thu 28 Jun 2018 Status: Awaiting decision</p> <p>The application was discussed in detail and the following concerns noted:</p> <ul style="list-style-type: none"> • Site Overdevelopment • Materials and Design not in keeping • It was the Parish view that the design does not meet the WHS policy <p>It was proposed an objection to the development be made by SH and Seconded by CS; The motion was carried</p> <p>PA18/05595 Deferred to 25.7.18 to facilitate applicant and opposer involvement</p> <p>PA18/06183 Retrospective application for balcony constructed differently to the planning permission awarded</p> <p>This was discussed in full and it was agreed that the Parish was neutral to this application; Proposed SH; seconded LP – carried</p>	
6	<p>Policies and Procedures Review Financial Regulations</p> <p>It was agreed that the current standing orders were no longer adequate with issues such as</p> <ul style="list-style-type: none"> • Payment in advance • Charge card arrangements • New NALC Model variances to St Gee r's <p>It was agreed that the Clerk would work on this over the summer break and circulate a draft prior to the next meeting in September</p> <p>Proposed DW; seconded LP and carried</p> <p>Risk Assessment</p> <p>A notion of a Council awayday be put to Parish. This informal gathering in which no decisions could be made but which may inform both risk assessment and business planning in a collaborative rather than debating forum be developed</p> <p>The date to be the 22.8.18 PM; bring and share food at the Pavilion</p> <p>At this meeting the Councillors could properly take ownership of the Risk Assessment and its mitigation actions which could then be brought to September FGPC</p>	
9	<p>Finance Delegated Decision re S137 Grant Application – School poly tunnel</p> <p>It was noted that this matter had been referred rather than delegated; SH proposed that a S137 Grant policy be adopted rather than looking at grants in isolation; Since the school was about to break up this was not considered to be an issue</p> <p>Proposed DW; seconded SH and Carried</p>	

9	<p>Delegated decision re pitch feeding motion</p> <p>DW reported that the football team and contractor had been part of the consultation process prior to bringing the motion to the table. That the Contractor with the most favourable price and appeared to hold all of the appropriate certifications and insurances and were a part of a national spraying company specialist firm KJ to discuss with DW any concerns re certification. A selective herbicide and fertilizer were to be applied to all 3 pitches</p> <p>It was agreed that Option 4 of the quote for a price of £360 be progressed; subject to certification and that the Clerk be given delegated authority to pay for the service</p> <p>Finance</p> <p style="margin-left: 20px;">a. 2017-2018 Final b. April and May Comparison</p> <p>DW withdrew this item and asked it be deferred to Parish on the 27th June 2018</p> <p>It was noted that the 3 water meters needed reading – CS to liaise with Caretaker</p>
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PAYEE	REASON	GROSS	VAT	NET
Church	Grant	300		300
Nicholls and Sainsbury	Holding deeds annual fee	15	2.50	12.50
Receipt				
Community Chest	For November event	100		

The meeting closed at 9.25pm

Future Meetings:

Month at 7.30pm	Full Council	FGP	AMC	Employment	APM
September	26 th	12 th			
October	24 th				
November	28 th	14 th (Precept)			
December	19 th				
January 2019	23 rd				
February	27 th				
March	27 th	13 th			