



**St Cleer Parish Council**

**Minutes of the Parish Council Annual General Meeting on 23<sup>rd</sup> September 2020, held virtually**

Penelope Andrews, Councillor		Apology Accepted
Martin Brunt, Councillor		In Attendance
Sue Harbord, Councillor	Chair of Council	In Attendance
Suzanne Horsfield, Councillor		In Attendance
Jon Prinn, Councillor	Vice Chair of Council	In Attendance
Clive Sargeant, Councillor		In Attendance
Brian Seage, Councillor		In Attendance
	Vacancy	
Brian Smith, Councillor		In Attendance
Tony Turton, Councillor		In Attendance
Chris Ullman, Councillor		
Derris Watson, Councillor		In Attendance
Andy Webb, Councillor		In Attendance
Martin Eddy, Cornwall Councillor	St Cleer, St Neot and Warleggan	In Attendance
Roni Jones		In Attendance
Members of the Public		3
<b>Item 1</b>	<b>To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting</b>	
	PA was detained in Plymouth due to a major road closure close to the bridge which was causing major disruption to traffic. SH proposed and JP seconded that this reason was accepted by Parish. Carried	
<b>2</b>	<b>Members declarations</b>	
	<ul style="list-style-type: none"> <li>a. Disclosable pecuniary interests</li> <li>b. Non-registerable interests</li> <li>c. Declarations of gifts</li> <li>d. Applications for dispensation</li> </ul>	
	SH declared a conflict in relation to Hire Rates (9) due to her involvement with the Memorial Hall; SH and SxH further declared an interest in this matter related to the Youth Club.	
	After prompting MB declared a personal interest in item 15.	
<b>3</b>	<b>Notified Questions Received</b>	
	<b>Status of the WC</b> – One elector had enquired when the WC in the village may re-open. Advice given	
	<b>Church yard</b> – an elector had complained about the grounds of the churchyard and was referred to the Church	
	<b>Use of the Field in Trust</b> – an elector had expressed concern about groups over 6 using the sports field. Sporting events are so entitled and the ‘rule of 6’ is managed by the Police rather than Parish.	
	<b>Limited re-opening of the Pavilion</b> – prior to the recent announcements the adult FC had considered using the changing rooms; unclear how this will now proceed.	
	<b>Market Inn Defib</b> (Received post Agenda being issued); Access issues to the AED is currently blocked and work in hand to resolve this is between the Clerk and SWAST. Delegate Estates to deal with this matter.	

4	<p><b>Matters Arising</b></p> <p><b>WC in St Cleer Village – review of RA</b> Given the increase in the R rate; SH proposed and AW seconded that the WC remained closed.</p> <p><b>RoSPA – Appointed</b> assessment in due course</p> <p><b>Website Launch – Update / Motion to link Zoom to Facebook Live</b> It was proposed by BS and seconded by SxH that all meetings henceforth be live streamed to Facebook. Motion Carried. Any comments on the website to SH</p> <p><b>Mobile Speed Camera – Poles installed; Camera due in October</b></p> <p><b>Remembrance Sunday – Application in place for 6-50 participants (Covid)</b></p> <p><b>Antisocial Behavior – Horizon x 2</b> Update given</p> <p><b>To note and adopt National Salary Agreement (the in line with the 2004 national agreement)</b> SH proposed and JP seconded that this be ratified. Motion carried.</p> <p><b>Checklist for holding in person meetings</b> Given the recent announcements it was suggested that meetings be continued online until April 2021 given the need to be able to accommodate a limitless number of public attenders and live stream. BSm, seconded by DW proposed this. The motion failed. A second motion for Monthly review was proposed by BSG and seconded by SxH and carried.</p> <p><b>Councillors declarations and Privacy Notice form audit</b> CU, DW, SxH and MB needed to complete and return their forms as a matter of urgency</p> <p><b>Covid Signage at Horizon and Pavilion</b> JP proposed and AW seconded that the Clerk be given delegated authority to purchase 2 signs previously circulated for a cost of approximately £40 – Motion Carried</p> <p><b>‘St Cleer is Beautiful’ photo competition winners</b> AW and BSm had judged the competition and the winners were as follows. All entries with enough definition will be placed on the new website.</p> <div style="display: flex; justify-content: space-around; align-items: flex-start;"> <div style="text-align: center;">  <p>1<sup>st</sup> Place</p> <p>Taken by Eve Coomber</p> </div> <div style="text-align: center;">  <p>2<sup>nd</sup> Place</p> <p>Taken by Anna Max</p> </div> </div>				
5	<p><b>Penhale Development</b> (Georgina Hayman Development Manager, Coastline Housing Ltd) SxH proposed and this was seconded by BS that the names to go to Coastline were as follows:</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">1. Walkey Way</td> <td style="width: 50%;">3. John Sheer Way</td> </tr> <tr> <td>2. Piper Way</td> <td></td> </tr> </table>	1. Walkey Way	3. John Sheer Way	2. Piper Way	
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6	<p><b>Report from Cornwall Councillor</b></p> <ul style="list-style-type: none"> <li>• Trees in Tremar Lane were providing a hazard in blustery weather causing road closures on 2 recent storms. ME to progress this with the owner. Preservation orders noted; but this did not preclude safety management</li> <li>• 200 redundancies forecast for a £20M saving at Cornwall. Linked to national pay award and the rising costs in social care/impact of Covid.</li> <li>• Government white paper on planning would possibly mean a loss of local control by zoning and changes to the building algorithm. Deadlines in October for comment</li> </ul>				
7	<p><b>Liskeard and Looe Network Fund</b></p> <p><b>Shelter at Redgate</b> A case was made for action to be taken by Highways to protect children using the school bus. ME had observed this to be a high-risk matter; <b>Bollards in Well Lane</b> Parish had been asked to advocate for bollards where an elector had lost their wall to traffic accidents twice in recent years. SH proposed both initiatives be put to the Network Fund as an EOI. This was seconded by SxH and the motion carried.</p>				
8	<p><b>Planning Applications since the last meeting (additional applications received prior to the meeting will be</b></p>				

