

St Cleer Parish Council

Minutes of the Meeting of the Estates Committee on 15th July 2020, virtually

Penelope Andrews		
Sue Harbord, Councillor	Chair of Council	
Suzanne Horsfield, Councillor	Estates Committee	In attendance
Jon Prinn	Chair of Estates	Apologies Accepted
Clive Sargeant, Councillor		
Martin Blunt, Councillor		
Brian Smith, Councillor		In attendance (for Jon Prinn)
Tony Turton, Councillor	Vice Chair of Estates	In attendance
Chris Ullman, Councillor		Absent
Derris Watson, Councillor		
Andy Webb, Councillor	Vice Chair of Council	Apologies Accepted
Martin Eddy, Cornwall Councillor	St Cleer, St Neot and Warleggan	
Roni Jones	Clerk In attendance	RJ
Members of the Public		1

1	<p>Apologies for Absence</p> <p>Apologies were received and accepted as above; TT took the Chair</p>	
2	<p>Members declarations</p> <p>a. Disclosable pecuniary interests b. Non-registrable interests c. Declarations of gifts d. Applications for dispensations</p> <p>None</p>	
3	<p>Minutes of Previous meeting</p> <p>To receive and approve minutes of the last meeting(s)</p> <p>a. 13.05.2020</p> <p>The Minutes were proposed as accurate by TT and seconded by SxH and carried</p>	
4	<p>Matters Arising</p> <p>Pitches grant received from FA – £2.5K received Allotments water supply (from RA) site visit with SWW; Pressure 11l/minute but another supply closer to the allotments has pressure of 55l/min. Re-siting it being investigated. Matter rolled over pending SWW quote WIFI – Installed Bus Shelter – Installed – additional charge for removal of old shell incurred. Turf and seed</p>	

	<p>prepped for roof installation</p> <p>Youth Football Queries – It was agreed permission be given for a shed no greater than 10*8 feet. Proposed by BSm and seconded by SxH; Carried</p> <p>Petanque – The need for a defined border was discussed and how it could be achieved. It was questioned whether the Pavilion would need to be accessed and the impact on hire by the club. It was proposed that the border be resolved by the Petanque Club prior to the sand being laid to prevent spoil by cars. Finance for the border to come from the club itself.</p> <p>WC RA – It was noted that there had been no material changes since the last review of the closure of the WC and that this, therefore ought to be continued. Proposed TT and seconded by BSm; carried</p> <p>Millennium Garden The garden had required 4.5 bags against 2 authorised. The additional had been agreed by the Clerk in consultation and retrospective approval for the cost be agreed at £120; the remaining £24 worth of gravel to be used at the Pavilion. Discussion about weed suppressant fabric. There was omitted when the motion was agreed and corporate accountability for the omission needed to be taken. Spraying was undertaken and will continue should there be ingress. Cost approval proposed TT and Seconded by BSm; carried</p> <p>Pukator Lane Grit bin SxH and BSm had both looked at the site of the grit bin at Pukator Lane as SxH was concerned about its position. It was reiterated that the bin had been replaced not moved and had been sited at this position for some years. It was considered desirable to have a more accessible site for it, given it is on a bank. SxH to look at possible options, Clerk to Email Highways</p> <p>Bird Boxes 10 to be installed by Happy Habitats ASAP since these were now in hand.</p>	
5	<p>Equality Impact Assessments – Report back from Councillors</p> <p>SxH and TT had completed theirs both to be circulated to committee; Rollover the remainder</p>	All
6	<p>British Legion Assets / Poppy Day</p> <p>Discussion held and two separate motions below agreed</p>	SxH
7	<p>Play Grounds Risk Assessment</p> <p>The document previously circulated was discussed and Estates asked to endorse it; the outcome from it being the provision of strong signage which has been achieved. Proposed SxH and seconded TT; Carried</p>	Clerk
8	<p>Asset Survey 2020 work plan</p> <ul style="list-style-type: none"> • Noticeboards – All have been serviced and pictures circulated • Quotes for Darite and Trecarne Bus Shelters – Received – to Roll over to workplan for 2021-2022 • Branding – various plaques now in hand to be applied to various assets in the Parish 	
9	<p>Woodland Trust Application</p> <p>Rolled over</p>	CU
10	<p>Environmental Policy</p> <p>Rolled over</p>	CU

St Cleer Parish Council
RBL Bench plus second Bench at St Cleer Church

Date of Document:	20.7.2020
Committee / Sub Committee the motion is intended for:	Parish
Date of that Meeting:	September
Proposer:	SxH
Seconder:	
3rd and 4th Signatories if required under Standing Order	

<p>Situation:</p> <p>2 Benches in St Cleer need to be managed</p>
<p>Background:</p> <p>There are 2 benches opposite Market Inn; neither are on the Asset Survey documentation and the Asset List is not explicit in this matter</p> <p>RBL now have folded and were under the impression that Parish had adopted their bench which is clearly marked.</p>
<p>Assessment:</p> <p>The Benches have not been assessed or maintained since 2018. Responsibility for them in absentia of documentation needs to be determined.</p> <p>Parish needs to work with RBL to ensure safety in the village</p>
<p>Proposed Motion:</p> <ol style="list-style-type: none"> 1. To accept liability for the RBL bench or to work with RBL to have it removed. 2. To accept liability for the second bench or not 3. Once 1 and 2 above are concluded to ask for an assessment of the health and safety of the benches be conducted by the Clerk and remedial actions taken (removal of both should it be deemed necessary) 4. Clerk to report back to Estates should bench provision at that site need to be supported 5. RBL have £200 to contribute to remedial actions and could be approached for support to progress this matter

St Cleer Parish Council
British Legion Bench at St Cleer Church

Date of Document:	20.7.20
Committee / Sub Committee the motion is intended for:	Parish
Date of that Meeting:	July 2020
Proposer:	Estates
Seconder:	

Situation: The RBL in St Cleer has folded and in 2019 Parish was asked to take on arranging the remembrance service
Background: This is an annual event in St Cleer
Assessment: A Councillor needs to take forward the arrangements for the ceremony; the Clerk has templates for Road Closure Application and event management Planned Road Closure Training for SxH, JP, and JR was cancelled due to Covid 19
Proposed Motion: A councillor takes on the day to day arrangements for the event The Clerk be asked under DA to update the RA and apply for a road closure (small charge applies)