

St Cleer Parish Council

Minutes of the Parish Council Meeting on 26th February 2020, held at Sports Pavilion, St Cleer

Penelope Andrews, Councillor		In Attendance
Martin Brunt, Councillor		In Attendance
Sue Harbord, Councillor	Chair of Council	In attendance
Suzanne Horsfield, Councillor		In Attendance
Jon Prinn, Councillor		In attendance
Clive Sargeant, Councillor		In Attendance
Brian Seage, Councillor		In Attendance
	Vacancy	
Brian Smith, Councillor		In attendance
Tony Turton, Councillor		In Attendance
Chris Ullman, Councillor		In Attendance
Derris Watson, Councillor		In Attendance
Andy Webb, Councillor	Vice Chair of Council	Apology accepted
Martin Eddy, Cornwall Councillor	St Cleer, St Neot and Warleggan	In Attendance
Roni Jones		
Members of the Public		6

Item 1	<p>Apologies for Absence</p> <p>As above</p>
2	<p>Members declarations</p> <ul style="list-style-type: none"> a. Disclosable pecuniary interests b. Non-registerable interests c. Declarations of gifts d. Applications for dispensations <p>DW declared an interest in relation to item 11</p>
3	<p>Close the meeting to allow up to 15 minutes for public questions</p> <ul style="list-style-type: none"> • A case was presented in petition for Parish to support PA 19/08136 • A question was raised about the cost of the expenditure on the football pitches; this information had been published in the January minutes. <p>then</p> <p>Correspondence:</p> <p>Cemetery Grant Applications (DW left during this discussion and then returned on invitation)</p> <p>Item 11</p> <p>Letter sent to Cornwall re FOI</p> <p>St Cleer now employs Cornwall to deal with these matters</p> <p>Darite Traffic / Tremar Coombe Traffic</p>

	<p>Complaints received from two electors</p> <p>Enquiry about the shop in Fore Street Advised that Parish is not aware of any detail in this matter</p> <p>Historical Re-enactors Clerk has contact should any group wish to use this group for any event</p> <p>PCSO Update SH outlined the update from PCSO Edser; 1.3.20 Dogs on Leads on the Moor</p>
4	<p>Reopen the meeting (public may only contribute on invitation)</p>
5	<p>Minutes of Previous Parish Council meeting To receive and approve minutes of the last meeting(s)</p> <ul style="list-style-type: none"> • 22 January 2020 <p>The minutes of the 22.1.20 were proposed by PA as an accurate record of the meeting and this was seconded by JP. Motion carried</p> <ul style="list-style-type: none"> • 12 February 2019 FGPC (Noted) <p>Report of meetings attended on behalf of the Parish Council</p> <ul style="list-style-type: none"> • 17 February Skate Park Consultation Poor public attendance but very useful input via art projects from St Cleer Primary (36 entries). Those in attendance gained much from the event. All children will receive a letter from the Parish and SH is attending school assembly to award the prizes and pass on the letters on behalf of the parish • 19 February Community Engagement and Emergency Planning Rolled over • CU report on Climate Change Workshop Useful information and a new recruit garnered for the St Cleer group <p>Councillor Training 15th April 2020 7.15pm New Co-optees and outstanding councillors requested to attend</p> <p>FGPC Audit Date BSg to liaise with Clerk over a mutually agreeable date</p>
6	<p>Matters Arising</p> <p>Co-option Posted Noted</p> <p>FA Funding for the MUGA: Noted https://localplans.footballfoundation.org.uk/local-authorities-index/cornwall/cornwall-local-football-facility-plan/</p> <p>FA funding for the Splitter - £1,000 offered Noted</p> <p>Speed Camera Specification – Circulated JP proposed and SxH seconded the revised specification for the safety camera, with the clerk being given delegated authority to purchase when the posts had been put in place. Motion carried</p> <p>Speed Watch Device – CU Update – Motion below It was agreed to withdraw the motion proposed by CU and seconded by BSg . Motion Carried</p> <p>Recycling Contract enacted (Glass needs to be managed) SH indicated that she has capacity at her home location to manage the glass recycling from Parish and will order some black bins to manage this</p> <p>Woodland Management enacted Noted</p> <p>Seeds and bird boxes ordered Noted</p>

