

# ST CLEER PARISH COUNCIL

## AGENDA

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**NOTICE is hereby given** that a Virtual Meeting of the Parish will be held on Wednesday May 27, 2020 at 7.15 to which members are summoned to attend



1	<b>Apologies for absence</b>	
2	<b>Members declarations</b> <ul style="list-style-type: none"><li>a. Disclosable pecuniary interests</li><li>b. Non-registrable interests</li><li>c. Declarations of gifts</li><li>d. Applications for dispensations</li></ul>	
3	<b>Allow up to 15 minutes for written public questions</b> submitted in advance (please email <a href="mailto:clerk@stdeerparishcouncil.gov.uk">clerk@stdeerparishcouncil.gov.uk</a> by Monday 25 <sup>th</sup> May 2020 at 13.00h) <b>Then</b>  Correspondence: <ul style="list-style-type: none"><li>• Well Lane wall</li><li>• Footpath 624/8/17 (Blocked and being addressed by the enforcement officer)</li><li>• Common Moor Defibrillator</li><li>• Permission for general practitioners covering St Cleer to offer appointments (if it is suited to their needs) from the Sports Pavilion (with suitable deep cleaning to be offered post final use)</li></ul>	
4	<b>Minutes of Previous Parish Council meeting</b> To receive and approve minutes of the last meeting(s) <ul style="list-style-type: none"><li>• 26 February 2020</li><li>• 18 March EXO</li><li>• 6 May Community Engagement and Emergency Planning (To Note)</li><li>• 13 May 2020 Estates (to Note)</li><li>• 14 May 2020 HR (To Note)</li><li>• 20 May 2020 FGPC (To note)</li></ul> <b>Report of meetings attended on behalf of the Parish Council</b> <ul style="list-style-type: none"><li>• St Cleer Environmental Group 18<sup>th</sup> May 2020- CU</li></ul> <b>Councillor Training 15<sup>th</sup> April 2020 7.15pm</b> Cancelled to be reconvened when new councillor appointed HR have circulated a Lockdown Quiz	
5	<b>Matters Arising</b> <ul style="list-style-type: none"><li>• Application to be co-opted to Council – NIL</li><li>• Coronavirus Support Group</li><li>• NDP</li><li>• Questions from Councillor Seage</li></ul>	
6	<b>Standing orders amendment</b> To resolve to adopt the Standing Orders 2020 (appended) with the CALC supplement to meet the statutory requirements for the holding of remote meetings. This lasts until May 7th, 2021 or the repeal of legislation whichever is the earlier.	

