

**St Cleer Parish Council**

**Minutes of the Parish Council Meeting on 24th April 2019, held at Council Sports Pavilion, Hockings House, St Cleer.**





Penelope Andrews, Councillor		In attendance
Kelvin Buckley, Councillor		In attendance
Sue Harbord, Councillor	Chair of Council	In attendance
Suzanne Horsfield, Councillor		In attendance
Peter Lockley, Councillor		In attendance
Jon Prinn, Councillor		Apology Accepted
Clive Sargeant, Councillor		In attendance
Brian Seage, Councillor		Apology Accepted
Martin Shead, Councillor		In attendance
Brian Smith, Councillor		In attendance
Tony Turton, Councillor		In Attendance
Derris Watson, Councillor		In attendance
Andy Webb, Councillor	Vice Chair of Council	Apology accepted
Martin Eddy, Cornwall Councillor	St Cleer, St Neot and Warleggan	In attendance
Roni Jones		
Members of the Public		3

<b>Item</b> 1	<b>Apologies for Absence</b>  As above	
2	<b>Members declarations</b> <ul style="list-style-type: none"> <li>a. Disclosable pecuniary interests</li> <li>b. Non-registerable interests</li> <li>c. Declarations of gifts</li> <li>d. Applications for dispensations</li> </ul> None	
3	<b>Close the meeting to allow up to 15 minutes for public questions</b> Correspondence from Parishioners  None – the Chair advised newly co-opted Councillors about arrangements for the APM on 22.5.19	
4	<b>Reopen the meeting (public may only contribute on invitation)</b>	

5	<p><b>Minutes of Previous Parish Council meeting</b>  To receive and approve minutes of the last meeting(s)</p> <ul style="list-style-type: none"> <li>a. 27.3.19</li> <li>b. FGPC 10.4.19 (to Note)</li> </ul> <p>The Minutes of the meeting of the 27<sup>th</sup> March were proposed as an accurate record by SH and seconded by PA, with the amendment at item 7 to state Footpath 21 not XXX as published. Motion Carried.</p>	
6	<p><b>Matters Arising</b>  FOI Guidance  The Clerk updated Council on a matter attended to by FGPC, the DPO and self</p> <p>Granite Post  Regular item #1 sent – also a second piece to the new St Cleer News</p> <p>Highways Scheme EOI sent  This pertains to a grant for speed sensor camera for the Parish</p> <p>Unity Bank application sent  4 members required to provide ID</p>	
7	<p><b>Update from Cornwall Council</b></p> <p>ME congratulated St Cleer on its NDP and stated he had visited the consultation in Darite and would raise the matter at the Commoners meeting shortly  He spoke to the consultation at Sibleyback  The last of the recent 4 fires on the Moor had threatened St Cleer and the Fire report indicated that 5 engines had been required to address mile long fire corridors; all of which were apparently deliberately caused.  ME asked that Climate change be added to the Agenda for discussion and it was agreed that this would go forward to June</p>	
8	<p><b>Update from FGPC 10.4.19</b></p> <p>AGAR / Internal audit  We are in a much-improved position this year and papers have already been sent to the Internal Auditor</p> <p>End of year outturn  This year will show a loss mainly related to the Car Park and the work undertaken to date to improve health and safety and welfare within the Parish; the Clerk ported work with Rialtas was planned for the 26.4.19</p> <p>Code of Conduct 2019  Following a short discussion, the motion as circulated was proposed by DW and seconded by BSm. Carried. 2.6 of the code will now be:  <i>You must record in a register of interests maintained by the Proper Officer any gifts or hospitality that you are offered or receive in connection with your official duties as a member and the source of the gift or hospitality worth £25 or over</i></p> <p>Reserves Policy  The EMR produced at FGPC was presented and worked through line by line the contents of the following table was proposed by DW and seconded by SH and Carried</p>	

Asset	Value	Recent Maintenance	Med/short term	Allocation 2018/2019	Reserve allocation
Pavilion	£ 260,000.00	Roof and boiler	kitchen		£ 5,000.00
Pavilion			TBC	£ 1,000.00	
Skatepark Equipment	£ 50,000.00	Patch repairs	replace	£ 5,000.00	£ 25,000.00
MUGA	£ 1.00	None	surface, boards lights	£ 2,500.00	£ 8,500.00
Outdoor Gym	£ 15,000.00	None	None	£ 1,000.00	£ -
Stand and Dugouts	£ 4,000.00	Patch repairs	None		
Skatepark Shelter	£ 3,800.00	None	None	£ 50.00	£ 2,050.00
Pavilion internal Equip inc Furniture Fridge	£ 5,000.00	Last purchase tables	Chairs kitchen appliances	£ 500.00	£ 2,500.00
CCTV	£ 1,200.00	None	None	£ 100.00	£ 2,500.00
External Equipment inc tools	£ 10,500.00	Repairs	500	£ 500.00	£ 500.00
Play Area	£ 110,000.00	None	None	£ 4,000.00	£ 8,000.00
Millennium Garden	£ 1.00	None	Refurbish		£ 1,250.00
Toilets	£ 26,800.00	Minor following rebuild	None	£ 500.00	£ 4,000.00
Allotments	£ 3,300.00	None	? fences	£ 500.00	£ 2,500.00
Pavilion Car Park Fences gates			entrance	£ 600.00	£ 6,000.00
Bus Shelters	£ 15,000.00	None		£ 200.00	£ 1,000.00
Benches	£ 2,700.00	repairs	repairs	£ 500.00	£ 3,500.00
Notice boards	£ 1,800.00	none	Repair/replace	£ 150.00	£ 550.00
Office Equip inc Computer Printer	£ 200.00	none		£ 250.00	£ 250.00
Village Car Park				£ 1,000.00	£ 1,000.00
Cashflow cushion	6 months Precept (Update annually)				£ 8,040.43
<b>TOTAL</b>				<b>£ 18,350.00</b>	<b>£ 82,140.43</b>

