





**St Cleer Parish Council**

**Minutes of the Parish Council Meeting on 30<sup>th</sup> January 2019, held at Council Sports Pavilion, Hockings House, St Cleer.**

Penelope Andrews, Councillor		In attendance
Kelvin Buckley, Councillor		In attendance
Sue Harbord, Councillor	Chair of Council	In attendance
Suzanne Horsfield, Councillor		Apology Accepted
Peter Lockley, Councillor		In attendance
Jon Prinn, Councillor		In attendance
Clive Sargeant, Councillor		Apology Accepted
Brian Seage, Councillor		In attendance
Martin Shead, Councillor		In Attendance
Brian Smith, Councillor		In attendance
Tony Turton, Councillor		In Attendance
Derris Watson, Councillor		In attendance
Andy Webb, Councillor	Vice Chair of Council	In attendance
Martin Eddy, Cornwall Councillor	St Cleer, St Neot and Warleggan	In attendance
Roni Jones		
Members of the Public		4

<b>Agenda item No.</b>	<b>Apologies for Absence</b>	
1	As above	
2	<p><b>Members declarations</b></p> <ul style="list-style-type: none"> <li>a. Disclosable pecuniary interests</li> <li>b. Non-registerable interests</li> <li>c. Declarations of gifts</li> <li>d. Applications for dispensations</li> </ul> <p>B Smith Declared an interest in relation to the Bell ringers</p>	
3	<p><b>Close the meeting to allow up to 15 minutes for public questions</b></p> <p>Correspondence from Parishioners</p> <ul style="list-style-type: none"> <li>• Bell Ringers Appeal It was proposed by AW and Seconded by KB that a letter of support was sent to the Bell ringers; Cllr Eddy indicated his support also. Motion carried with 2 Abstentions (including BS)</li> <li>• Camel Valley and Bodmin Moor Protection Society Email to be reirculated to generate a potential volunteer to attend</li> <li>• Community Governance Reviews Given that there have been no substantive changes to the Parish (such as additional housing estates etc) it was noted that this would not likely be</li> </ul>	

	<p>necessary in St Cleer. DW proposed and PL seconded a no change motion and this was carried</p> <ul style="list-style-type: none"> <li>• Face Book question about use of Car Park in St Cleer once adopted – will it allow commercial vehicle parking? SH indicated that if any Councillor wished to bring a motion about use they may do so</li> <li>• Thanks were received from Cornwall Air Ambulance Noted</li> </ul> <p>DW declared an interest in this item and left the room</p> <ul style="list-style-type: none"> <li>• Request for 2018/2019 grant from St Cleer General Cemetery The General Cemetery is annually awarded a £300 grant, in the next financial year the budget has been increased to £350. Bsg Proposed and was seconded by PL that the £300 be granted to fund the upkeep.</li> </ul> <ul style="list-style-type: none"> <li>• There were a number of questions about the St Cleer Car Park</li> <li>• There were a number of questions about the Defibrillator</li> <li>• There was a question in relation to public confidence in Councillor Behaviour</li> </ul>	
4	<b>Reopen the meeting (public may only contribute on invitation)</b>	
5	<p><b>Minutes of Previous Parish Council meeting</b> To receive and approve minutes of the last meeting(s)</p> <ul style="list-style-type: none"> <li>a. 19.12.18</li> <li>b. 2.1.19 HR Group Minutes to note</li> </ul> <p>The Minutes of the meeting held on the 19.12.18 were proposed as an accurate record of the meeting by MS and Seconded by BSq; this was carried</p>	
6	<p><b>Matters Arising</b></p> <ul style="list-style-type: none"> <li>• Information for the www on planning The documentation prepared for the Website to underpin the Planning Coordinator role was referred to. It was proposed by AW and seconded by MS that this be published and carried</li> <li>• Update on community planning event A useful meeting had been held on the 9<sup>th</sup> January with local community participants attending. Much work will need to be undertaken on this and an action plan will be produced shortly</li> </ul>	
7	<p><b>Chairman's Announcements</b></p> <p>The toilets in the village had been subjected to vandalism. This was mentioned to the local PCSO prior to the meeting and will be notified to Devon and Cornwall Constabulary in due course</p>	