7	<b>Update from Cornwall Council</b>	ME
8	<b>Delegated Decision Register</b> <ul style="list-style-type: none"> <li>To agree retrospectively the Decision Register (Circulated)</li> </ul>	
9	<b>Update from Community Engagement and Emergency Planning Meetings</b> <ul style="list-style-type: none"> <li>To adopt the appended Reversal of Lock down Protocol and Risk Assessment for outdoor working</li> <li>To note the receipt of grant from Cornwall to underpin the CEP; Delegated Authority to Estates to discharge this Grant in partnership with the CEP working Group</li> </ul>	
10	<b>Estates Meeting Update</b> <ul style="list-style-type: none"> <li>Motion to manage the Skatepark Tender</li> <li>Motion to install Wifi at the Pavilion</li> <li>Motion to progress replacement of the Crows Nest Bus Shelter</li> <li>Motion to waive the fees of all renters (Football, allotments, youth club) for 2020/2021</li> <li>Motion to defer the Review of the football SLA to March 2021 given not a full season has transpired.</li> </ul>	
11	<b>Finance Meeting Update</b> <ul style="list-style-type: none"> <li>To note 5-day protocol on PA 20/ 00521 1 Stanton Row</li> <li>To retrospectively approve the Decision Register</li> <li>To adopt the Lone Working Policy (Circulated)</li> <li>To adopt the recommendations of the FGPC to agree the Closing Balances (Circulated) and questions for the AGAR</li> <li>Update on progress of AGAR 2020</li> <li>April Figures (Circulated)</li> <li>Arrangements for APM 2021</li> <li>Arrangements for AMPC</li> <li><a href="https://www.goodbusinesscharter.com/our-10-components/">https://www.goodbusinesscharter.com/our-10-components/</a></li> </ul>	
12	<b>Planning Applications since the last meeting (additional applications received prior to the meeting will be added to this list). The St Cleer NDP is to be found here:</b> <a href="https://plansupport.services/wp-content/uploads/2019/11/st-cleer-parish-ndp-mark-2-Deposit-Draft-Corrected2-compressed.pdf">https://plansupport.services/wp-content/uploads/2019/11/st-cleer-parish-ndp-mark-2-Deposit-Draft-Corrected2-compressed.pdf</a> <p><b>Application Proposal</b> PA20/03486 Erection of new dwelling in garden with associated works.  <b>Location</b> Homefield Tremar Coombe Tremar Liskeard  <b>Applicant</b> Mr And Mrs A Bates  <b>Grid Ref</b> 225489 / 68652</p> <p><b>Application Proposal</b> PA20/03006 Removal of existing mundic extension and replacement with timberframe extension.  <b>Location</b> Jasper Cottage Tremar Coombe Tremar Liskeard  <b>Applicant</b> Mrs Dawn Axford  <b>Grid Ref</b> 225439 / 68452</p>	Due to the nature of Virtual Meetings it is necessary for all Councillors to have inspected the documents on Cornwall Council PRIOR to meeting
13	<b>HR Meeting update</b> <ul style="list-style-type: none"> <li>To Adopt the Lone Worker Policy and attendant RA circulated</li> <li>To adopt HR TOR (with Pay Policy) (Circulated)</li> <li>To note the Clerk Workplan (Circulated)</li> <li>To note the Lockdown Quiz (Circulated)</li> <li>Motion to restrict the meeting (non Councillors will be dismissed from the meeting at this point)</li> <li>HR Matters</li> </ul>	

**St Cleer Parish Council  
Amendment to Standing Orders**

<b>Date of Document:</b>	<b>27.4.20</b>
<b>Committee / Sub Committee the motion is intended for:</b>	<b>Parish</b>
<b>Date of that Meeting:</b>	<b>27.5.20</b>
<b>Proposer:</b>	<b>Required</b>
<b>Seconder:</b>	<b>Required</b>
<b>3<sup>rd</sup> and 4<sup>th</sup> Signatories if required under Standing Order</b>	<b>Required</b>
	<b>Required</b>
<b>Situation:</b> There needs to be a further amendment to the Standing Orders to reflect the changes made by The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020	
<b>Background:</b> At the EXO on 18.3.20 an amendment to the Standing Orders (Delegated Authority) was agreed to manage the impending pandemic. Since this is within 6 months this motion represents a rescission motion	
<b>Assessment:</b> The delegated authority requirement has been superseded by the potential for virtual meetings and this has now been underpinned and enshrined in law  The following annex to the Standing Orders in effect prior to the 18.3.2020 is now suggested by CALC for adoption	
<b>Proposed Motion:</b>  To resolve to adopt the supplementary Standing Orders (appended) to meet the statutory requirements for the holding of remote meetings, and this lasts until May 7th, 2021 or the repeal of legislation whichever is the earlier.	
<b>Date received:</b>	
<b>Action taken or motion rejected (under SO9h):</b>	
<b>Signature of Clerk / Officer receiving the motion:</b>	



# CORNWALL ASSOCIATION OF LOCAL COUNCILS

UNIT 1/1A, 1 RIVERSIDE HOUSE, HERON WAY, NEWHAM, TRURO TR1 2XN

*Serving the parish and town councils of Cornwall*

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 allow local councils to hold remote meetings. The regulations give automatic authority to hold remote meetings and amend standing orders as required. These regulations remain in force until May 7<sup>th</sup>, 2021 or earlier if repealed, and require a number of temporary changes to Standing Orders.

## **General**

This Protocol and Procedures should be read in conjunction with the Council's standing orders.

The Regulations made under s78 of Coronavirus Act 2020 apply and where there is a conflict between these and any other adopted standing orders or legislation, these Remote Meetings Procedures take precedence in relation to any remote meeting.

