


ST CLEER PARISH COUNCIL

NOTICE is hereby given that a Meeting of the Parish will be held on Wednesday 26th February 2020 at 7.15pm in the Council Sports Pavilion, Hockings House, St Cleer to which members are summoned to attend.



AGENDA



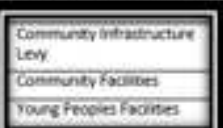
1	Apologies for absence	
2	Members declarations <ul style="list-style-type: none">a. Disclosable pecuniary interestsb. Non-registrable interests DWc. Declarations of giftsd. Applications for dispensations	
3	Close the meeting to allow up to 15 minutes for public questions then Correspondence: <ul style="list-style-type: none">• Cemetery Grant Applications• Letter sent to Cornwall re FOI• Darite Traffic• Historical Re-enactors• PCSO Update	
4	Reopen the meeting (public may only contribute on invitation)	
5	Minutes of Previous Parish Council meeting To receive and approve minutes of the last meeting(s) <ul style="list-style-type: none">• 22 January 2020• 12 February 2019 FGPC (to Note) Report of meetings attended on behalf of the Parish Council <ul style="list-style-type: none">• 17 February Skate Park Consultation• 19 February Community Engagement and Emergency Planning Delegate attender to Climate Change Workshop Eliot House Hotel, Liskeard : For more information or to let us know Saturday 29 February : you plan to attend, please email: 9.30 for a 10am start - 1pm : communitynetworks@cornwall.gov.uk This workshop will also take place in five other towns.  www.cornwall.gov.uk/climatechange Councillor Training 15th April 2020 7.15pm New Co-optees and outstanding councillors requested to attend FGPC Audit Date TBC	
6	Matters Arising <ul style="list-style-type: none">• Co-option Posted• FA Funding for the MUGA: https://localplans.footballfoundation.org.uk/local-authorities-index/cornwall/cornwall-local-football-facility-plan/• FA funding for the Splitter - £1,000 offered• Speed Camera Specification - Circulated• Speed Watch Device – CU Update – Motion below	

	<p>Proposed Motion:</p> <p>Purchase and use this mechanism in places where the Mobile Speed Device cannot currently be used</p> <p>Agree a procedure for passing data over to Devon and Cornwall constabulary / Cornwall Council as appropriate – Both have camera footage reporting mechanisms in place dependent on issue identified</p> <p>Allow St Cleer electors who complain about speeding to essentially 'borrow and mount the device' where they choose (under agreement and after trial by Councillors/affiliates) and to upload data as retrieved to the authorities above</p> <p>Price just £549</p> <p>What's in the box?</p> <ul style="list-style-type: none"> - Roadside Unit - 1st year subscription - Medium fixing band - Security fixing tool <p>To rent to other Parishes for a fixed fee when not in use by St Cleer (Suggest £550 refundable deposit plus £50/week rent)</p> <ul style="list-style-type: none"> ● Recycling Contract enacted (Glass needs to be managed) ● Woodland Management enacted ● Seeds and bird boxes ordered ● Benches being installed (weather dependent) ● Grit bins installed Pukator Lane and Tremar Lane ● Stocks documentation enacted 	
7	Update from Cornwall Council	ME
8	<p>Planning Applications since the last meeting (additional applications received prior to the meeting will be added to this list)</p> <p><u>Reserved Matters application for single detached dwelling utilising the existing vehicle access to the highway (details following application number PA17/06723 dated 19th September 2017)</u></p> <p>Planning Application Rear Of 1 And 2 Fore Street St Cleer Cornwall Ref. No: PA19/10914 Received: Fri 13 Dec 2019 Validated: Thu 02 Jan 2020 Status: Pending Consideration</p> <p>Conversion and extension of traditional stone agricultural building to form 2 bedroom dwelling</p> <p>Planning Application Land North East Of Newton Farm Rosecraddoc Cornwall PL14 5JU Ref. No: PA20/00388 Received: Mon 13 Jan 2020 Validated: Thu 23 Jan 2020 Status: Pending Consideration</p> <p>Single story timber framed sunroom to front of dwelling.</p> <p>Planning Application 1 Stantons Row Tremar Liskeard Cornwall PL14 5HL Ref. No: PA20/00521 Received: Wed 15 Jan 2020 Validated: Tue 28 Jan 2020 Status: Pending Consideration</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p>Application for Street Trading Consent - JP's Fresh Food - Layby on B3254 - Outskirts of Pensilva</p> </div> <p>2020 Off-Street Parking Order</p> <p>Cornwall Council is proposing to make a new Off-Street Parking Order, and in doing so make some alterations to car park operations and charges. Attached is the formal notice which sets out the proposed changes.</p> <p>You can read more about the proposals on our website www.cornwall.gov.uk</p> <hr/> <p>PA19/08136 Previous vote to object to this development</p> <p>Land Pt OS 4700, Hockings House, St. Cleer – Rural exception (affordable-led) housing scheme comprising a total of 8 dwellings, formation of access, parking, drainage and associated development</p> <p>Motion; Vote by Proportional representation on:</p> <ol style="list-style-type: none"> 1. Agree with the recommendation. 2. Agree to disagree. 3. Having made strong planning reasons maintain your support/objection for the proposal against the recommendation and request that the application is determined by the Planning Committee. 	Zip files will be available at the meeting

