

**ST CLEER PARISH COUNCIL****AGENDA**

Topic: St Cleer PC Estates Committee

Time: Oct 14, 2020 07:15 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/84459337590?pwd=WkQra084ek15eFZvZ1ZINW5uQXN0dz09>

Meeting ID: 844 5933 7590

Passcode: 491611

NOTICE is hereby given that a meeting of the Estates Committee will be held on Wednesday 14<sup>th</sup> October 2020 at 7.15pm Virtually to which members are summoned to attend. Zoom open from 7.00pm



The First Order of Business will be the election of a Chairperson to this meeting

1	<b>Apologies for absence</b>	
2	<b>Members declarations</b> <ol style="list-style-type: none"> <li>a. Disclosable pecuniary interests</li> <li>b. Non-registrable interests</li> <li>c. Declarations of gifts</li> <li>d. Applications for dispensations</li> </ol>	
3	<b>Minutes of Previous meeting</b> To receive and approve minutes of the last meeting(s) <ol style="list-style-type: none"> <li>a. 15 July 2020 – circulated 20.7.2020</li> </ol>	
4	<b>Matters Arising</b> <ul style="list-style-type: none"> <li>• Allotments water supply – no update from SWW</li> <li>• WIFI – Installed</li> <li>• WC RA - review</li> <li>• Pukator Lane Grit bin</li> <li>• Remembrance Sunday – road closure application in place / Insurance aware</li> <li>• Bird boxes</li> <li>• Petanque installed at Market Inn – parish recompensed for sand</li> <li>• RoSPA – report awaited</li> </ul>	
5	<b>Pavilion PPM Report Circulated 29.9.2020</b> <ul style="list-style-type: none"> <li>• Update of all work undertaken or in progress over lockdown</li> </ul>	
6	<b>AEDs Horizon / Market Inn</b>	
7	<b>Equality Impact Assessments – Report back from Councillors</b>	All
8	<b>Estates representation on the new Website</b>	
9	<b>Woodland Trust Application</b> <ul style="list-style-type: none"> <li>• Millennium Garden</li> <li>• Quiot</li> <li>• Shelter brake at skate park end of pitch</li> <li>• etc</li> </ul>	CU
10	<b>Environmental Policy</b>	CU

St Cleer Parish Council

Defibrillator Horizon

<b>Date of Document:</b>	17.08.2020
<b>Committee / Sub Committee the motion is intended for:</b>	Parish
<b>Date of that Meeting:</b>	23 September 2020
<b>Proposer:</b>	
<b>Seconder:</b>	
<b>3<sup>rd</sup> and 4<sup>th</sup> Signatories if required under Standing Order</b>	

<b>Situation:</b>  Parish agreed a programme of installation of Defibrillators and a manner in which this might be progressed There are external AEDs at Market Inn; Sports Field and Darite
<b>Background:</b>  Locations not served include Tremar and Common Moor
<b>Assessment:</b>  The Horizon Shop would, if formally requested, install an AED at their location (which would move should / when the new development is built)  Give that both locations cover an area currently not supported by AED this provides an opportunity to expand the provision
<b>Proposed Motion:</b>  That Parish fundraises £500 to support the development of a Horizon AED That Parish Funds an AED at Horizon of the type that links directly to a monitoring station (such as at Market Inn)
<b>Date received:</b>
<b>Action taken or motion rejected (under SO9h):</b>
<b>Signature of Clerk / Officer receiving the motion:</b>

**List of all works undertaken in the Pavilion over lockdown:**

- Deep clean; re grouting, mould prevention painting and water sealant applied. Fans cleaned, light fittings cleaned, floor scrubbing
- Paint of all changing rooms; meeting room and hall
- Removal of rubbish from 2 outside stores and the caretaker's garage
- Servicing of 3 strimmer's (taken to repair and collected)
- Mending of the soffits
- Painting of the oil store and outside fences
- Gates painted
- Potholes filled with scalplings
- Stones from MG laid as a 'path' to the gym and to infill and area that floods by the main door.
- Sanitisers put in place
- Locks put on toilet doors; on glass cabinet.
- Extensive social distancing notices and cones employed with a one-way system put in place.
- Garage doors painted
- Clerk's cupboard has had shelving installed

**Estates work outside of the Pavilion**

- Clearing of undergrowth from the car park at the Allotments, providing 2 parking spaces
- Clearing and disposal of 3 dumpy bags of garden waste from the Millennium
- Laying of new gravel to the Millennium Garden (Path and lower area with weed suppressant mesh)
- Painting of wooden bench at the Millennium Garden
- Painting of fence at the Millennium Garden
- Removal of gate (in store) at the Millennium Garden
- Servicing of all notice boards. Mended and varnished
- All new benches and the new bus shelter have had 'St Cleer branding' put in place
- Whale rocker repaired
- Tyres taken to the dump

**Works overseen by the caretaker**

- Installation of Wi-Fi and signage (three visits by BT)
- Support to surveyor
- AED cupboard electricity supply remedial works
- Boiler servicing
- Liaison with SWW over the water supply at the Allotments

**Current work stream**

- Sanding and painting exterior windows
- Preserving Pavilion fencing with paint