

ST CLEER PARISH COUNCIL

TO MEMBERS OF THE COUNCIL:

Cllrs. Prinn, Morris, Horsfield, Harbord, Smith, Piper, Pearce, Sargeant, Laybury and Gymer

Dear Members,

I hereby give you notice that a full Council Meeting of St Cleer Parish Council will be held on **Wednesday 23rd April 2025 at 7pm** in the **Pavilion, Sports Field, St Cleer**.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours Sincerely,

Katie-Marie Goodwright – Clerk / RFO

Press and public are invited to attend the meeting. Members of the public wishing to put a question to the Council can do so, 24 hours prior to the start of the meeting in writing to the Clerk - clerk@stcleerparishcouncil.gov.uk

Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

Reference	Item
1.	Persons Present/Apologies To note persons, present and receive apologies for absence.
2.	Receive any Declarations of Interest from Members/Dispensations <ul style="list-style-type: none">- Disclosable pecuniary interests- Non-registrable interests- Declarations of gifts- Applications for dispensations
3.	Allow up to 15 Minutes for members of the public to address the council.
4.	Cornwall Councillor update
5.	Planning - TO RESOLVE to comment 'to support' 'to object' or 'to make no comment' on the on the applications below on the Cornwall Council planning portal: Ref No: PA25/02084 - Listed Building Consent for proposed single storey front extension to replace existing outbuilding and replacement windows and doors - Clome Cottage Lower Tremar Tremar Liskeard Cornwall PL14 5EU Ref. No: PA25/02083 - Proposed single storey front extension to replace existing outbuilding and replacement windows and doors - Clome Cottage Lower Tremar Tremar Liskeard Cornwall PL14 5EU and any other planning applications received before 12pm on 24.04.25
6.	Chairman's Announcements <ul style="list-style-type: none">- Reminder Annual Parish and Annual Parish Council meeting 14th May
7.	Clerk report <ul style="list-style-type: none">- Points raised about NDP have been noted to raise on future agenda- All 25-26 allotment invoices have been sent
8.	Reports <ul style="list-style-type: none">- Health and Safety

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	<ul style="list-style-type: none"> - TO RECEIVE March 25 reports received for the Pavilion, Horizon Play Park, Sportsground / skate park / Gym equipment
9.	<p>Matters arising from previous minutes</p> <ul style="list-style-type: none"> - Unable to comment on Planning application ref PA25/01922 as no consultation is required under Class Q prior approval - Tree survey was conducted 26th March - awaiting report - £30 refund received for Gravel delivery inconvenience
10.	TO REVIEW AND APPROVE previous full council meeting minutes from 26.03.25
11.	<p>FINANCE</p> <ul style="list-style-type: none"> - a - TO CONSIDER SLCC membership renewal fee due 31.05.25 - £190 total - b - TO CONSIDER CALC and NALC subscription £1300.02 total - c - TO APPROVE payment Schedule for April 2025 - d - TO RECEIVE monthly councillor reconciliation report from March - Cllr Morris and Clerk - e - TO RECEIVE budget report up to 31.03.25 - f - TO RECEIVE 24/25 CIL report - sent to Cornwall Council 04.04.25
12.	<p>As recommended by Finance and General Purposes Committee:</p> <ul style="list-style-type: none"> - TO RECEIVE year end bank reconciliations for all 4 bank accounts - TO RECEIVE the 24-25 Transparency Audit - TO ACCEPT 24-25 Budget report with explanations for any significant or unanticipated variances - TO APPROVE 24-25 Year end financial report - TO APPROVE the 24-25 VAT return of £5826.88 for Clerk to submit to HMRC
13.	<p>TO REVIEW AND APPROVE policies as recommended by the finance and general purposes committee to be reviewed in 1 year</p> <ul style="list-style-type: none"> - a - Financial regulations 25-26 - b - Standing orders 25-26 - c - TOR for F&GP Committee 25-26 - d - TOR for HR committee
14.	TO REVIEW AND APPROVE the Lone working policy - to be reviewed in 3 years
15.	TO CONSIDER giving the Clerk delegated authority to book training courses for herself without requiring prior approval up to an agreed amount
16.	TO CONSIDER expenses up to an agreed amount to allow Cllr Pearce to purchase materials to repair the gate at the Pavilion. Cllr Pearce to then submit costs as an expense
17.	Date of next meeting: 14.05.25
18.	*Proposal to restrict meeting and exclusion of the press and public for a closed session - 1960 Public Bodies (admission to Meetings) act s1 (2)*
19.	TO REVIEW cleaning contract and AGREE actions

Meeting called by: Chair Cllr Jon Prinn

Agenda Signed by: Katie-Marie Goodwright – Clerk / RFO

Date:

clerk@stcleerparishcouncil.gov.uk