8	<p><b>Update from Cornwall Council</b></p> <p>Councillor Eddy indicated his support for the Bells of St Cleer potentially as his 'charity for the year'. The planning application at Penhale had been passed on delegated authority which was much as expected. The Planning team locality trials had been considered a success (St Cleer was in the pilot area) and this is being rolled out across the County. At the recent Network meeting the highways budget was mentioned as a potential source of grant income for the traffic cameras. Cornwall is working on reducing carbon dioxide pollution as noted in the press of late and as also noted in the press the Tamar Tolls have been increased. Lastly it was noted that 270 households in Cornwall were in temporary accommodation and Cornwall had made a decision to purchase 250 housing units to rent. It was noted that this was a bold decision</p>	
9	<p><b>Planning Applications since the last meeting (additional applications received prior to the meeting will be added to this list)</b></p> <p><b>Certificate of lawfulness for two agricultural barns</b> </p> <p>Newton Villa Darite Liskeard Cornwall PL14 5JU  Ref. No: PA18/12068   Validated: Mon 24 Dec 2018   Status: Awaiting decision</p> <p>There being no objections to this application DW Proposed and AW seconded support for the application and this was carried</p> <p><b>Application Proposal</b> PA18/11954  Application for the change of use of garage to beauty and hair salon with associated works.  <b>Location</b> Fairfield St Cleer Liskeard Cornwall  <b>Applicant</b> Ms D Flood  <b>Grid Ref</b> 225103 / 68441</p> <p>It was noted that this proposal would bring business to St Cleer and this was an aim of the NDP. Given that there was ample parking on site PL proposed and JP seconded support for the application and this was carried</p> <p><b>Deed of Modification - updating the S106 agreement</b> </p> <p>12 Hendra Close Darite Liskeard Cornwall PL14 5FE  Ref. No: PA19/00712   Validated: Fri 25 Jan 2019   Status: Awaiting decision</p> <p>This was noted</p> <p><b>Proposed demolition of existing dwelling and erection of replacement dwelling.</b> </p> <p>Chaple Farm Rosecraddoc Liskeard Cornwall PL14 5AE  Ref. No: PA19/00494   Validated: Mon 21 Jan 2019   Status: Awaiting decision</p> <p>It was noted that the neighbours were generally in support of this development save concerns over the conifer hedging to the west of the build. With a request to moderate the hedge height to 4 meters it was proposed by BSG and Seconded by DW that the application be supported. Motion Carried</p> <p><b>Proposed demolition of existing dwelling and erection of replacement dwelling.</b> </p> <p>Chaple Farm Rosecraddoc Liskeard Cornwall PL14 5AE  Ref. No: PA19/00494   Validated: Mon 21 Jan 2019   Status: Awaiting decision</p> <p>Given that this application had been received after the site visits and in recognition of the 43% increased footprint it was proposed by DW and seconded by SH that the decision be deferred, Cornwall Planning advised and a site visit held with the application coming to the February Meeting. Motion Carried.</p>	

10	<p><b>To ratify the Terms of Reference for the HR Group</b></p> <p>It was reported that this was essentially a new Sub Committee, taking over from the Recruitment Panel convened previously. The HR Group had been through the documentation thoroughly and the latter pages adopted from Camelford TC with their permission</p> <p>Proposed AW, Seconded TT and carried</p>	
11	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>• December 2018 Figures This item is rolled over to the 13<sup>th</sup> February</li> <li>• To resolve opening an account with Unity Bank Following issues with CAF, a new resolution to open an account with Unity Bank was required. Proposed SH, seconded AW and carried. There will be 6 signatories on this account.</li> <li>• AGAR Statement The Clerk read out the planned statement for Publication and it was Proposed by DW and Seconded by SH that it would be published subsequent to the FGPC meeting on 13.2.19</li> </ul>	
12	<p><b>NDP Reconciliation</b></p> <ul style="list-style-type: none"> <li>• The clerk and the Consultant had reconciled income and expenditure against the NDP. This had been previously circulated to Council. The remaining balance was £1977.66. Should funds in excess of this be required the NDP would need to seek additional funds as Parish currently considers this a cost neutral budget.</li> </ul>	
	<p><b>St Cleer Car Park</b></p> <p>The Licence agreement and Head of Terms for the transfer had been circulated earlier in the day (on receipt). It was planned to have the works undertaken week commencing 18<sup>th</sup> February 2019</p> <p>It was proposed by SH, seconded by PL that the Heads of Terms were acceptable and that the clerk be given delegated authority to sign and action the licence.</p>	
13	<p><b>Restricted item – HR Matters pursuant to the HR Group Meeting</b></p> <p>Motion to restrict the meeting proposed by SH and seconded by TT and carried</p> <ul style="list-style-type: none"> <li>• Update from HR Group It was agreed to ratify the proposed restructure plan by JP and seconded by PA and carried Training costs were proposed by JP and seconded by BS and carried</li> <li>• Motion on Salaries In keeping with stated contracts and a 2 year pay award on LGA Salaries an inflationary increase was awarded to Parish Staff and a Contractual matter in relation to the Clerk was proposed by AW and seconded by DW- motion carried</li> </ul>	
17	<p><b>Receipts and Payments</b></p> <p>These were proposed by DW and seconded by MS and carried</p>	

<b>PAYEE</b>	<b>REASON</b>	<b>GROSS</b>	<b>VAT</b>	<b>NET</b>
Keith Holwill	Roof	129.60	21.60	108
Salaries, NEST				
SWW	Toilets and Allots	111.96	14.05	97.91

**2B Remittances**

<b>CREDITOR</b>	<b>REASON</b>	<b>GROSS</b>	<b>VAT</b>	<b>NET</b>
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