	<p>If 3 is voted; allocation of Councillor(s) viz: In this circumstance it will be important for a representative from your Council to attend and speak at the Planning Committee meeting to enable the Members to fully understand your Council's strong planning reasons for proposing a decision that is contrary to that of the case officer.</p> <p>Two storey extension to the existing dwelling. Planning Application Downhill Cottage Darite Liskeard Cornwall PL14 5LG Ref. No: PA20/01526 Received: Mon 10 Feb 2020 Validated: Mon 10 Feb 2020 Status: Pending Consideration</p>																			
9	<p>Update from FGPC: (Minutes circulated- document appended) Motion Appended</p> <ul style="list-style-type: none"> • Insurance 20-21 including Cyber Insurance • Asset Register • Risk Assessment • Transparency Audit • Workplan review • Business Plan review • EMR • Appointment of Internal Auditor 																			
10	<p>NDP Update</p> <ul style="list-style-type: none"> • St Clear Aide Memoire (Based on NDP V1) Appended 																			
11	<p>Burial Grounds Grant Application</p> <p>£400 budgeted for both cemeteries</p>																			
12	<p>Finance</p> <p>This is month 10 so the spend ought to be 83.34% and we are at 88.8% - 5% variance which was considered acceptable. Balances are as follows:</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">215</td> <td style="width: 40%;">HSBC Deposit Account</td> <td style="width: 30%; text-align: right;">64,204.96</td> </tr> <tr> <td>220</td> <td>Unity Bank</td> <td style="text-align: right;">1,726.77</td> </tr> <tr> <td>225</td> <td>Unity Bank Deposit</td> <td style="text-align: right;">40,448.06</td> </tr> <tr> <td colspan="2">Total</td> <td style="text-align: right;">£106,376.39</td> </tr> <tr> <td colspan="2">EMR</td> <td style="text-align: right;">£ 75,354.43</td> </tr> <tr> <td colspan="2">Cash reserves</td> <td style="text-align: right;">£ 31,021.96 (which is essentially our prudent reserve)</td> </tr> </table> <p>Income is at 116% with a further £2.5K incoming – a further 4%</p> <ul style="list-style-type: none"> • YTD figures (Circulated) • Reconciliation (Circulated) • Trial Balance (Circulated) • Summary Budget vs Actual (Circulated) • Retrospective agreement for exigent repair to Millennium Garden Gate • Agreement for various works for the Pavilion related to the Electric Safe Certificate (G Phelps) 	215	HSBC Deposit Account	64,204.96	220	Unity Bank	1,726.77	225	Unity Bank Deposit	40,448.06	Total		£106,376.39	EMR		£ 75,354.43	Cash reserves		£ 31,021.96 (which is essentially our prudent reserve)	
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13	<p>Restricted Item – commercial sensitivity</p> <p>To address a range of questions received from tender applicants in relation to the Skate Park Consultation Event</p>																			

St Cleer Parish Council Planning Application Pro Forma

If the application pertains to a development outside of one of the red areas; this must be marked on the map¹ with an X or in a green space development in pink on map²

