

ST CLEER PARISH COUNCIL

I hereby give notice of Meeting of St Cleer Parish Council’s Finance and General Purposes Committee to be held 7.15pm on the 12th February 2020 in the Council Sports Pavilion, Hockings House, St Cleer to which you are summoned to attend

Ray Jones

AGENDA

1	Apologies for absence	
2	Members declarations <ul style="list-style-type: none"> a. Disclosable pecuniary interests b. Non-registrable interests c. Declarations of gifts d. Applications for dispensations 	
3	Minutes of Previous meeting To receive and approve minutes of the last meeting(s) <ul style="list-style-type: none"> • 13th November 2019 	
4	Matters Arising <ul style="list-style-type: none"> • Due Diligence audit plan (last undertaken at Fred) 	
5	Standing Items <ul style="list-style-type: none"> • Business Plan review • Risk Register • Transparency Code • Workplan review 	
6	AGAR Prep <ul style="list-style-type: none"> • Appoint internal auditor • Review questions / dedarations • Compliance of Councillors Audit • Plan Deep Dive 	
	Insurance Renewal <ul style="list-style-type: none"> • Asset Register / Insurance level / Addition of Cyber Insurance Cover 	
	Review of Financial Regulations and Standing Orders <ul style="list-style-type: none"> • TOR for Estates and FGPC to attend to planning to cover the August and December breaks • Additions to the Pre-authorized Spending List 	
	Financial Report <ul style="list-style-type: none"> • YTD analysis • EMR • S137 Notifications - none • Any budget requests from Community Engagement and Estates to add to the business plan 	