### **1) Annual Meeting**

- a) The requirement to hold an Annual Meeting of the Council is to be disregarded and prior to May 7<sup>th</sup>, 2021 may only take place
  - i) where called by the Chair or
  - ii) following a resolution calling for an annual meeting being passed at an ordinary or extra ordinary meeting of the Council.

### **2) Access to Information**

- a) Where a document is required to be 'open to inspection' this shall include published on the website of the council.
- b) Where a document is required to be published and made available at the council's offices, this shall include published on the website of the council.
- c) Where there is a requirement to publish information including public notices, agendas, minutes, background papers and written reports, this shall include published on the website of the council.

### **3) Remote Access to Meetings**

- a) The definition of meeting within the Council's standing orders is amended so that
  - i) 'place' includes where a meeting is held, or to be held in more than one place including electronic, digital or virtual locations such as internet locations, web addresses or conference call telephone numbers
  - ii) 'open to the public' includes access to the meeting by remote means including video conferencing, live webcasting and interactive streaming
  - iii) where a meeting is accessible to the public through remote means, the meeting is open to the public whether or not members of the public are able to attend the meeting in person.
- b) If the Council becomes aware that its technology has failed, and the meeting is no longer accessible to the public, the meeting shall be adjourned.
- c) If public access cannot be restored within a reasonable period, the remaining business shall be deferred to a future meeting.

### **4) Councillors in Remote Attendance**

- a) A councillor in remote attendance is present and counted for the purposes of the quorum when they can:
  - i) hear and where practicable see other members of the council
  - ii) hear and where practicable see members of the public wishing to participate during the public session of the meeting or as invited by the Chairman
- b) A councillor in remote attendance will be deemed to have left the meeting where, at any point in time during the meeting, any of the conditions for remote attendance at 4 a) are not met.
- c) Subject to 4 b) the Chairman may if appropriate
  - i) adjourn the meeting to permit conditions for remote attendance to be re-established
  - ii) count the number of councillors in attendance for the purpose of the quorum

## 5) Remote attendance by members of the public

- a) A member of the public is in remote attendance when they can :
  - i) hear and where practicable see and so be heard and where practicable seen by members of the council at the meeting
  - ii) hear and where practicable see and so be heard and where practicable seen by other members of the public attending the meeting including those wishing to speak during the public session or as invited by the Chairman
- b) A member of the public in remote attendance will be deemed to have left the meeting where, at any point in time during the meeting, any of the conditions for remote attendance at 5 a) are not met.
- c) Subject to 5 b) the Chairman may if appropriate
  - i) adjourn the meeting to permit conditions for remote attendance to be re-established
  - ii) vary the order of the agenda or complete the remaining business of the meeting in the absence of the member of the public in remote attendance.

## 6) Remote Voting

Unless a recorded vote is demanded, the Chair will take the vote by :

- a) confirmation of the meeting that there is agreement or
- b) a roll call and the number of votes for or against the motion or amendment or abstaining will be recorded.

## 7) Code of Conduct – Councillors excluded from the meeting

Where a councillor is required to leave the room as a requirement of the Council's code of conduct, the means of remote attendance and access will be severed whilst any discussion or vote take place.

## 8) Exclusion of the press and public

Where the council has resolved to exclude the press and public from any part of the meeting, due to the confidentiality of the business to be discussed then :

- a) The means of remote attendance and access to the meeting by members of the press and public will be severed
- b) Each councillor present shall declare that there are no other persons present who are not entitled to be (hearing or seeing), and/or recording the meeting.

## Delegated Decision Register

### ST CLEER PARISH COUNCIL - OFFICER DELGATED DECISION REGISTER 2020

The following are decisions that have been taken by the Clerk as Proper Officer of the council under the Emergency Scheme of Delegation as a result of the Coronavirus Bill 2020 and associated Government Restrictions. The Register is made in accordance with the 2014 Openness of Local Government Bodies Regulations.

