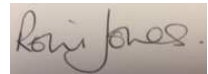


ST CLEER PARISH COUNCIL ANNUAL MEETING

I hereby give notice of The Annual Meeting of St Cleer Parish Council to be held (Following the Annual Parish Council Meeting which commences at 7.00pm) at approximately 7.15pm on the 22nd May 2019 in the Council Sports Pavilion, Hockings House, St Cleer to which you are summoned to attend (this meeting will follow the Annual Parish Meeting which starts at 7.00pm)



AGENDA

1	Apologies for absence
2	Members declarations <ul style="list-style-type: none">a Disclosable pecuniary interestsb Non-registerable interestsc Declarations of giftsd Applications for dispensations
3	Elections (SO6j i) <ul style="list-style-type: none">a To elect a Chairman of the Councilb To elect a Vice-Chairman of the Council.c To receive the Chairman's declaration of acceptance of office or, if not then received, to decide when it shall be received.d To receive Councillors declaration of acceptance of officee To decide when any declarations of acceptance of office which have not been received as provided by law shall be received. (24.7.19 at the latest for BSG and any other who has apologised)
	Minutes of the Last Meeting (SO6j ii&iii) <ul style="list-style-type: none">• Receipt• Accuracy
5	Business <p>To ratify the following documents for use in the forthcoming civic year:</p> <ul style="list-style-type: none">• Cornwall Code of Conduct 2012 as amended by Parish on 24.4.19• Member Officer Protocol (CALC 2016)• Standing Orders as amended by Parish on 27.3.19 (SO6j ix)• Financial Regulations as amended by Parish on 27.3.19• Terms of reference for subcommittees (SO6j v)<ul style="list-style-type: none">○ Finance and General Purposes as amended by Parish on 12.9.18○ HR (Including the Terms) as amended by Parish on 30.1.19 (SO6j xix)○ NDP as incepted by Parish in 2017○ Estates as amended by Parish on 26 September 2018○ Community Engagement as amended by Parish on 24.3.19○ Community Emergency Planning as incepted by Parish on 27.3.19○ Planning Coordinator as amended by Parish on 28.11.19○ Abusive, persistent or vexatious Panel as incepted by Parish on 27.2.19○ Social Media Policy as incepted by Parish on 27.6.19 (SO6j xviii)

6	<p>Subcommittees and appointments</p> <p>To appoint representatives to outside bodies who will notify parish in advance of any meeting and report back on all matters at the Parish meeting following the external meeting (SO6j xi)</p> <ul style="list-style-type: none"> • Community Network Area (and similar) • Bodmin Moor Parishes Network • Liskeard Have Your Say (LHYS) or link to Devon and Cornwall Constabulary • Commoners Association <p>To appoint committees and sub-committees (SO6j vii)</p> <ul style="list-style-type: none"> • Finance and General Purposes • HR • NDP • Estates • Community Engagement • Community Emergency • Planning
	<p>To ratify and receive the following documents</p> <ul style="list-style-type: none"> • Asset register (SO6j xiii) • Insurance 2019-2020 (SO6j xiv) • Meeting schedule 2019/2020 • Transparency Audit 2018/2019
	<p>To review the Council's expenditure under S137 (SO6j xx)</p>
	<p>To review the Council's and/or staff subscriptions to other bodies (SO6j xv)</p> <ul style="list-style-type: none"> • CALC • Cornwall Legal Services • SLCC
	<p>To delegate FGPC to undertake the following tasks (SO6j xvi & xvii)</p> <ul style="list-style-type: none"> • Review of the Council's complaints procedure; • Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation (<i>see also standing orders 11, 20 and 21</i>) <p>And report to parish on the 26th June 2019 their satisfaction or suggestions for improvement under motion</p>
	<p>Close</p>