Topic	How this application impacts on the NDP
	
<p>POLICY 3 – WHS HERITAGE ASSETS</p> <p>1. Development proposals within the World Heritage Site will be supported where they appropriately demonstrate by reference to the appropriate current guidance and policy documents that:</p> <ol style="list-style-type: none"> they reflect the significance of the affected heritage assets and their settings; the proposal is appropriate in terms of size, height, density and scale; and the proposal adequately protects, conserves and enhances the described Outstanding Universal Value. <p>2. New development or redevelopment that is likely to lead to substantial harm to or total loss of significance of an undesignated heritage asset will only be supported if it can be demonstrated that the substantial harm or loss is necessary to achieve substantial public benefits that outweigh that harm or loss, or all of the following apply:</p> <ol style="list-style-type: none"> the nature of the heritage asset prevents all reasonable uses of the site; and no viable use of the heritage asset itself can be found in the medium term through appropriate marketing that will enable its conservation; and conservation by grant funding or some form of charitable or public ownership is demonstrably not possible; and the harm or loss is outweighed by the benefit of bringing the site back into use. <p>3. Proposals for development or redevelopment that are within the setting of World Heritage assets which enhance or highlight the significance of the asset will be supported in principle.</p>	<p>POLICY 4 – LANDSCAPE & HERITAGE VIEWS AND VISTAS</p> <p>1. Development proposals will be supported where it is shown by assessment that they do not have a detrimental effect on the setting and significance of heritage assets, or on key viewpoints or vistas from and within the Parish's settlements.</p> <p>2. For major development** the form of assessment required will be by a Landscape and Visual Impact Assessment** and photographs which:</p> <ol style="list-style-type: none"> sets out a description of the views and vistas crossing and into the site and describe the nature of the impact of harm to the view from the proposals, considering the cumulative impact on the view from any existing unimplemented development proposals; and identifies any mitigating measures to be incorporated into the development as necessary. <p>POLICY 5 – HERITAGE ASSETS AT RISK</p> <p>Development or changes of land use requiring planning permission that involve, or are located close to, or may increase recreational pressure on heritage assets on the Heritage at Risk Register, will be supported where they include measures to repair and subsequently maintain the asset to a standard to be agreed with Cornwall Council's Environment Service.</p> <p>Policy 6 Local Listing PP29/30 of NDP</p>
<p>POLICY 7 – DESIGN IN THE HISTORIC CORE OF SETTLEMENTS</p> <p>1. New development proposals within the historic core areas of St Cleer Parish, as defined on the Map 1, will be supported where it is appropriately demonstrated that the design:</p> <ol style="list-style-type: none"> is informed by and consistent with context of the site and its surroundings in terms of the historic topography, height, scale, massing, orientation and location within the site, avoiding any overbearing impact on buildings nearby, not imposing unsuitably into the streetscape, whilst maintaining a human scale and following historic streetlines and established/traditional building line practice; demonstrates a positive relationship with the public realm, maintaining and improving the permeability of pedestrian routes; uses materials (where practicable) which are sourced locally; incorporates design cues should be taken from local listed buildings and landmarks in the built environment; avoids pinkie and 'taken' local idiosyncrasies, making use of appropriate materials and detailing to reflect local building traditions. <p>2. Development proposals should be sensitive to their potential impact upon the setting of the village and inward or outward public views of the settlement.</p> <p>3. Where appropriate and feasible, proposals should help to address any negative features and take up enhancement opportunities.</p>	<p>POLICY 14 – TREES, CORNISH HEDGES AND HEDGEROWS</p> <p>1. Development proposals that impact on trees, Cornish Hedges or hedgerows will be supported providing that they:</p> <ol style="list-style-type: none"> sympathetically incorporate and retain trees and Cornish Hedges or hedgerows of good arboreal and amenity value into the overall design of the scheme; include measures to ensure their protection during the course of development and their continued survival in the long term; Maintain a minimum buffer of at least 25 metres in width between ancient woodland and any development boundary; incorporate the planting of additional trees at a minimum of 3 trees for each dwelling or 2 tree for each 50sqm of gross business floor space. <p>2. Where development proposals result in the loss of trees replacement should aim to be at a ratio of 3:1 to ensure rapid canopy replacement. Any replacement planting should be of a proven Cornish provenance. (See Cornwall Council Guidance).</p> <p>3. Whenever a Cornish hedge is lost, and replacement is considered the necessary mitigation, approximately double the length of hedge that is lost is required to avoid a net loss of ecological value.</p> <p>4. Proposals should be accompanied by a survey that establishes the health and longevity of any affected trees or hedgerows and a management plan to demonstrate how they will be so maintained. No loss of deciduous woodland identified in the Habitat Action Plan will be accepted.</p>
<p>Policy 8 Design in New Development PP 65 of NDP</p> <p>POLICY 9 – DARK SKIES</p> <p>Proposals for development will be supported where it is demonstrated that, if external lighting is required, it protects the quality of the night sky as far as possible through:</p> <ol style="list-style-type: none"> Using low level lighting rather than street lamps; The use of full shielding (at the horizontal and above) of any fixture exceeding 500 initial lumens; Limiting the impact of unshielded lighting through use of adaptive controls in security, road edge highway and public space lighting; Restricted number, and position of lamps and careful use of flood and security lighting including effective buffering and motion sensors; Low colour temperature lighting with a limit of 3000 Kelvins or less; Landscaping to reduce glare and light throw off site. 	<p>POLICY 15 – HABITAT AND BIODIVERSITY</p> <p>1. New development proposals will be supported where they demonstrate that they:</p> <ol style="list-style-type: none"> follow guidance in the Cornwall Biodiversity SPD; are consistent with the British Standard for Biodiversity, BS4308; support Cornwall's Environmental Growth Strategy; minimise impact on and result in net gains to biodiversity through appropriate methods such as provision for: <ol style="list-style-type: none"> purpose designed boxes and bricks for bats, birds (including nests in roosters areas) and invertebrates; hardening access points to rivers; new native hedgerows and flower-rich habitats; the intentional use of SUDS, and drainage ponding, as habitat; measures to protect the integrity of any affected wildlife corridors; mitigate any harmful impact; and incorporate linkages to provide new connections between corridors; and where appropriate, contributions to a 'green reserve' nearby. <p>2. Any developments of over 10 dwellings should be supported by Ecological Constraints and Opportunities Plan incorporating a 'balance sheet' setting out quantitatively the habitats to be lost, retained or enhanced, consistent with BS4308.</p> <p>3. Development which results in the loss of or significant harm to the ecological or landscape value of private residential gardens will not normally be supported.</p> <p>4. Developments must ensure that adverse impacts on County Wildlife Sites, Local Geological Sites and Sites Supporting Biodiversity Action Plan habitats and species, as recorded on the Proposals Map, are avoided, or effectively mitigated where impacts are unavoidable or, as a last resort impacts are compensated for through the creation of habitats elsewhere.</p>
<p>Policy 10-13 / PP 39-41 of NDP</p> 	

