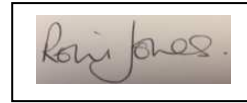


ST CLEER PARISH COUNCIL

NOTICE is hereby given that a meeting of the Estates Committee will be held on Wednesday 6th February 2019 at 7.15pm in the Council Sports Pavilion, Hockings House, St Cleer to which members are summoned to attend.



AGENDA

The first matter to attend to will be the appointment of a **Vice Chair** to the meeting

1	Apologies for absence	
2	Members declarations a. Disclosable pecuniary interests b. Non-registrable interests c. Declarations of gifts d. Applications for dispensations	
3	Minutes of Previous meeting To receive and approve minutes of the last meeting(s) a. 21 November 2018	
4	Stage 2 Emergency Planning Workshop – Oral update	
5	Matters Arising <ul style="list-style-type: none"> • Benches report (Circulated) • Toilets audit • Asbestos report on toilet cupboard (Circulated) • Audit on Pavilion Internal Assets (Circulated) • Audit on External Assets (Circulated) • Refurbishment of the Phone Box (Circulated) 	
6	Report to Estates on Legionella, Defibrillator, Horizon Play Park, Skate Park, and Outdoor Gym weekly assessments <ul style="list-style-type: none"> • Audit on Inspections (To present at meeting) 	
7	Work plan for this Committee (Circulated) Maintenance at the Pavilion <ul style="list-style-type: none"> • Recycling (E mail) • Bins at Horizon (E mail) • Skate Park (E mail) 	
8	Asset Register	
9	Reseeding the pitch (Should this be agreed upon in the work plan the timeframe is May – June at	

	the end of the season, hence quotes etc need to be achieved ASAP and a motion put to Parish to finance)	
11	Proposed Kubota sale - Email Circulated	
12	Receipts and Payments (see below)	

PAYEE	REASON	GROSS	VAT	NET

CREDITOR	REASON	GROSS	VAT	NET

Date of the Next Meetings

Forthcoming Meetings

Month (at 7.15pm)	Full Council	FGP	Estates	Employment	APM 7 pm	Comm Engage
Chair © SH Vice Chair AW	All CLERK	DW ©, MS, BS, SH, AW CLERK	SxH, AW, CS, TT © CLERK	AW, SH ©, DW, CS, TT, BS	ALL CLERK	SH, BS, DW © CLERK
September	26 th	12 th 7.30	19	12 th 6.30		
October	24 th		10 th			
November	28 th	14 th (Precept)				
December	19 th					
January 2019	23 rd		9 th			
February	27 th	13 th		TBC		
March	27 th		13 th			
April	24	10				
May	22		8		22	
June	26	12				
July	24		10			
August	TBC 28					
September	25	11				
October	23		9			
November	27	13		TBC		