

St Cleer Parish Council

Minutes of the Meeting of the Estates Committee on 13th May 2020, virtually

Penelope Andrews		
Sue Harbord, Councillor	Chair of Council	
Suzanne Horsfield, Councillor	Estates Committee	In attendance
Jon Prinn	Chair of Estates	In attendance
Clive Sargeant, Councillor		
Martin Shead, Councillor		
Brian Smith, Councillor		Observing
Tony Turton, Councillor	Vice Chair of Estates	In attendance
Chris Ullman, Councillor		In Attendance
Derris Watson, Councillor		
Andy Webb, Councillor	Vice Chair of Council	In attendance
Martin Eddy, Cornwall Councillor	St Cleer, St Neot and Warleggan	
Roni Jones	Clerk In attendance	RJ
Members of the Public		0

1	<p>Apologies for Absence</p> <p>Apologies were received and accepted as above.</p>	
2	<p>Members declarations</p> <p>a. Disclosable pecuniary interests b. Non-registrable interests c. Declarations of gifts d. Applications for dispensations</p> <p>SxH in relation to item 10</p>	
3	<p>Minutes of Previous meeting</p> <p>To receive and approve minutes of the last meeting(s)</p> <p>a. 8 January 2020 b. 18 March 2020 (Meeting was inquorate)</p> <p>The Minutes of the 8/1/20 were proposed as accurate by JP and seconded by AW and carried</p>	
4	<p>Matters Arising</p> <ul style="list-style-type: none"> • Equality Impact Assessments – Report back from Councillors Rollover • Splitter grant received from FA - Noted • Allotments water supply (from RA) Quote - Noted 	

5	<p>Re:Imagine St Cleer</p> <ul style="list-style-type: none"> • Meeting Date • Terms of Reference (Email circulated) • Electric charging point for the car parks (E mail appended) • Facebook – offer from Happy Habitats • Trees from Woodland Trust – Grid References and sites • Penhale / M Eddy Proposal / Reforestation Scheme for St Cleer <p>Meeting to be held on 20th May virtually and the matters above to be put to the group. Roni to recirculate e mail to CU</p>	
6	<p>SkatePark</p> <p>Discuss Comparison and make recommendation to Parish for the selection of company to make a presentation on their submission to Parish</p> <p>Following debate: Motion appended to be put to Parish; Proposed by JP and seconded by TT. Carried</p>	
7	<p>Pavilion Wifi</p> <p>Following debate: Motion appended to be put to Parish; Proposed by JP and seconded by SxH. Carried</p>	
8	<p>Crow's Nest Bus Shelter</p> <p>Following debate: Motion appended to be put to Parish; Proposed by JP and seconded by SxH. Carried</p>	
9	<p>Asset Survey 2020</p> <p>Report from Chair</p> <p>Document Appended</p> <p>Work plan for Estates Caretaker arising</p> <ul style="list-style-type: none"> • Pea shingle to the value of £100 to be purchased to address / improve the uneven footpath at the Millennium Garden (Proposed JP, seconded AW and carried) • Brambles to be cut back Millennium Garden • Fence to be painted Millennium Garden • All noticeboards to be refurbished • Look at Pukator Lane bin site • Slats at Darite Bus Shelter to be refurbished • Slats and breeze blocks to be installed at Trecarne • Trees to be installed at the Quiot green • Horizon landscape to be attended to • Several Grit bins need filling in due course 	
10	<p>Rental Fees Motion</p> <p>Following debate: Motion appended to be put to Parish; Proposed by JP and seconded by CU. Carried</p>	
11	<p>Football</p> <p>Following debate: Motion appended to be put to Parish; Proposed by JP and seconded by TT. Carried</p>	

St Cleer Parish Council
RENTAL CHARGES DURING PANDEMIC 2020

Date of Document:	29.04.20
Committee / Sub Committee the motion is intended for:	Parish
Date of that Meeting:	27.5.20
Proposer:	Estates
Seconder:	FGPC

<p>Situation:</p> <p>The SLA that is held between the Parish and the various football teams dictates an annual fee</p> <p>The Agreement between the youth club and Parish dictates an annual fee</p> <p>The Agreement with the Allotment Tenants and parish dictates an annual fee</p> <p>The FA are assessing a grant application from St Cleer PC of £2.5K for pitch improvement (Decision June)</p>
<p>Background:</p> <p>Most activity has been suspended during the pandemic and many electors severely adversely affected financially</p>
<p>Assessment:</p> <p>In keeping with many government initiatives during this crisis; Parish needs to consider the advisability of levying these fees</p>
<p>Proposed Motion:</p> <p>At a cost to parish (potentially to be reclaimed at a later date via government subsidy) of £4135 all rental fees for this financial year are to be waived</p> <p>Should the grant for pitch improvement be realised this amount would be mitigated to £1635 (since the costs of the pitch improvement are already budgeted / agreed by Parish)</p>
<p>Date received:</p>
<p>Action taken or motion rejected (under SO9h):</p>
<p>Signature of Clerk / Officer receiving the motion:</p>

**St Cleer Parish Council
SKATE PARK TENDER**


Date of Document:	13.05.2020
Committee / Sub Committee the motion is intended for:	Parish
Date of that Meeting:	27.5.20
Proposer:	Estates
Seconder:	
3rd and 4th Signatories if required under Standing Order	