<p>POLICY 16 - SUSTAINABLE RESIDENTIAL INFILL DEVELOPMENT</p> <p>Within Settlement Development Boundaries, there is a presumption in favour of sustainable development that will apply to proposals for small scale infill and the development of previously developed land that respect the setting, scale, form and character of the settlement and the following criteria:</p> <ol style="list-style-type: none"> Design being of a style which respects the character and appearance, where appropriate, of the AONB and Conservation Area and the setting of any listed or unlisted heritage assets, including those associated with the World Heritage Site within the parish; and Not diminishes consistent with but not substantially exceeding the existing densities of the settlement; and Inclusion of starter/first life homes and family homes where appropriate; and Being of a similar carriage to adjacent existing properties; and The proposal incorporates a garage or provides adequate off road parking for private vehicles (with the minimum provision for at least two vehicles) and additional on-street parking spaces in the form of unallocated laybys; and There is adequate road width to the frontage of the development to ensure that footways, pavements, entrances and driveways do not get blocked or obstructed by parked vehicles and that delivery and emergency vehicles may pass. <ol style="list-style-type: none"> A maximum of two storeys; The provision of garden space, appropriate to the use of the dwelling proposed, to encourage recreation and physical activity for all ages 	<p>POLICY 19 - GREEN TOURISM DEVELOPMENT</p> <ol style="list-style-type: none"> New and extended tourism facilities will be supported where they are for tourism that capitalises on local assets, (i.e. the parish's landscape, river, heritage features and attractive rural settlements, such as cycling, walking and heritage tourism), and: <ol style="list-style-type: none"> are within or adjoining existing settlements, on a scale appropriate to the settlement; or if in the open countryside and is associated with a farm diversification scheme or an existing employment site of a scale proportionate to its surroundings; is physically accessible to people with impaired mobility and other disabilities such as impaired sight or hearing; is socially inclusive, facilitating use by all sectors of the local community; respects the historic interest of the surrounding buildings and areas and ensuring that proposals protect or enhance the historic environment that people value; it improves local biodiversity through the creation of new habitat; it achieves small scale improvements to sustainability, for example by recycling waste, using renewable energy and sourcing produce and materials locally; it protects and enhances the visual quality of the site and its surroundings; <ol style="list-style-type: none"> New non permanent camping, chalet and caravan sites facilities will be considered on their merit having regard to the impact a development may have on the character of the area. Proposals within the AONB will only be supported where they adequately demonstrate that they conserve and enhance the landscape character and natural beauty of the AONB and are appropriately located to address the AONB's sensitivity and capacity (and be compliant with the most recent AONB Management Plan).
<p>Policy 17 Housing Allocation</p> <p>Site 1: Rear of The Stag, St Cleer 10-20 Homes</p> <p>Site 2: Hendra Close 6-10 Homes</p> <p>Site 3: Horizon 60-70 homes</p>	<p>POLICY 20 - EMPLOYMENT OPPORTUNITIES IN RESIDENTIAL AREAS</p> <p>Proposals for development to provide small-scale employment opportunities in residential areas, including the creation of hot-work units, will be supported provided that the proposals:</p> <ol style="list-style-type: none"> do not involve the loss of a dwelling; contribute to the character and vitality of the local area.
<p>POLICY 18 - EXCEPTION SITES FOR AFFORDABLE HOUSING</p> <p>Outside village settlement boundaries affordable housing led residential developments under CUP Policy 9 will be supported subject to:</p> <ol style="list-style-type: none"> the site immediately adjoins the village settlement boundary as defined in this policy; the site is not within the AONB, or a rural gap as set out under Policy XX and shown on the proposal map; there being evidence of a local need within the local community set out in the Cornwall Housing Register; and a maximum of 10 dwellings that reflect the nature of the identified local housing need; and an initial presumption of 100% affordable housing, and no less than 50% if cross-subsidy is required to ensure viability; and same criteria as 2) to 6) above where there is potential for harm to the landscape setting of a settlement, the submission of a satisfactory landscape and visual impact assessment (LVA) prepared under the Landscape Institute guidelines; the overall scheme being 'tenure blind' such that market and affordable homes are indistinguishable in design, materials and form; Inclusion of an appropriate element of 1.5 bedroom bungalow designs that allow a small ancillary room suitable for a carer or family member to stay, but it not considered a bedroom. 	