

## ST CLEER PARISH COUNCIL

TO MEMBERS OF THE COUNCIL:

Cllrs. Prinn, Morris, Horsfield, Harbord, Smith, Piper, Pearce, Sargeant, Laybury and Gymer

Dear Members,

I hereby give you notice that an Extraordinary HR committee Council Meeting of St Cleer Parish Council will be held on **Wednesday 12th March 2025 at 6pm in the Pavilion, Sports Field, St Cleer.**

All members of the committee are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours Sincerely,

Katie-Marie Goodwright – Clerk / RFO

Press and public are invited to attend the meeting. Members of the public wishing to put a question to the Council can do so, 24 hours prior to the start of the meeting in writing to the Clerk - [clerk@stcleerparishcouncil.gov.uk](mailto:clerk@stcleerparishcouncil.gov.uk)

Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

Reference	Item
1.	Persons Present/Apologies To note persons, present and receive apologies for absence.
2.	Receive any Declarations of Interest from Members/Dispensations <ol style="list-style-type: none"><li>Disclosable pecuniary interests</li><li>Non-registrable interests</li><li>Declarations of gifts</li><li>Applications for dispensations</li></ol>
3.	Approve an action plan for the Clerk in the lead up to her 1 year appraisal in June
4.	Review and accept previous HR committee meeting minutes
5.	Date of next meeting: 25.06.25

Meeting called by: Chair Jon Prinn

Agenda Signed by: Katie-Marie Goodwright – Clerk / RFO

Date: 04.03.25

[clerk@stcleerparishcouncil.gov.uk](mailto:clerk@stcleerparishcouncil.gov.uk)