9	<p><b>Skate Park Report</b></p> <p>It is clear that the Skate Park in its current form is now in need of replacement. The Care-taker is monitoring it twice weekly and will advise the Clerk of any deterioration against the RoSPA report circulated.</p> <p>Once any further deterioration is noted on a specific ramp; it will need to be decommissioned promptly. In dismantling care will be take to salve and store any useable parts.</p> <p>SH proposed that Parish ask the Estates Committee to formulate a plan for a new skate park. To take this plan to full Parish and if supported to ask FGPC to apply for grant funding for this project. The Parish has £25K in allocated reserves towards this budget head. This was seconded by PL and Carried</p>	
10	<p><b>Estates Matters</b></p> <p>Electrical work at the Pavilion Following recent work, the contractor has indicated the need for an Electrical Safety Check; this was agreed and proposed by KB, seconded by PL and carried.</p> <p>Sani bins for the Pavilion and St Cleer Toilets The Public conveniences and Pavilion both needed sanitary bins installed. A discussion was held about disposal of items such as TenaMan and Nappies; however, these can be put into the general refuse.</p> <p>Proposed SH and seconded by SxH and carried</p>	
11	<p><b>Defibrillator Motion – Motion previously circulated</b></p> <p>Following a short discussion BS proposed and PA seconded the following motion:</p> <ul style="list-style-type: none"> <li>• That residents in Common moor and the Tremars be offered the opportunity to approach Parish for finance to install and maintain AEDs in those locations</li> <li>• That the localities are encouraged to ‘own’ the initiative by contributing towards it in a proportionate manner given the size of the local population (eg Common Moor may choose to work with SW Lakes Trust)</li> </ul>	

	<ul style="list-style-type: none"> <li>• That funding be provided towards the purchase cost should consumables be supported by that locality</li> <li>• If the localities do not show interest in the initiative that Parish stimulates a cross Parish steering group to manage the needs of the localities and fundraise for AEDs and consumables</li> </ul> <p>The Motion was carried. It was noted that this type of initiative, whilst overwhelmingly supported, would inevitably impact on the level of the Precept in years to come.</p>	
12	<p><b>Sibleyback</b></p> <p>Following invitation from SW Lakes Trust to a meeting SH and PL were proposed Council delegates to attend. All comments to be fed to SH and PL by 21.5.19 Clerk to offer residents the opportunity to contact Parish on FB</p>	
13	<p><b>Cornwall Legal</b></p> <p>An option to consider engagement if required was received from Cornwall Legal at very favourable rates; It was a no cost option to join. Proposed by DW and seconded by PL the motion was carried</p>	
14	<p><b>Planning Applications since the last meeting (additional applications received prior to the meeting will be added to this list)</b></p> <p><b>Notification for Prior Approval for a Proposed Change of Use of agricultural building to a dwelling (Class C3) and for associated operational development.</b> </p> <p>Barn At Newton Villa Darite Liskeard Cornwall PL14 5JU Ref. No: PA19/03114   Validated: Tue 16 Apr 2019   Status: Awaiting decision</p> <p>Following a short discussion DW proposed and MS seconded a motion of support for this application – Motion Carried</p> <p><b>Single storey flat roof extension to east elevation.</b> </p> <p>2 Pathway Cottage St Cleer Liskeard Cornwall PL14 5DF Ref. No: PA19/02894   Validated: Tue 09 Apr 2019   Status: Awaiting decision</p> <p>Following a short discussion PA proposed and SxH seconded a motion of support for this application – Motion Carried</p> <p><b>Alterations and extension to dwelling for disabled access (installation of lift), with associated works.</b> </p> <p>5 Gwelmeneth Park St Cleer Liskeard Cornwall PL14 5HU Ref. No: PA19/02942   Validated: Thu 11 Apr 2019   Status: Awaiting decision</p> <p>Following a short discussion KB proposed and MS seconded a motion of support for this application – Motion Carried</p> <p><b>Use of property as an unfettered residential dwelling and removal of condition 4 of the original permission reference application PA10/05025</b> </p> <p>Riverside St Neot Liskeard Cornwall PL14 6HG Ref. No: PA19/02595   Validated: Thu 04 Apr 2019   Status: Awaiting decision</p> <p>Following a discussion DW proposed and SxH seconded a motion of objection for this application – Motion Carried</p> <p>Grounds were that this prominent dwelling would not have been supported as an unfettered residential dwelling at the outset as it was essentially sporadic development in the</p>	

	countryside. Given that current and past agricultural workers can live under the Tie condition it was strongly felt that this Condition remain.	
15	<p><b>Receipts and Payments</b> See Below</p> <p>The Clerk sought authorization to order oil for the Pavilion from the cheapest supplier – likely cost £800 plus</p> <p>The payments were proposed by DW and seconded by MS and carried</p>	

<b>PAYEE</b>	<b>REASON</b>	<b>GROSS</b>	<b>VAT</b>	<b>NET</b>
HMRC, Salaries, Nest				
Husband	April 19/20	875		875
RIALTAS	AGAR / year end 19/20	330	55	275
SBFoster	NDP 18/19	972.83		972.83
DA Giles	Retention 18/19	683.22		
<b>CREDITOR</b>	<b>REASON</b>			<b>GROSS</b>
Cornwall	Precept			