<p>Situation:</p> <p>The pandemic and lack of meetings has put the ITT for the skate park out of kilter; three applications have been received and a comparison document circulated</p>
<p>Background:</p> <p>Parish needs to make the decision about awarding the potential supplier in the full face of the public; however, it is possible to have a situation where provider(s) through to the next stage are advised and then the matter stayed further</p>
<p>Assessment:</p> <p>There are three contenders and their applications all varied and with different merits; A decision to whittle this down to two for the next stage which ought to be presentation to full parish needs to be made</p>
<p>Proposed Motion:</p> <p>FGPC considered the following motion</p> <p>Parish are asked to vote for Option A or B or C (a single vote which may go to Proportional Representation if required)</p> <ul style="list-style-type: none"> A. To defer any and all decision making until January 2021 B. To advise ITT applicants that all three will be called to a presentation in January 2021 (at the earliest) C. To advise ITT applicants that those referred to as 1 and 3 will be called to present January 2021 (at the earliest) and dismiss application 2 <p>FGPC elected option C which is recommends to parish for adoption</p>
<p>Date received:</p>

Action taken or motion rejected (under SO9h):
Signature of Clerk / Officer receiving the motion:

**St Cleer Parish Council
Bus shelter Crows Nest**

Date of Document:	13.05.2020
Committee / Sub Committee the motion is intended for:	Parish
Date of that Meeting:	27.5.20
Proposer:	Estates
Seconder:	
3rd and 4th Signatories if required under Standing Order	

Situation:		
The shelter at Crows Nest needs to be replaced following a road traffic collision; £185 has been committed to its removal which will form a part of the claim. There is a £250 excess		
Background:		
We are authorised by the insurers to proceed on a like for like basis; We have an excess to pay which we ought to be able to claim from ESure the third party insurer		
We do not need planning permission for this, even if it is changed		
Assessment:		
Three quotes are in for a like for like replacement		
Councillor Horsfield very kindly worked with the Clerk to identify these three quotes for Parish		
Whatever choice is made; branding of the Product to state Provided by St Cleer PC ought to be incorporated		
Choices:		
<p>Ace</p> <p>£3,000 plus VAT</p>		<p>4-7 Week Lead in 10 year guarantee Price includes installation</p> <p>Options</p> <ul style="list-style-type: none"> • 2m Perch seat • Solid Lower Panel • Timetable case

<p>Glasdon</p> <p>£4,478.96 plus VAT</p>		<p>Installation extra Guarantee 12 months 4-7 Week Lead in</p>
<p>Shelter Solutions</p> <p>£2,915 plus VAT</p>		<p>Price includes installation 4-5 Weeks Lead in 15 year guarantee</p>
<p>Proposed Motion:</p> <ol style="list-style-type: none"> 1. That Shelter Solutions be asked to replace the shelter at Crows Nest for £2,915 2. That they be asked to place rolls of pre purchased grass to the roof at install (small additional cost) 3. That the grass rolls will be pre seeded with native bee friendly seeds (small additional cost) 4. That provided by St Cleer Parish Council be incorporated to the order (small additional cost) 		
<p>Action taken or motion rejected (under SO9h):</p>		
<p>Signature of Clerk / Officer receiving the motion:</p>		

St Cleer Parish Council
Defer the review of the football SLA due in March 2020

Date of Document:	29.05.20
Committee / Sub Committee the motion is intended for:	Parish
Date of that Meeting:	27.5.20
Proposer:	Estates
Seconder:	

<p>Situation:</p> <p>The SLA that is held between the Parish and the various football teams dictates annual review of all parties</p>
<p>Background:</p> <p>Most activity has been suspended during the pandemic and essentially there has not been a full year to review the SLA with any impact or effect</p>
<p>Assessment:</p> <p>Consultation with both Football Teams has led to them agreeing that review at this point would be unhelpful</p> <p>It would be prudent to roll over the review to March 2021</p>
<p>Proposed Motion:</p> <p>To roll over the review of the Football SLA to March 2021</p>
<p>Date received:</p>
<p>Action taken or motion rejected (under SO9h):</p>
<p>Signature of Clerk / Officer receiving the motion:</p>

St Cleer Parish Council
INSTALLATION OF WIFI AT THE PAVILION

Date of Document:	25.05.20
Committee / Sub Committee the motion is intended for:	Parish
Date of that Meeting:	27.05.2020
Proposer:	Estates
Seconder:	

<p>Situation:</p> <p>The communication between caretaker and clerk is mainly on Facebook messenger; this excludes him from email communication although we do have a PC he may use. He has a printer</p>
<p>Background:</p> <p>There is a plan, to have WIFI and live meeting streamed from the Pavilion whilst this is being developed the Parish will have to have broadband installed, which would then allow VOIP communication eg WhattsApp calls free of charge between Clerk and Caretaker.</p> <p>Currently the caretaker continues to use his own phone as connectivity at the Pavilion is variable and frustrating. Not having WIFI at Parish meetings is a challenge as we have to rely an individual member to provide up to date information which cannot be shown on the main screen; this will be incompatible with streaming long term (Covid 19 legislation);</p>
<p>Assessment:</p> <p>There will be a fixed cost to installation and providers all offer various plans; however, BT is the only provider / installer that appears to be able to cover St Cleer well.</p>
<p>Proposed Motion:</p> <p>To install Wifi using BT but ONLY if they can guarantee that this is on fibre broadband and the speeds compatible with the needs to live stream</p> <p>In year 2 or 3 look to change supplier to a price advantage.</p>

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