added to this list). The St Cleer NDP is to be found here: <https://plansupport.services/wp-content/uploads/2019/11/st-cleer-parish-ndp-mark-2-Deposit-Draft-Corrected2-compressed.pdf>

I have been informed by Cornwall Council that we need to consult with the local parish/ town council with regards to the new road Champion View on the new housing development adjacent to Railway Crescent.  
Please can you confirm that there is no objections to the new proposed development's road being named Champion View.  
I look forward to hearing from you.  
Should you require any further information please do not hesitate to contact me.

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Fred Champion Groundworks Ltd  
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Given the rules in road naming and the notion that this was linked to both a live person and an active business BSG proposed and DW seconded the opposition to the name Champion View. It was noted that the Clerk had asked for alternatives but they had not been forthcoming.

#### Construction of 2 dwellings with parking and turning areas.

Planning Application

Trevaz Darite Liskeard Cornwall PL14 5JL

Ref. No: PA20/06932 | Received: Thu 13 Aug 2020 | Validated: Thu 13 Aug 2020 | Status: Pending Consideration

Following discussion about the number of houses proposed (discrepancy in the documents) and that there were bungalows to both sides of the development SH suggested that Parish were neutral about the application. This was seconded by AW and the motion carried.

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#### Update from FGPC

**YTD Figures** – Circulated – at 30% spend at the 5 month point with expenditure to be reflected.

To adopt the **Best Value Statement 20-21** – noting the single change AW proposed and JP seconded the adoption of the statement; Motion Carried

Increase the monthly limit on the **Lloyds Bank Multipay Card** to £500; over 8 weeks giving an operating amount of £1,000. It was proposed by DW and seconded by JP that That 2 bank signatory Councillors be delegated the authority to sign the letter circulated; Motion carried

SH and SxH were placed in the zoom waiting room

To Review the **Hire Rates for the Parish**, as recommended by FGPC to account for commercial hirers. Proposed by JP and seconded by BS and carried.

SH and SxH were removed from the zoom waiting room

To appoint **Due Diligence Auditors for FGPC** due to a lack of non-signatory members. JP offered and was appointed by acclaim

#### Policies and Procedures to adopt

- 5 Day Protocol (New)
- Social Media Policy (Edited)
- S137 Form (Improved form)
- Vexatious Policy and form (Routine Review)
- Internal Controls Policy (Routine Review)

DW proposed and TT seconded that these policies were adopted en bloc. Motion Carried

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**Horizon Defibrillator Motion** - Rolled Over to next meeting

11	<p><b>Clerk Laptop Motion</b></p> <p>AW proposed and was seconded by JP that the Clerk be given a budget of up to £1500 and delegated authority to purchase a new laptop with the advice of 2 Councillors CU and BSm</p> <ul style="list-style-type: none"> <li>• 8g of RAM</li> <li>• Graphics Card and</li> <li>• Processor upgrade to i7; Motion Carried</li> </ul>
12	<p><b>PPM for the Pavilion – received and to go to Estates 14.10.20</b></p> <p>Paint colour for windows was confirmed, by acclaim, as to be in keeping with the doors; i.e. RED</p> <p>It was proposed that the financial Delegated Authority for estates be temporarily lifted to commission the urgent works required at the Pavilion (as per the PPM report); A total of an estimated £3,500. Proposed by BSg and seconded by AW; motion carried.</p>
13	<p><b>RBL Bench Motion</b> – Rolled Over to next meeting</p>
14	<p><b>TOR Community Engagement and Emergency Planning Working Group</b> - Rolled Over to next meeting</p>
15	<p>MB was placed in the Zoom waiting room related to his interest.</p> <p><b>Co-option of Councillor</b></p> <p>Gill Brunt was invited to introduce herself to the Parish and to state her reasons for application; JP stated a personal reservation about the impact of having a ‘married couple’ on the parish in terms of the impact on democracy. GB indicated she was glad that the matter had been aired and indicated that her views and those of her spouse were not interdependent. BSm asked how this was the case when the application to Parish was ‘verbatim’ to that of MB. GB indicated that she was unaware of the content of the application of MB. CS indicated St Cleer had a history of spouses serving on parish and countered the view of JP; he was supported by BSg. BSm asked about the candidates view on the shop / post office. GB stated she felt put on the spot and the matter was dosed as ‘discussion’. Pursuant to his statement JP proposed that GB’s application was opposed. AW seconded the motion on the table and it carried; 5 in support of the motion, 4 against and 1 abstention.</p> <p>Meeting ended</p>