<p>POLICY 21 - RURAL WORKSHOPS</p> <ol style="list-style-type: none"> Where planning permission is required, the conversion of an existing building to small workshop use will be supported if: <ol style="list-style-type: none"> it will not add to difficulties with water supply, sewerage and sewage treatment and waste disposal; it will not have a materially adverse impact on the rural environment in terms of noise, effluent or fumes it would emit, and the traffic it would generate; it will not conflict with the need to conserve the best and most versatile agricultural land and interfere with farming; it will not have a materially adverse impact on nature conservation or landscape interests; it includes measures to improve access on foot, cycling or public transport; reasonable measures have been taken to provide for any nature conservation interests; the building is capable of change or conversion without the need for major extension or rebuilding; if extension is required the scale, design and use of materials retain the existing character of the building and relate to its surroundings; Where development involves conversion or change of use of a listed building, CUP storage policy 24 will apply. Where the need cannot be met by the conversion of an existing building, proposals will be supported if in addition to 1.a to 1.f above: <ol style="list-style-type: none"> it is located within or adjacent to existing groups of buildings; its scale, form, bulk and general design is appropriate to its location; it is on an existing bus route or within reasonable walking distance of a settlement as listed in Policy 1 above.
<p>Policy 22 Horizon Farm</p> <p>PP 50 of NDP</p>	<p>POLICY 26 - TRANSPORT AND COMMUNICATION POLICY</p> <ol style="list-style-type: none"> Development will be supported where: <ol style="list-style-type: none"> For new dwellings it: <ol style="list-style-type: none"> is within a ten-minute walk of a public transport bus stop, or maximises opportunities for safe walking and cycling to services and facilities, including the appropriate provision of new paths to link with the existing network and to local facilities, to a standard which allows for wheelchair access; incorporates, per dwelling, a garage and parking space or provides adequate off-road parking for private vehicles with the minimum provision for at least two vehicles; incorporates facilities to promote the use of low emission vehicles (such as an appropriate standard of charging point built into individual dwellings) it supports a layout which provides and facilitates interconnected streets and avoids the use of cul-de-sacs; Will not add (unacceptably) increase traffic pressure on school traffic sensitive routes and the Cornwall freight Network; Ensures that existing Public Rights of Way and designated (bridleways) are incorporated into the development as a through route and: <ol style="list-style-type: none"> are not diverted to an unreasonable degree; are designed as part of landscaped wildlife corridors rather than being routed along estate road pavements as part of the highway network and are accessible to all including wheelchair users; incorporates suitable ducting that can accept fibre lined either to the nearest access point to existing internet providers, or a local access network, or another location that can be demonstrated to be effective in a Design and Access Statement; Provides ducting, available for community owned local access network or fibre optic cable deployment, in its own supporting infrastructure In addition, developments of more than 4 dwellings will be supported if they: <ol style="list-style-type: none"> are designed with a speed reducing layout with the following hierarchy of transport in mind: pedestrian, cyclist, service vehicles, public transport, private vehicles; include turning areas and visitor parking (at a ratio of 1 per two dwellings); support appropriate traffic calming measures within, alongside, or off site on roads approaching the site*. <p>* Rural Minor Road Traffic Calming, Sustrans, 2004 http://sustrans.org.uk/documents/21-Rural-Minor-Road-Traffic-Calming-Sustrans-Practical-for-People-Information-Sheet-4130.pdf</p>
<p>Policy 23 Renewable Energy Production</p> <p>Wind Turbines; Solar PV; Hydro Power PP 52/53 of NDP</p>	<p>POLICY 25 - DESIGN FOR SUSTAINABLE ENERGY USE</p> <ol style="list-style-type: none"> New development which aims to meet a high level of sustainable design and construction and be optimised for energy efficiency so that it has a small 'carbon footprint' will be supported. It should: <ol style="list-style-type: none"> ensure that developments take account of landform, layout, building orientation, massing and landscaping to minimise energy consumption the use of renewable energy incorporate on-site provision of renewable energy or heat and/or low carbon technologies A small scale community initiative for renewable and low carbon energy could be supported to meet local needs and provide local benefits, providing it is in accordance with other environmental policies of the Neighbourhood Plan, including the Neighbourhood Plan Design Guidance
<p>POLICY 27 - FOOTPATHS, BRIDLE-WAYS AND QUIET LANES.</p> <p>Development proposals which result in the closure or diversion of public footpaths, bridleways, cycle paths and quiet lanes, as shown on the Proposal Map, should protect the existing rights of way network and its environs. Where they are routed or realigned through new development, they should be designed as part of landscaped wildlife corridors rather than being routed along estate road pavements as part of the highway network and should be accessible to all including wheelchair users.</p>	