Date of Decision	Reference Number	Decision made with	Financial Value	FOI / GDPR Exempt?	S137 Yes or No	Details
				Yes	-	
1.4.20	2	FGPC	£ 28.80	No	No	Payment of NDP website domain renewal
				Yes	-	
6.4.20	4	SLCC	£ 78.00	No	No	Joint membership with Cornwall SLCC to GoToMeeting; subscription shared amongst users and therefore final cost TBC but will be less than £78
9.4.20	5	Full Parish	£ 219.00	No	Yes	Grant to St Cleer Coronavirus support group - travel
23.04.20	6	Insurers	£ 185.00	No	No	Remedial works to Crows Nest Bus Shelter - to be reclaimed from Insurance in due course
23.04.20	7	Delegated Auth	£ 251.00	No	No	Return of unspent NDP grant (mandatory)
29.04.2020	8	Delegated Auth	-	No	No	To allow the community to use the Phone Box as a book exchange
4.5.20	9	Delegated Auth	£ 24.00	No	No	Hire of floor cleaner from Caradon tools
11.5.20	10	Delegated Auth	£2.5K Gain	No	No	To apply to the FA for a grant for pitch preparation

## REVERSAL OF LOCKDOWN PLAN

No	Objective	Commentary	Considerations
1	Sanitiser on entry to Pavilion – 4 sites Sanitiser for the public toilets - 1	We have hand sanitiser We have signs We have dispensers	
2	Replace 'Do not enter tape'	Ordered	
3	Ability to cordon off areas to prevent public ingress	We have cones We have tape	
4	Ability to offer staff face masks	This is for public protection and staff reassurance Handmade masks being made	
5	Method Statement for Caretaker working	Appended	
6	Plan for non-virtual meetings	2m not likely to be possible at the Pavilion Explore alternative venue Ensure that the Hall can accommodate sanitising and distance	Memorial Hall (Parking)
7	Plan for virtual access once meetings non virtual again	Need to offer this to May 21 or on repeal of legislation Wifi at the Pavilion Website update	Short term possible from a phone using an individual's data plan
8	Conditions for St Cleer to return to non-virtual meetings in the context of ongoing Covid 19 issues	<ol style="list-style-type: none"> <li>1. Government agreement</li> <li>2. Individual agreement</li> <li>3.</li> <li>4.</li> </ol>	Some individuals will exercise caution into 2021

RJ  
18.05.2020

## Risk Assessment

Date	
Worker	Julian Reynolds
<b>Details of item to be maintained</b>	
Name	Any Community Activity undertaken influenced by Covid 19 arrangements
Location	St Cleer
Reason	This is a new working condition
Weather	NA in this context
<b>Risk Assessment and Management</b> (Continue overleaf as necessary)	
Risks identified (Hazards such as PPE, heights or cutting, electricity or need for PPE / Cones etc)	<p>Passing on Covid 19</p> <p>Being infected with Covid 19</p>
<p>Actions taken to manage / mitigate the risks</p> <p>(Address each issue identified above – do not proceed if risks cannot be managed or mitigated)</p>	<ol style="list-style-type: none"> <li>1. Cross contamination to be avoided; for all activities where using a surface used by members of the public eg gates, handles is encountered hand sanitise immediately</li> <li>2. If indicated, following government guidance, use face mask</li> <li>3. Continue to use gloves when handling hazardous materials</li> <li>4. Use gloves or immediately use sanitiser when cleaning outdoor equipment used by the public</li> <li>5. Avoid touching the face at all times (mask and glove use promote this)</li> <li>6. Withdraw or move outside of the required distance should any third party impinge on social distancing</li> <li>7. In a no-confrontation manner ask that your social distance be further compromised. Ongoing issues mean that you should physically retire to a safe space; abandoning the task in hand if required</li> <li>8. At the end of use; all items that are non-disposable need to be wiped down before being returned to store or transport</li> </ol>
Tools required (Do not use inappropriate tools or 'make do')	Mask; Mask Liners; Gloves; Sanitiser; Sanitiser spray for surfaces to be used
Are tools in good working order (Check every time)	<p>Mask liners need to be disposed of every 2 hours</p> <p>Masks need to be washed in a hot was or soaked in an antibacterial agent prior to a cool wash</p> <p>All others are single use items</p>
<b>Survey Undertaken</b> (Continue overleaf as necessary)	
Competence to carry out the task (Do not carry out any task you consider yourself to need training or support to carry out)	<p>Julian has been working with disease causing materials (Bins etc) for a number of years</p> <p>He is trained in Risk Assessment and able to manage his conduct in a non-confrontational manner following training as an enforcement officer</p>
Issues or Subsequent risks identified (Hitches that happened whilst proceeding and how these were addressed or process halted)	
Plan completed	
Any incident? (Accident book to be completed? Learning to be undertaken? Public or publicity issue?)	
Signed off (Work to be signed off by worker as completed)	
Countersigned (Work to be signed off as satisfactory by line manager or appointed other)	
<b>Form to be sent to the Clerk for safe keeping (Copy to be retained for further use as a Risk Assessment)</b>	

