

ST CLEER PARISH COUNCIL

TO MEMBERS OF THE COUNCIL:

Cllrs. Prinn, Morris, Horsfield, Harbord, Smith, Piper, Pearce, Sargeant, Laybury and Gymer

Dear Members,

I hereby give you notice that a full Council Meeting of St Cleer Parish Council will be held on **Wednesday 26th March 2025 at 7pm in the Pavilion, Sports Field, St Cleer.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours Sincerely,

Katie-Marie Goodwright – Clerk / RFO

Press and public are invited to attend the meeting. Members of the public wishing to put a question to the Council can do so, 24 hours prior to the start of the meeting in writing to the Clerk - clerk@stcleerparishcouncil.gov.uk

Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

Ref	Item
1.	Persons Present/Apologies To note persons, present and receive apologies for absence.
2.	Receive any Declarations of Interest from Members/Dispensations <ul style="list-style-type: none">- Disclosable pecuniary interests- Non-registrable interests- Declarations of gifts- Applications for dispensations
3.	Allow up to 15 Minutes for members of the public to address the council.
4.	Cornwall Councillor update
5.	Planning - TO RESOLVE to comment 'to support' 'to object' or 'to make no comment' on the on the applications below on the Cornwall Council planning portal: a - Ref. No: PA25/01922 - Prior Approval for conversion of two barns to two dwellings Land South East Of Tregovenek Attwood Lane Pensilva Cornwall PL14 5QU b - Ref. No: PA25/01237 - Conversion and extension of agricultural barn to holiday accommodation . Thorne Cottage Darite Liskeard Cornwall PL14 5JP c - Ref. No: PA25/00911 - Development of an agricultural shed and new post and rail fence . The Laurels Tremar Liskeard Cornwall PL14 5HF and any other planning applications received before 12pm on 26.03.25
6.	Chairman's Announcements
7.	Clerk report <ul style="list-style-type: none">- ROSPA H&S annual inspection planned for April-

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8.	Reports <ul style="list-style-type: none"> - Community Area Partnership meeting 04.03.25 - Cllr Harbord and Clerk attended. - Police - Health and Safety
9.	Matters arising from previous minutes <ul style="list-style-type: none"> - Clerk with delegated authority has accepted quote of £1080 +VAT for tree survey and works from Woodlands and Wetlands, survey to be carried out 26.03.25 - Grit ordered and received 14.03.25 - Cllr Harbord and the clerk have applied for online banking with HSBC - Mention of a grant previously being given to the council to replace the sign at Trethevy Quoit - this is now in process. - Quote accepted £150+ VAT for dan billing to install post - Drains at the front of the Pavilion have been pressure washed, now draining
10.	TO RECEIVE correspondence from Cornwall Council to say they think that St Cleer's neighbourhood plan will be protected under the provision of the NPPF (para 14); all NDP policies including housing policies in the table will continue to apply.
11.	TO RECEIVE Applications for Co-option
12.	TO REVIEW AND APPROVE previous full council meeting minutes (public and confidential)
13.	Finance <ul style="list-style-type: none"> - a - TO NOTE: <ul style="list-style-type: none"> - £10,000 was moved from the Unity Instant Access to Unity current Account on 03.03.25 as only £8,226.70 in current account - Refund requested from EDF of amount in credit £494.50 - received - Unity interest is reducing from 2.5% / 2.52%, to 2.25% / 2.227% - South west water direct debit has increased by £0.50 per month was £42, now £42.50 - b - TO RECEIVE <ul style="list-style-type: none"> - The audit and annual review of internal control checks, to review the effectiveness of its system of internal control - from the finance and general purpose committee. To note, the Committee were very happy with the internal review, document on the website - Monthly councillor reconciliation report from previous month - findings - difference found in pay slip amount and amount paid - this was explained by a note on the payment in Xero due to tax underpayment repayment - c - TO APPROVE March 2025 payment schedule - d - TO CONSIDER quote from Duchy Defibs for additional costs for a tracker to be installed in the Common Moor defibrillator when it is installed - total £150 + VAT <ul style="list-style-type: none"> - Tracker - one off cost £90 + VAT. Annual fee of £60+VAT - e - TO CONSIDER Clerk to attend CALC training 'Elections part 2' 7th May, online. £35+ VAT
14.	<ul style="list-style-type: none"> - TO RESOLVE how the council would like to proceed on placing a commemorative bench on common land opposite Polwrath - a legal agreement between the council and landowner would be required incurring legal fees -
15.	TO CONSIDER rescission motion 'Xero subscription - new 'grow' plan no longer needed'
16.	TO CONSIDER rescission motion ' Legionella RA to be carried out by WT Consultancy'

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17.	TO RESOLVE WT consultancy to carry out legionella risk assessment for 2025 as part of the council's existing contract with them
18.	TO REVIEW AND APPROVE policies as recommended by the finance and general purposes committee, to review in 3 years <ul style="list-style-type: none">- a - Approved Contractor Form- b- Employee Privacy notice- c - Equal Opportunities Policy- d - HR Protocol-
19.	Date of next meeting: 23rd April 25
20.	*Proposal to restrict meeting and exclusion of the press and public for a closed session - 1960 Public Bodies (admission to Meetings) act s1 (2)*
21.	TO CONSIDER the price increase for current grass cutting agreement with Pitchcare Guru, and RESOLVE if the council accepts new fee

Meeting called by: Chair Cllr Jon Prinn

Agenda Signed by: Katie-Marie Goodwright – Clerk / RFO

Date: 19.03.25

clerk@stcleerparishcouncil.gov.uk