

St Cleer Parish Council

Minutes of an Extra Ordinary Meeting of the Finance and General Purposes Committee on 12 September 2018, held at Council Sports Pavilion, Hockings House, St Cleer.

Kelvin Buckley, Councillor		
Sue Harbord, Councillor	Chair of Council	In attendance
Suzanne Horsfield, Councillor		In attendance
Jonathan Prinn, Councillor		In attendance
Give Sargeant, Councillor		
Martin Shead, Councillor		In attendance
Brian Smith, Councillor		In attendance
Tony Turton, Councillor		
Derris Watson, Councillor		In attendance
Andy Webb, Councillor	Vice Chair of Council	
Martin Eddy, Cornwall Councillor	St Cleer, St Neot and Warleggan	Not required
Roni Jones	Clerk In attendance	RJ
Members of the Public		0

Comment [DW1]: Warleggan

1	<p><b>Apologies for Absence</b></p> <p>Apologies were received and accepted as above</p>	
2	<p><b>Members declarations</b></p> <p>a. Disposable pecuniary interests  b. Non-registrable interests  c. Declarations of gifts  d. Applications for dispensations</p> <p>NONE</p>	
3	<p><b>Close the meeting to allow up to 15 minutes for public questions</b></p> <ul style="list-style-type: none"> <li>Correspondence from Parishioners</li> <li>NONE</li> </ul>	
4	<p><b>Reopen the meeting (public may only contribute on invitation)</b></p>	
5	<p><b>Minutes of Previous meeting</b></p> <p>Minutes of the previous meeting 18<sup>th</sup> July 2018 were discussed. These were Proposed by DW; Seconded by MS. Motion Carried</p> <p>Vote: The Minutes were duly signed</p>	
6	<p><b>Matters Arising from the Minutes</b></p> <p><b>a. Financial Regulations</b></p> <p>This document was discussed in detail and in relation to the proposed terms of reference for FGPC (Item 10) and the CAF Bank Motion (Item 8). Amendments were made at the meeting and it was agreed that this document was to be proposed at Parish on the 26<sup>th</sup> September sponsored by the Chair and Vice Chair</p> <p>Proposed DW, Seconded SH and Carried</p>	

	<p><b>b. Standing Orders</b></p> <p>Given that CALC are sponsoring a number of workshops in November it was agreed to roll over this item</p> <p><b>c. FRED Motions to be developed</b></p> <p>Given the requirement to develop some work in relation to the FRED event and the Business Plan an after moon working party on the <b>8<sup>th</sup> October 2018</b> was agreed with MS apologising but agreeing to be the proof reader of the forthcoming material</p>	
7	<p><b>Planning Applications since the last meeting</b></p> <p><b>Application Proposal</b> PA18/08061 Works to trees covered by a Tree Preservation Order, namely crown reduction work specified to address changes following tree removal, crown raising specified in accordance with highways regulations and vegetation clearance around the base of trees</p> <p><b>Location</b> St Cleer Parish Church St Cleer Liskeard Cornwall</p> <p>This item was discussed directly following a meeting held with residents of the immediate locality of the Church the Council supported the need to address the preservation order but felt very strongly that the proposals did not go far enough to safeguard the parish from further substantive damage.</p> <p>It was considered that the Beech and 2 Sycamore trees in the north east corner of the church yard adjacent to the Old Liberal Building and Jasper Farm House ought to be FELLED as their existence provides an inherent unsafe position.</p> <p>It was noted that a new self seeded sapling was growing which would in time restore the landscape; however it would benefit from being re-sited to avoid further issues long term</p> <p>Further the Parish's Community Fund raising group offered to plant another tree should these three be felled</p> <p>Proposed DW, Seconded BS and Carried</p> <p><b>Notification for Prior Approval for a proposed change of use of agricultural building to a dwellinghouse (Class C3) and for associated operational development.</b></p> <p><b>Newton Villa Darite Liskeard Cornwall PL14 5JU</b> Ref. No: PA18/08103   Validated: Fri 31 Aug 2018   Status: Awaiting decision</p> <p>Following a short discussion it was agreed to support this application. Proposed by SxH and seconded by SH and Carried</p> <p><b>Proposed extensions</b></p> <p><b>Chy An Teylu St Cleer Liskeard Cornwall PL14 5DN</b> Ref. No: PA18/07852   Validated: Wed 22 Aug 2018   Status: Awaiting decision</p> <p>Following a short discussion it was agreed to support this application. Proposed by BS and seconded by MS and Carried (2 Abstentions noted)</p>	

8	<p><b>Financial Report</b></p> <p><b>July and August Actuals</b> Item rolled over</p> <p><b>Audit Report findings and implementation</b> Clerk updated the meeting on the Auditor report</p> <p><b>Update on CAF Bank</b> The adoption of a Motion which was in line with the financial regulations discussed was to be proposed at Parish on the 26<sup>th</sup> September sponsored by the Chair and Vice Chair</p> <p>Proposed DW, Seconded MS and Carried</p> <p><b>Update on Asset Register amendments</b> The Clerk confirmed that the anomalies related to the Horizon Park value had been made as agreed</p> <p><b>Update on Balance Sheet adjustments</b> The Clerk confirmed that the carried forward variance and 4 cheques had been reversed in the accounts to bring the balance sheet in line with the bank reconciliation</p>	
9	<p><b>Business Plan</b></p> <p>Item rolled over</p>	
10	<p><b>Terms of Reference for FGPC</b></p> <p>This document was discussed in detail and in relation to the proposed Revised Financial Regulations (Item 6a) and the CAF Bank Motion (Item 8).</p> <p>Amendments were made at the meeting and it was agreed that this document was to be proposed at Parish on the 26<sup>th</sup> September sponsored by the Chair and Vice Chair</p> <p>Proposed DW, Seconded BS and Carried</p>	
11	<p><b>S137 Grant policy</b></p> <p>The new policy, application form and rationale were discussed in depth it was agreed that this document was to be proposed at Parish on the 26<sup>th</sup> September sponsored by the Chair and Vice Chair</p> <p>The Application by Bridge Academy was discussed in this context and since the amount exceeded the budget and the rationale not made in relation to the new policy it was proposed to refuse the application.</p> <p>Proposed DW, Seconded BS and Carried</p>	
	<p><b>Receipts and Payments</b></p> <p>The payment for the Mowing Contract was considered in relation to compliance and quality. It was proposed to sponsor the payment at Parish on the 26<sup>th</sup>.</p>	

	Proposed SH, Seconded DW and Carried  All other payments were proposed to be paid by DW and seconded by MS and carried
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PAYEE	REASON	GROSS	VAT	NET
J Husband	Q2; Review and recommend to Parish on the 26 <sup>th</sup>			
<b>Receipt</b>				
Cornwall	Precept Received			

**Future Meetings:**

Month at 7.30pm	Full Council	FGP	AMC	Employment	APM
September	26 <sup>th</sup>	12 <sup>th</sup>			
October	24 <sup>th</sup>	8 <sup>th</sup> INFORMAL			
November	28 <sup>th</sup>	14 <sup>th</sup> (Precept)			
December	19 <sup>th</sup>				
January 2019	23rd				
February	27 <sup>th</sup>				
March	27 <sup>th</sup>	13 <sup>th</sup>			