


**St Cleer Parish Council**

**Minutes of the Parish Council Extraordinary Meeting on 18<sup>th</sup> March 2020, held at Sports Pavilion, St Cleer**

**The meeting was held in the car park to meet the guidance of Social Isolation for Covid 19**

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| Penelope Andrews, Councillor     |                                 | In Attendance    |
| Martin Brunt, Councillor         |                                 | In Attendance    |
| Sue Harbord, Councillor          | Chair of Council                | In attendance    |
| Suzanne Horsfield, Councillor    |                                 | Apology accepted |
| Jon Prinn, Councillor            |                                 | In attendance    |
| Clive Sargeant, Councillor       |                                 | In Attendance    |
| Brian Seage, Councillor          |                                 | In Attendance    |
|                                  | Vacancy                         |                  |
| Brian Smith, Councillor          |                                 | In attendance    |
| Tony Turton, Councillor          |                                 | Apology accepted |
| Chris Ullman, Councillor         |                                 | Apology accepted |
| Derris Watson, Councillor        |                                 | Apology accepted |
| Andy Webb, Councillor            | Vice Chair of Council           | In Attendance    |
| Martin Eddy, Cornwall Councillor | St Cleer, St Neot and Warleggan | Apology accepted |
| Roni Jones                       |                                 | In Attendance    |
| Members of the Public            |                                 | 0                |

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| <b>Item</b><br>1 | <b>Apologies for Absence</b><br><br>As above   |  |
| 2                | <b>Members declarations</b> <ul style="list-style-type: none"> <li>a. Disclosable pecuniary interests</li> <li>b. Non-registerable interests</li> <li>c. Declarations of gifts</li> <li>d. Applications for dispensation</li> </ul><br>NONE  |  |
| 3                | <b>St Cleer Pandemic Risk Management</b> <ul style="list-style-type: none"> <li>• Risk Assessment endorsement</li> <li>• Standing order Pandemic amendments endorsement</li> </ul><br>The Chair progressed directly to proposal and seconding for this matter in the light of the high number of ‘vulnerable’ people present as defined by Government during the current pandemic (SO11.2.ii)<br><br>It was stated that should a vote not carry by simple majority a debate could be opened. |  |

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|   | <p><b>Proposed Motion:</b></p> <ol style="list-style-type: none"> <li>1. To adopt the Pandemic Risk Assessment and use the benchmark of School Closure to inform Parish 'dose'; at this point the YC, FCs and Pavilion users will be asked to not attend the Sports Pavilion and to do so will be contrary to their hire agreements and may impact on future hire agreements. The public toilets will be locked.</li> <li>2. At the point that widespread public self isolation appears imminent to 'close' the outdoor gym and Horizon play park by applying 'do not enter' tapes to the assets. It is noted that this may well be removed or subject to antisocial behavior but it is likely to assert Parishes view on isolation for the benefit of the community</li> <li>3. To enable exigent decision making by endorsing the amendments made to the Standing Orders, essentially to enable virtual meetings and increasing Clerk exigent spend temporarily to £1,000</li> <li>4. To pre endorse for a period of 3 months staff salaries, HMRC and NEST which will then be paid on time by the banking system; this will involve a large transfer from deposit account to current account.</li> <li>5. To note the change in activities of the care taker in terms of 'delay' and recording of same</li> <li>6. To note the action of Parish in relation to dissemination of information</li> <li>7. To note the HR implications of self isolation may, in particular, force an earlier 'close' should the actions in (5) above not be possible.</li> <li>8. To note that there are a significant number of Councillors (and the Clerk) that meet the criteria offered by the WHO as vulnerable implications thus self isolation may, in particular, force an earlier cancellation of meetings than indicated in (1) above.</li> <li>9. Establish a social emergency fund which could be used under the scheme of delegation to the Clerk to support local organisations such as food banks, shelters and volunteers during the coming months. This would allow the council to offer immediate support where the benefit to local residents could be established without the normal delays.</li> </ol> <p>1 and 2 were proposed by JP and seconded by BSm; Carried</p> <p>An objection was noted to dealing with 3-9 en bloc; but this was proposed by JP and seconded by AW. Motion Carried. 3 votes against were asked to be recorded.</p> |
| 4 | <p><b>5-day Protocol Procedure</b></p> <ul style="list-style-type: none"> <li>• Motion to adopt the procedure</li> </ul> <p>THIS ITEM WAS ROLLED OVER</p>  |
| 5 | <p><b>Planning Applications since the last meeting (additional applications received prior to the meeting will be added to this list)</b></p> <p>THIS ITEM WAS ROLLED OVER</p> <p><b>Conversion and extension of traditional stone agricultural building to form 2 bedroom dwelling</b> </p> <p>Newton Farm Rosecraddoc Liskeard Cornwall PL14 5JU<br/> Ref. No: PA20/00388   Validated: Thu 23 Jan 2020   Status: Awaiting decision</p> <p><b>Motion; Vote by Proportional representation on:</b></p> <ol style="list-style-type: none"> <li>1. Agree with the recommendation.</li> <li>2. Agree to disagree.</li> <li>3. Having made strong planning reasons maintain your support/objection for the proposal against the recommendation and request that the application is determined by the Planning Committee.</li> </ol> <p><b>If 3 is voted; allocation of Councillor(s) viz:</b></p> <p>In this circumstance it will be important for a representative from your Council to attend and speak at the Planning Committee meeting to enable the Members to fully understand your Council's strong planning</p>  |

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|   | <p>reasons for proposing a decision that is contrary to that of the case officer.</p> <p><b>Two storey extension to the existing dwelling.</b><br/>         Planning Application<br/>         Downhill Cottage Darite Liskeard Cornwall PL14 5LG<br/>         Ref. No: PA20/01526   Received: Mon 10 Feb 2020   Validated: Mon 10 Feb 2020   Status: Pending Consideration</p> <p><b>Extension to the rear of the property to create an open plan kitchen / living / dining room and an additional bedroom with en-suite.</b><br/>         Planning Application<br/>         Hartley Tremar Liskeard Cornwall PL14 5HT<br/>         Ref. No: PA20/01894   Received: Mon 02 Mar 2020   Validated: Wed 11 Mar 2020   Status: Pending Consideration</p> <p><b>Raised decking to the rear garden to provide an external amenity space with a level access from the internal floor level together with an entrance porch to the front elevation.</b><br/>         Planning Application<br/>         3 Church View St Cleer Liskeard Cornwall PL14 5HX<br/>         Ref. No: PA20/01878   Received: Sat 29 Feb 2020   Validated: Sat 29 Feb 2020   Status: Pending Consideration</p> |
| 6 | <p><b>Skate Park Tender</b></p> <p><b>Motion:</b> To delegate authority to the Clerk and (_____) to open the tenders virtually and to bring together a review of how these applications to St Cleer PC stand up against the ITT and what added benefits each will offer as well as a price comparison with the intention of making a recommendation to Parish about the commissioning of the Park</p> <p><b>Motion:</b> Once the Tender has been virtually opened to circulate to all Councillors for their individual perusal of the applications, under commercial sensitivity restrictions until the Contract is let.</p> <p>Both items were proposed by AW and seconded by BSm and carried</p>   |