

ST CLEER PARISH COUNCIL ANNUAL MEETING

I hereby give notice of the Annual Parish Council Meeting at 7.00pm on the 29th July 2020 to be held virtually, and to which you are summoned to attend

Topic: Annual Meeting of the Parish Council
 Time: Jul 29, 2020 07:00 PM London

Join Zoom Meeting
<https://us02web.zoom.us/j/88236087117?pwd=bXc4YWpwMXRzNzN0MXppLy85TXp6Zz09>

Meeting ID: 882 3608 7117
 Password: 0zXNhD



AGENDA

1	<p>Apologies for absence</p>
2	<p>Members declarations</p> <ul style="list-style-type: none"> a Disclosable pecuniary interests b Non-registerable interests c Declarations of gifts d Applications for dispensations <p>All Members have been asked to review their register of interests (23.6.20) and at this meeting will be asked to confirm that there have either been:</p> <ul style="list-style-type: none"> • No changes • Any changes have been raised with the Clerk and a form sent digitally or by post <p>All members have been asked to complete and return the Privacy Notice and at this meeting will be asked to confirm that they have done so</p>
3	<p>Elections (SO6j v)</p> <ul style="list-style-type: none"> a To elect a Chairman of the Council b To elect a Vice-Chairman of the Council. c To receive the Chairman’s and Vice Chairman’s declarations of acceptance of office or, (To be signed at the meeting and sent digitally to the Clerk) d To receive Councillors declaration of acceptance of office (The Clerk will present an audit of the Councillors dated acceptance of office as a Councillor in lieu of an annual re-affirmation of same) e To decide when any declarations of acceptance of office which have not been received as provided by law shall be received. <p><i>As a result of the implications of the pandemic; all Councillors elected to office will be sent an appropriate form and be asked to sign it at the meeting; returning it to the Clerk at their earliest convenience after the meeting</i></p>
4	<p>Minutes of the Last Meeting (SO6j ii&iii)</p> <ul style="list-style-type: none"> • Receipt • Accuracy

5	<p>Business (SO6j) To ratify the following documents for use in the forthcoming civic year:</p> <ul style="list-style-type: none"> • Cornwall Code of Conduct 2012 as amended by Parish on 24.4.19 • Member Officer Protocol (CALC 2016) • Standing Orders as amended by Parish on 27.05.2020 (SO6j ix) • Financial Regulations as amended by Parish on 26.02.2020 (SO6j ix) • The Council’s complaints procedure (As ratified by Parish in June 2019) SO6j xvii); • Review of the Council’s policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation (<i>see also standing orders 11, 20 and 21</i>) (As ratified by Parish on 26 June 2019) SO6j xvii); • Terms of reference for subcommittees (SO6j iv) <ul style="list-style-type: none"> ○ Finance and General Purposes as amended by Parish on 26.02.2020 ○ HR (Including the Terms) as amended by Parish on 22.5.2020 (SO6j xix) ○ NDP as incepted by Parish in 2017 ○ Estates as amended by Parish on 26.02.2020 ○ Community Engagement as amended by Parish on 24.3.19 (FGPC Review in September 2020) ○ Community Emergency Planning as incepted by Parish on 27.3.19 (FGPC Review in September 2020) ○ Planning Coordinator as amended by Parish on 28.11.19 (FGPC Review in September 2020) ○ Abusive, persistent or vexatious Panel as incepted by Parish on 27.2.19 (FGPC Review in September 2020) ○ Social Media Policy as incepted by Parish on 27.6.19 (FGPC Review in September 2020) (SO6j xviii)
6	<p>Subcommittees and appointments (SO6j vii) To appoint representatives to outside bodies who will notify parish in advance of any meeting and report back on all matters at the Parish meeting following the external meeting (SO6j xi)</p> <ul style="list-style-type: none"> • Community Network Area (and similar) • Bodmin Moor Parishes Network • Commoners Association <p>To appoint committees and sub-committees (SO6j vii)</p> <ul style="list-style-type: none"> • Finance and General Purposes • HR • NDP • Estates • Community Engagement) • Community Emergency) • Planning Co-ordinator
7	<p>To ratify and receive the following documents</p> <ul style="list-style-type: none"> • Asset register 2019/2020 (SO6j xiii) • Insurance 2020/2021 (SO6j xiv) • Meeting schedule 2020/2021 (SO6j xxi) • Transparency Audit 2019/2020
8	<p>To review the Council’s expenditure under S137 (SO6j xx) NIL</p>
9	<p>To review the Council’s and/or staff subscriptions to other bodies (SO6j xv)</p> <ul style="list-style-type: none"> • CALC • Cornwall Legal Services • Agreement with Cornwall (LMP) related to footpaths • SLCC • The Living Wage Foundation
10	<p>Close</p>