**St Cleer Parish Council
MOTIONS FROM FGPC**

Date of Document:	19.2.20
Committee / Sub Committee the motion is intended for:	Parish
Date of that Meeting:	26.2.20
Proposer:	FGPC
Seconder:	

Situation:

Various Matters need to be reviewed and agreed annually

Background:

This is a simple Annual Update

Assessment:

The budget made changes to the EMR; these must be agreed at Parish to comply with the Financial Regs

The Asset Register has been updated and significant amounts removed (Skate Park and Kubota)

Financial Regulations amended

Risk assessment Updated / scored / actions put into Business Plan (with potential cost implication)

Standing orders unchanged

Authorise insurance and address risks

Proposed Motion:

1. The matter of Cyber Security was discussed in detail and given the cover, cost and benefits (ie AVAST virus guard) it was agreed to propose at Parish that this been purchased from Came and Co as per their quote.
2. Agree the Insurance quote with Came and Co (3rd year tied)
3. Amendment to Appendix 1 of the Financial Regulations and NALC update to be enacted
4. TOR for Estates and FGPC more explicit about planning cover in relation to Parish recess
5. Appoint Mrs L Coles as Internal Auditor
6. Agree the Asset Register
7. Agree the movement in EMR funds
8. Adopt the 2020-2021 Financial Regulations
9. Agree the continuance of the 2019-2020 Standing Orders
10. Agree the updated Risk Register (Cyber Insurance and WWW improvement required)
11. Note the updated Business plan (Allotments may need to have additional spends)

Date received:

Action taken or motion rejected (under SO9h):

Signature of Clerk / Officer receiving the motion: