

St Cleer Parish Council

Minutes of the Parish Council Meeting on 26th September 2018, held at Council Sports Pavilion, Hockings House, St Cleer.

Penelope Andrews		In attendance
Kelvin Buckley, Councillor		In attendance
Sue Harbord, Councillor	Chair of Council	In attendance
Suzanne Horsfield, Councillor		In attendance
Peter Lockley, Councillor		In attendance
Jon Prinn		In attendance
Clive Sargeant, Councillor		In attendance
Brian Seage		In attendance
Martin Shead, Councillor		In attendance
Brian Smith, Councillor		In attendance
Tony Turton, Councillor		In attendance
Derris Watson, Councillor		In attendance
Andy Webb, Councillor	Vice Chair of Council	In attendance
Martin Eddy, Cornwall Councillor	St Cleer, St Neot and Warleggan	In attendance
Roni Jones	Clerk In attendance	RJ
Members of the Public		5

There was a short presentation about Community Emergency Planning for St Cleer from Cornwall County Council
 Claire Penellum, Resilience & Emergency Management



Agenda item No. 1	Apologies for Absence	
2	Members declarations <ul style="list-style-type: none"> a. Disposable pecuniary interests b. Non-registerable interests c. Declarations of gifts d. Applications for dispensations None	

3	<p>Public questions</p> <ul style="list-style-type: none"> • There was a request for supporting papers to be published • There was an allegation that the Minutes were not up to date on the website • A further question was raised about the safety of using the scalping's from the car park on the Pavilion carpark. • There was a comment about a letter received by Kevin Johnson from Parish • There was a question about the Parish's fuel reserve • There was a question about the S137 grant application by the Bridge Academy. <p>Brian Seage and Penelope Adams made a short address to support their application to be coopted to Council</p> <p>On behalf of the Community Fundraising Group Derris Watson, in her personal capacity, presented the Parish with a cheque for £1000 towards the recently installed outdoor gym equipment. There was a spontaneous round of applause for the fundraisers who were Sue Weeks, SxH, SH and DW.</p>	
4	<p>Reopen the meeting (public may only contribute on invitation)</p> <p>At this point a member of the public commenced filming and the Chair quite clearly asked for filming to be limited to those who did not object to being filmed and to in future have the courtesy to ask prior to acting.</p>	
5	<p>There was a short presentation about Community Emergency Planning for St Cleer from Cornwall County Council Claire Penellum, Resilience & Emergency Management</p> <p>Matter attended to prior to the commencement of the meeting</p>	
6	<p>Minutes of Previous Parish Council meeting To receive and approve minutes of the last meeting(s)</p> <p>a. 8.08.18 Ex Ordinary Meeting</p> <p>The minutes were presented and proposed as an accurate record of the meeting by SH, seconded by AW and Carried</p> <p>b. 22.8.18 Ex Ordinary Meeting</p> <p>The minutes were presented and proposed as an accurate record of the meeting by DW, seconded by BS and Carried</p> <p>c. FGPC 12.8.18 (To note)</p> <p>d. Estates 19.8.18 (To note)</p>	

7	<p>Matters Arising</p> <p>a. Motion to Apply under the Community Fund with Councillor Eddy for funds to manage traffic</p> <p>Item rolled over</p> <p>b. To require the Car Park Contractor to deposit all scalping's at the Pavilion and to address their Tender Price to provide for a reduction in waste disposal costs</p> <p>Item referred to Estates Committee Meeting on 10.10.18 with Delegated Authority</p> <p>Proposed SH, Seconded CS and carried</p>	
8	<p>Chairman's Announcements</p> <p>Diversion of the Footpath at Gimble Mill A member of the public had brought the Parish's attention to the fact that this footpath had been altered without planning permission. Chris Monk at Cornwall Council was dealing with the matter. It will take time to resolve.</p> <p>Letter requiring the return of Council Property to Kevin Johnson The Chair updated the meeting about property removed from the Parish by the former Councillor</p> <p>Email requesting information about Council Spending This matter had been dealt with on e mail by the Clerk between meetings</p> <p>Data Protection Officer re appointment There was a need to appoint a new DPO following issues with those initially appointed by St Cleer. No cost was incurred, Following extensive research in Cornwall Microshade VSM had been identified as a preferred supplier. Their cost was £350 and this was an uplift in cost that needed to be approved.</p> <p>It was proposed to accept Microshade VSM at a cost of £350 by DW, Seconded BS and carried</p>	