**St Cleer Parish Council**  
**RENTAL CHARGES DURING PANDEMIC 2020**

<b>Date of Document:</b>	<b>29.04.20</b>
<b>Committee / Sub Committee the motion is intended for:</b>	<b>Parish</b>
<b>Date of that Meeting:</b>	<b>27.5.20</b>
<b>Proposer:</b>	<b>Estates</b>
<b>Seconder:</b>	

<p><b>Situation:</b> The SLA that is held between the Parish and the various football teams dictates an annual fee The Agreement between the youth club and Parish dictates an annual fee The Agreement with the Allotment Tenants and parish dictates an annual fee The FA are assessing a grant application from St Cleer PC of £2.5K for pitch improvement (Decision June)</p>
<p><b>Background:</b> Most activity has been suspended during the pandemic and many electors severely adversely affected financially</p>
<p><b>Assessment:</b> In keeping with many government initiatives during this crisis; Parish needs to consider the advisability of levying these fees</p>
<p><b>Proposed Motion:</b> At a cost to parish (potentially to be reclaimed at a later date via government subsidy) of £4135 all rental fees for this financial year are to be waived Should the grant for pitch improvement be realised this amount would be mitigated to £1635 (since the costs of the pitch improvement are already budgeted / agreed by Parish)</p>
<p><b>Date received:</b></p>
<p><b>Action taken or motion rejected (under SO9h):</b></p>
<p><b>Signature of Clerk / Officer receiving the motion:</b></p>



**St Cleer Parish Council  
SKATE PARK TENDER**

<b>Date of Document:</b>	<b>13.05.2020</b>
<b>Committee / Sub Committee the motion is intended for:</b>	<b>Parish</b>
<b>Date of that Meeting:</b>	<b>27.5.20</b>
<b>Proposer:</b>	<b>Estates</b>
<b>Seconder:</b>	
<b>3<sup>rd</sup> and 4<sup>th</sup> Signatories if required under Standing Order</b>	

<p><b>Situation:</b></p> <p>The pandemic and lack of meetings has put the ITT for the skate park out of kilter; three applications have been received and a comparison document circulated</p>
<p><b>Background:</b></p> <p>Parish needs to make the decision about awarding the potential supplier in the full face of the public; however, it is possible to have a situation where provider(s) through to the next stage are advised and then the matter stayed further</p>
<p><b>Assessment:</b></p> <p>There are three contenders and their applications all varied and with different merits; A decision to whittle this down to two for the next stage which ought to be presentation to full parish needs to be made</p>
<p><b>Proposed Motion:</b></p> <p><b>FGPC considered the following motion</b></p> <p>Parish are asked to vote for Option A or B or C (a single vote which may go to Proportional Representation if required)</p> <ul style="list-style-type: none"> <li>A. To defer any and all decision making until January 2021</li> <li>B. To advise ITT applicants that all three will be called to a presentation in January 2021 (at the earliest)</li> <li>C. To advise ITT applicants that those referred to as 1 and 3 will be called to present January 2021 (at the earliest) and dismiss application 2</li> </ul> <p><b>FGPC elected option C which is recommends to parish for adoption</b></p>
<p><b>Date received:</b></p>
<p><b>Action taken or motion rejected (under SO9h):</b></p>
<p><b>Signature of Clerk / Officer receiving the motion:</b></p>