	<p>Benches being installed (weather dependent) Noted</p> <p>Grit bins installed Pukator Lane and Tremar Lane Noted</p> <p>Stocks documentation enacted Noted</p>	
7	<p>Update from Cornwall Council</p> <ul style="list-style-type: none"> • Trethake tarmacked and Darite's drains being cleared to lessen the impact of flooding • Advocacy for 2 households ongoing • Potholes in Common Moor being addressed; bin at the bus stop to be removed in due course • Council Tax final rates now published 	
8	<p>Planning Applications since the last meeting (additional applications received prior to the meeting will be added to this list)</p> <p><u>Reserved Matters application for single detached dwelling utilising the existing vehicle access to the highway (details following application number PA17/06723 dated 19th September 2017)</u> Planning Application Rear Of 1 And 2 Fore Street St Cleer Cornwall Ref. No: PA19/10914 Received: Fri 13 Dec 2019 Validated: Thu 02 Jan 2020 Status: Pending Consideration</p> <p>TT assured Parish that he had considered an interest and not determined any. No comments were noted on this application which JP proposed was supported by Parish, Seconded by BSG and carried</p> <p>Conversion and extension of traditional stone agricultural building to form 2 bedroom dwelling Planning Application Land North East Of Newton Farm Rosecraddock Cornwall PL14 5JU Ref. No: PA20/00388 Received: Mon 13 Jan 2020 Validated: Thu 23 Jan 2020 Status: Pending Consideration</p> <p>It was proposed by JP that this application be supported by Parish, seconded by PA and carried</p> <p>Single story timber framed sunroom to front of dwelling. Planning Application 1 Stanton's Row Tremar Liskeard Cornwall PL14 5HL Ref. No: PA20/00521 Received: Wed 15 Jan 2020 Validated: Tue 28 Jan 2020 Status: Pending Consideration</p> <p>In keeping with the WHS commentary it was proposed by BSG and seconded by JP that Parish did not support this application. Motion carried</p> <table border="1" data-bbox="220 1406 1497 1451"> <tr> <td data-bbox="220 1406 1497 1451"> <p>Application for Street Trading Consent - JP's Fresh Food - Layby on B3254 - Outskirts of Pensilva</p> </td> </tr> </table> <p>In keeping with the view of the Commoners it was proposed by SxH and seconded by MB that Parish did not support this application. Motion carried</p> <p>2020 Off-Street Parking Order Cornwall Council is proposing to make a new Off-Street Parking Order, and in doing so make some alterations to car park operations and charges. Attached is the formal notice which sets out the proposed changes. You can read more about the proposals on our website www.cornwall.gov.uk</p> <p>It was agreed to allow this matter for public commentary only</p> <p>PA19/08136 Previous vote to object to this development <u>Land Pt OS 4700, Hockings House, St. Cleer</u> – Rural exception (affordable-led) housing scheme comprising a total of 8 dwellings, formation of access, parking, drainage and associated development</p> <p>Following a discussion, a vote by PR was proposed by SH and seconded by 7 voted to agree with the recommendation of the Planning officer Under the 5 day protocol and as such the motion carried</p>	<p>Application for Street Trading Consent - JP's Fresh Food - Layby on B3254 - Outskirts of Pensilva</p>
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	<p>Two storey extension to the existing dwelling. Planning Application Downhill Cottage Darite Liskeard Cornwall PL14 5LG Ref. No: PA20/01526 Received: Mon 10 Feb 2020 Validated: Mon 10 Feb 2020 Status: Pending Consideration</p> <p>It was proposed by SH and seconded by SxH that this application be delegated to Estates to allow the WHS comments to be used to inform Parishes view. Motion carried</p> <p>Change of use of land and construction of detached single storey dwelling and detached garage/store using existing access to highway. 📧</p> <p>Land Pt Os 1459 Opposite Hawksland Darite Cornwall Ref. No: PA20/01202 Validated: Fri 21 Feb 2020 Status: Awaiting decision</p> <p>It was proposed by SxH that this application be supported by Parish, seconded by BSm and carried</p>
9	<p>Update from FGPC: (Minutes circulated- document appended) Motion circulated</p> <ul style="list-style-type: none"> • Transparency Audit This is being maintained contemporaneously • Workplan review Monitored <p>The following Proposed Motion was generated:</p> <ol style="list-style-type: none"> 1. The matter of Cyber Security was discussed in detail and given the cover, cost and benefits (ie AVAST virus guard) it was agreed to propose at Parish that this been purchased from Came and Co as per their quote. 2. Agree the Insurance quote with Came and Co (3rd year tied) 3. Amendment to Appendix 1 of the Financial Regulations and NALC update to be enacted 4. TOR for Estates and FGPC more explicit about planning cover in relation to Parish recess 5. Appoint Mrs L Coles as Internal Auditor 6. Agree the Asset Register 7. Agree the movement in EMR funds 8. Adopt the 2020-2021 Financial Regulations 9. Agree the continuance of the 2019-2020 Standing Orders 10. Agree the updated Risk Register (Cyber Insurance and WWW improvement required) 11. Note the updated Business plan (Allotments may need to have additional spends) <p>The Motion was proposed by BSm and seconded by SH and Carried</p>
10	<p>NDP Update</p> <ul style="list-style-type: none"> • St Clear Aide Memoire (Based on NDP V1) Appended <p>The movement of the NDP to examination was noted and a general update given by DW. It was agreed that the Aide Memoire would provide useful; however it would need to be of larger print</p>
11	<p>DW and BSm left the room</p> <p>Burial Grounds Grant Application</p> <p>Both cemeteries had asked for support to maintain the cemetery grounds; £400 is budgeted for both cemeteries and this amount was proposed by SxH and seconded by CS. Motion carried.</p> <p>DW and BSm returned</p>
12	<p>Wifi at the Pavilion – Motion circulated</p> <p>Delegated to Estates to examine the need for fibre optic broadband at the pavilion</p>

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Finance

This is month 10 so the spend ought to be 83.34% and we are at 88.8% - 5% variance which was considered acceptable. Balances are as follows:

215	HSBC Deposit Account	64,204.86
220	Unity Bank	1,726.77
225	Unity Bank Deposit	40,445.06
Total		£106,376.39
EMR		£ 75,354.43
Cash reserves		£ 31,021.96 (which is essentially our prudent reserve)

Income is at 116% with a further £2.5K incoming – a further 4%

- YTD figures (Circulated)
- Reconciliation (Circulated)
- Trial Balance (Circulated)
- Summary Budget vs Actual (Circulated)
- Retrospective agreement for exigent repair to Millennium Garden Gate
A notion of having the garden open (not replacing the gate) was mooted and this matter referred to Estates (should the gate not have been repaired by this point)
- Agreement for various works for the Pavilion related to the Electric Safe Certificate (G Phelps) valued at £500

It was proposed to agree the payment to Phelps and to note the reports circulated by JP and seconded by BSm; Carried

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Restricted Item – commercial sensitivity

Motion to restrict was proposed by JP and seconded by BSm. Carried

It was agreed that the Parkour element be removed and that the tender progress for wheeled sports only proposed by JP and seconded by BSm. Carried