9	<p>Update from FGPC</p> <p>To adopt:</p> <p>The consulted upon Standing Orders (To Be deferred pending CALC seminars in November)</p> <p>The proposed Financial Regulations CAF Bank Motion Terms of Reference FGPC</p> <p>It was reported that these documents and the Motion for CAF Bank plus the Terms of Reference had been very comprehensively examined at FGPC; The regulations are based on NALC and only required a few modifications locally.</p> <p>In relation to the Financial Regulations it was proposed to accept them by DW and seconded by SH, this was carried</p> <p>In relation to CAF Bank the Motion was proposed by DW and seconded by JP, this was carried</p> <p>In relation to the new committee terms of reference they were proposed by DW and seconded by AW, this was carried</p> <p>DW gave a general update from the meeting held 12.9.18</p>	
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10	<p>Update from Estates Committee To adopt:</p> <p>Red Phone box AW outlined that adoption was to cost £1 and maintenance approximately £100; there was now only one to adopt as the other had been adopted in 2015.</p> <p>It was proposed that the clerk have delegated authority to sign the contract with BT by AW and seconded by SxH, this was carried</p> <p>Terms of Reference Modelled on the FGPC TOR, Estates had also critically reviewed this TOR and CS, seconded by SxH proposed their adoption, this was carried</p> <p>St Cleer Allotment Motion The motion calls for a root and branch review of contracting, invoicing and a deposit scheme to be developed in conjunction with the Allotment Association and their support CS, seconded by SxH proposed the motion, this was carried</p> <p>Clerk (under delegated authority) to purchase of two open wooden notice boards for Lower Tremar and Crows Nest Clerk (under delegated authority) to purchase of grit bins as required Clerk (under delegated authority) to appoint contractor to mend benches and attend to lose items on benches and at skate park CS, seconded by AW proposed the motions en bloc, this was carried</p> <p>Defibrillator to be mounted adjacent to the front door of the building under motion sensor lighting CS, seconded by PL proposed the motion, this was carried</p> <p>An event to be planned involving the Youth Club, Football teams and Ambulance Service to train the community in how to use the defibrillator.</p> <p>To recognize PL and KB as members of this committee These members were not present when initial allocations were made, so this is remedial action. SH, seconded by SxH proposed the motion, this was carried</p> <p>There was a general update from meeting held 19.9.18</p>	
11	<p>Co-options of New Councillors Applications received from</p> <p>Barry Taylor Penelope Andrews Brian Seage No further applications were received by the cut off date and therefore applications were closed</p> <p>It was noted that in electronic correspondence seen by the Clerk that Barry Taylor had withdrew; therefore there were 2 vacancies and 2 applicants</p> <p>PA and BSG were therefore proposed by SH and seconded by JP, the motion carried and both co-optees signed their declarations of office, immediately stepping onto Council</p>	

12	<p>Planning Applications since the last meeting (additional applications received prior to the meeting will be added to this list)</p> <p>Submission of details to discharge Condition 3 in respect of decision notice PA16/11242</p> <p>Homecroft Common Moor Liskeard Cornwall PL14 6EP Ref. No: PA18/08771 Validated: Thu 20 Sep 2018 Status: Awaiting decision</p> <p>NOTED</p> <p>Proposed bedroom and kitchen extensions </p> <p>4 Railway Crescent Darite Liskeard Cornwall PL14 5JG Ref. No: PA18/08564 Validated: Fri 14 Sep 2018 Status: Awaiting decision</p> <p>It was discussed that this was not in keeping with the locality in design, that it would impact on the amenity of others by over looking. It was considered over development</p> <p>DW proposed that there was an objection levelled, this was seconded by AW and carried</p> <p>Single storey extension to North elevation. </p> <p>Hillcrest Shortacross Tremar Liskeard Cornwall PL14 6EB Ref. No: PA18/08302 Validated: Mon 17 Sep 2018 Status: Awaiting decision</p> <p>CS, supported by DW proposed that this application was supported; motion carried</p> <div data-bbox="335 1064 1045 1332"> <p>Details Comments (4) Constraints (19) Documents (18) Map Related Cases (1)</p> <hr/> <p>Summary Further Information Contacts Important Dates</p> <table border="1"> <tr><td>Reference</td><td>PA18/06009</td></tr> <tr><td>Alternative Reference</td><td>PP-07014642</td></tr> <tr><td>Application Validated</td><td>Thu 28 Jun 2018</td></tr> <tr><td>Address</td><td>Lyell Cottage Crows Nest Darite Liskeard Cornwall PL14 5JQ</td></tr> <tr><td>Proposal</td><td>Side and rear extension and replacement garage.</td></tr> <tr><td>Status</td><td>Awaiting decision</td></tr> <tr><td>Appeal Status</td><td>Unknown</td></tr> </table> </div> <p>Objections on the Cornwall website noted; it was the view of Council that this application was essentially unchanged and that the objections previously made by Council were the same</p> <p>SH proposed to object to the application, seconded by DW. Motion carried</p>	Reference	PA18/06009	Alternative Reference	PP-07014642	Application Validated	Thu 28 Jun 2018	Address	Lyell Cottage Crows Nest Darite Liskeard Cornwall PL14 5JQ	Proposal	Side and rear extension and replacement garage.	Status	Awaiting decision	Appeal Status	Unknown	
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13	<p>Update from Cornwall Council</p> <p>ME updated the Council as follows:</p> <ul style="list-style-type: none"> • The proposed Police Merge which appears now to be on hold would have an £18 cost implication across Cornwall • The cross-boundary MP issue is also on hold • The planning application for the Bam at Common Moor had been rejected • The trees in the village which had damaged property were still a work in progress to resolve. A meeting had been held • Civil enforcement measures were being taken at the school in respect of parking on the yellow lines • Speeding in the Coombe and Tremar Lane was still causing issues. ME asked if the Parish would consider a Speed Sensor Camera • The matter in relation to the cattle grid was being chased 															

	<p>S 137 Grant Policy</p> <ul style="list-style-type: none"> • Consider and adopt the circulated Policy (subject to any proposed amendment at the meeting) • To note decision referred to FGPC <p>There being no amendments and the Policy being welcomed as a route to clarity and consistency by Parish, the Policy was proposed by SH, seconded by DW and carried</p> <p>The decision not to award a substantive grant to Bridge Academy by FGPC was noted</p>	
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	<p>Consultation on how the Community Infrastructure Levy (CIL) money should be allocated and spent</p> <p>Roundup of comments received to be authorised to send to Cornwall</p> <p>SH attempted to engage the full council in the Parish’s responses to the CIL questionnaire which was important in terms of action, although St Cleer is not in a CIL area itself.</p> <p>During a general part of the debate the camera in use turned to focus on PL when he spoke. PL stated that this action, the first time any Councillor had been individually targeted rather than focus on the ‘top table’, was intimidating. The chair asked the camera operator not to disrupt the meeting.</p> <p>Going through each option.</p> <p>In relation to the CIL matter it was proposed that St Cleer opts for funding on a case by case basis; Proposed PL, seconded JP and carried</p> <p>Standing Orders were suspended as it was 9.30pm</p> <p>In relation to decision making for the CIL, it was proposed by SH that this was done through the Community Network Panel, Seconded by DW, this was carried</p> <p>It was discussed that allocation ought to be on a case made for expenditure. At this point BS stated that the camera was now focused on the Clerk and a motion was made by B Smith, seconded by B Seage to ask that the filming not disrupt the business of the meeting. The motion carried.</p> <p>The camera operator was asked to cease filming or leave. He did neither and a ‘stalemate’ became evident. There was a brief adjournment of the meeting which was filmed. After a few minutes the filming ceased and the meeting reconvened, only for the filming to be recommenced.</p> <p>At this point the Chairman announced that she was abandoning the Part 1 Meeting and all members of the public ought to leave so that Part 2 could be progressed.</p> <p>Again, the filming continued.</p> <p>It became necessary to demand assertively that the cameraman must leave, he then was escorted from the meeting room by two male councillors. After some considerable time spent waiting for the person to leave the confines of the Pavilion toilets, the Councillors returned to the meeting room and advise that the camera operator had left.</p>	
	<p>Motion to approve the Draft NDP for public consultation</p> <p>This will be for a period of at least six weeks. Consultation will include but not limited to, flyers with QR codes, the production of a summary booklet and exhibitions in St Cleer, Darite and Common Moor.</p> <p>Item to be managed on 10.10.18 at ExO following meeting abandonment</p>	

	<p>Financial Report</p> <ul style="list-style-type: none"> • July and August Actuals • Audit update <p>Item to be managed on 10.10.18 at ExO following meeting abandonment</p>	
10	<p>Receipts and Payments</p> <p>The following was presented for payment</p> <p>Item to be managed on 10.10.18 at ExO following meeting abandonment</p>	
	<p>It is noted that the meeting took some time to reconvene, that there was distress and agitation within those present as the business of the Council had been disrupted. That this was to the detriment of St Cleer, it's debtors and the process of transparency. It was noted that an EXO meeting would be needed to ratify this and that this in itself had a cost implication for St Cleer as well as a time implication for Councillors.</p> <p>RESTRICTED ITEM</p> <p>A motion brought by the HR group to:</p> <ul style="list-style-type: none"> • Confirm the Clerk in post and agree temporary arrangements • Agree a training spend for Councillors • Agree a training spend for the Clerk • Pay an amount of £97 to manage HR issues <p>Proposed by AW, seconded by BSmith and Carried</p> <p>An amendment to the circulated motion was made to enable St Cleer to pay salaries; proposed by AW and seconded by SH, this was carried.</p>	

PAYEE	REASON	GROSS	VAT	NET
Salaries				
J Husband	Q 2 Payment plus allotment strimming			2605.00
CREDITOR	REASON	GROSS	VAT	NET
Comwall Council	Car Park	£8000		8000
INVOICES	Raised - For Council information only			
Football Team	Rent 2018-19	955.00		955.00
Youth Club	Rent 2018-19	75.00		75.00
Clearway Church	Pavilion Hire 17.8.18	28.00		28.00
Allotment invoices	Rent 2017-2019	4346.00		4346.00
Allotment invoices	Rent (Aged) 2017-2018	267.50		267.50

Total				£4613.50
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Future Meetings:

Forthcoming Meetings						
Month (at 7.15pm)	Full Council	FGP	Estates	Employment	APM 7 pm	Com
Chair© SH Vice Chair AW	All CLERK	DW©, MS, BS, SH, AW CLERK	SxH, AW, CS, TT © CLERK	AW, SH©, DW, CS, TT, BS	ALL CLERK	SH, ©
September	26 th	12 th 7.30	19	19 th 6.30		
October	24 th		10 th			
November	28 th	14 th (Pre cept)				
December	19 th					
January 2019	23 rd		9 th			
February	27 th	13th		TBC		
March	27 th		13 th			
April	24	10				
May	22		8		22	
June	26	12				
July	24		10			
August	TBC 28					
September	25	11				
October	23		9			
November	27	13		TBC		
December	18					
January 2020	22		8			
February	26	12				
March	25		11			