**St Cleer Parish Council  
Bus shelter Crows Nest**

<b>Date of Document:</b>	<b>13.05.2020</b>
<b>Committee / Sub Committee the motion is intended for:</b>	<b>Parish</b>
<b>Date of that Meeting:</b>	<b>27.5.20</b>
<b>Proposer:</b>	<b>Estates</b>
<b>Seconder:</b>	
<b>3<sup>rd</sup> and 4<sup>th</sup> Signatories if required under Standing Order</b>	



**Situation:**  
The shelter at Crows Nest needs to be replaced following a road traffic collision; £185 has been committed to its removal which will form a part of the claim. There is a £250 excess

**Background:**  
  
We are authorised by the insurers to proceed on a like for like basis; We have an excess to pay which we ought to be able to claim from ESure the third party insurer  
We do not need planning permission for this, even if it is changed

**Assessment:**  
Three quotes are in for a like for like replacement  
Councillor Horsfield very kindly worked with the Clerk to identify these three quotes for Parish  
Whatever choice is made; branding of the Product to state **Provided by St Cleer PC** ought to be incorporated

**Choices:**

<p>Ace</p> <p>£3,000 plus VAT</p>		<p>4-7 Week Lead in 10 year guarantee Price includes installation</p> <p>Options</p> <ul style="list-style-type: none"> <li>• 2m Perch seat</li> <li>• Solid Lower Panel</li> <li>• Timetable case</li> </ul>
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<p>Glasdon</p> <p>£4,478.96 plus VAT</p>		<p><b>Installation extra</b>  <b>Guarantee 12 months</b>  4-7 Week Lead in</p>
<p>Shelter Solutions</p> <p>£2,915 plus VAT</p>		<p>Price includes installation  4-5 Weeks Lead in  15 year guarantee</p>
<p><b>Proposed Motion:</b></p> <ol style="list-style-type: none"> <li>1. That Shelter Solutions be asked to replace the shelter at Crows Nest for £2,915</li> <li>2. That they be asked to place rolls of pre purchased grass to the roof at install (small additional cost)</li> <li>3. That the grass rolls will be pre seeded with native bee friendly seeds (small additional cost)</li> <li>4. That provided by St Cleer Parish Council be incorporated to the order (small additional cost)</li> </ol>		
<p>Action taken or motion rejected (under SO9h):</p>		
<p>Signature of Clerk / Officer receiving the motion:</p>		

**St Cleer Parish Council**  
**Defer the review of the football SLA due in March 2020**

<b>Date of Document:</b>	<b>29.05.20</b>
<b>Committee / Sub Committee the motion is intended for:</b>	<b>Parish</b>
<b>Date of that Meeting:</b>	<b>27.5.20</b>
<b>Proposer:</b>	<b>Estates</b>
<b>Seconder:</b>	

<b>Situation:</b> The SLA that is held between the Parish and the various football teams dictates annual review of all parties
<b>Background:</b> Most activity has been suspended during the pandemic and essentially there has not been a full year to review the SLA with any impact or effect
<b>Assessment:</b> Consultation with both Football Teams has led to them agreeing that review at this point would be unhelpful It would be prudent to roll over the review to March 2021
<b>Proposed Motion:</b> To roll over the review of the Football SLA to March 2021
<b>Date received:</b>
<b>Action taken or motion rejected (under SO9h):</b>
<b>Signature of Clerk / Officer receiving the motion:</b>

**St Cleer Parish Council  
INSTALLATION OF WIFI AT THE PAVILION**

<b>Date of Document:</b>	<b>25.05.20</b>
<b>Committee / Sub Committee the motion is intended for:</b>	<b>Parish</b>
<b>Date of that Meeting:</b>	<b>27.05.2020</b>
<b>Proposer:</b>	<b>Estates</b>
<b>Seconder:</b>	

**Situation:**  
The communication between caretaker and clerk is mainly on Facebook messenger; this excludes him from email communication although we do have a PC he may use. He has a printer

**Background:**  
There is a plan, to have WIFI and live meeting streamed from the Pavilion whilst this is being developed the Parish will have to have broadband installed, which would then allow VOIP communication eg WhattsApp calls free of charge between Clerk and Caretaker.  
Currently the caretaker continues to use his own phone as connectivity at the Pavilion is variable and frustrating. Not having WIFI at Parish meetings is a challenge as we have to rely an individual member to provide up to date information which cannot be shown on the main screen; this will be incompatible with streaming long term (Covid 19 legislation);

**Assessment:**  
There will be a fixed cost to installation and providers all offer various plans; however, BT is the only provider / installer that appears to be able to cover St Cleer well.

**Proposed Motion:**  
To install Wifi using BT but ONLY if they can guarantee that this is on fibre broadband and the speeds compatible with the needs to live stream  
In year 2 or 3 look to change supplier to a price advantage.

Supertast Fibre Enhanced & Cloud Voice Express

<p>Broadband</p> <p><b>32 - 50</b> Mbps download speed</p> <p>6 - 11Mbps upload speed</p>	<p>Features</p> <ul style="list-style-type: none"> <li>• <b>Digital phone line</b></li> <li>• Fixed price guarantee</li> <li>• 1 free Static IP</li> <li>• Keep the same number for life</li> <li>• Make/receive calls on mobile app</li> <li>• Call Filter blocks nuisance calls</li> </ul>	<ul style="list-style-type: none"> <li>• Unlimited data</li> <li>• BT Device Protection by Symantec</li> <li>• 4G Assure</li> <li>• Enhanced IT Support</li> <li>• Always connected guarantee</li> <li>• Guest Wi-Fi</li> </ul>
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Was £57.00 a month

**£36.99** a month | 24 months

+ £8.50 delivery. Price excludes VAT

Superfast Fibre Essential & Cloud Voice Express

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<p>Broadband</p> <p><b>32 - 50</b> Mbps download speed</p> <p>6 - 11Mbps upload speed</p>	<p>Features</p> <ul style="list-style-type: none"> <li>• <b>Digital phone line</b></li> <li>• Fixed price guarantee</li> <li>• Keep the same number for life</li> <li>• Make/receive calls on mobile app</li> </ul>	<ul style="list-style-type: none"> <li>• Call Filter blocks nuisance calls</li> <li>• Unlimited data</li> <li>• Guest Wi-Fi</li> </ul>
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Was £45.00 a month

**£31.99** a month | 24 months

+ £8.50 delivery. Price excludes VAT

[View full details](#)

[Order now](#)

MEETINGS	FEBRUARY	MARCH	APRIL	
Parish	26	18		Amended
Finance	12		8	Amended
Estates			13	Amended
Community Engagement			6	Amended
Emergency Planning			6	Amended
HR			14	Amended
APM				Cancelled
Clerk Leave		2-6th	9 + 14th	1st leave Taken; 2nd leave 12 hours worked (covid)
TASKS	FEBRUARY	MARCH	APRIL	
Plan next year spend				NA
Standing Orders	Agenda			Achieved
Financial Regulations	Agenda			Achieved
Risk Assessment		Agenda		Achieved
Health and Safety Appraisal			Asset Survey	JP to undertake this year
Asset Register	Agenda			Achieved
AGAR / close accounts / Int and Ext Audit			Clerk	19.5.20 Rialtas; 20.5.20 to Internal auditor
Finance Due Diligence Audit	Date			Not achieved
3rd Quarter outturn / Budget planning				NA
Precept				NA
Estates Due Diligence Audit		Date		?? 13.5.20
Skate Park	17th	16/25th	Funds	Comparison provided
Muga				On FA plan
Wifi				Agenda 13.5.20 / Parish 27.5.20
CCTV				
WWW				
Allotments Water				1 quote in
Trees to Trethevy Quoit				
Noticeboard Sibleyback and T Quoit				Discussed Comm Engagement 6.5.20 Defer to 2022
Legionella Test	Julian			Achieved
Vertidrainning Pitch				Grant of £2.5K requested 11.5.20
Hedge Trimming	Baynes	Baynes		Awaited
Regularise Title Deeds				

Mowing Contract	Apr-21
Shelterbelt Trees	February- 23
Football SLA	Mar-21
Noticeboard Sibleyback and T Quoit	Apr-22
Hire Floor Cleaner (Caradon)	May-21
Election	May-21

## KEY

	Parish Break
	Activity required
	Important
	TBC