

ST CLEER PARISH COUNCIL

TO MEMBERS OF THE COUNCIL:

Cllrs. Prinn, Horsfield, Harbord, Piper, Pearce, Sargeant, Laybury, Gymer and Ayres

Dear Members,

I hereby give you notice that a full Council Meeting of St Cleer Parish Council will be held on Wednesday 22nd October **2025** at **7pm in the Pavilion, Sports Field, St Cleer.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours Sincerely,

Katie-Marie Goodwright – Clerk / RFO

The press and public are invited to attend the meeting. Members of the public wishing to put a question to the Council can do so, 24 hours prior to the start of the meeting in writing to the Clerk - clerk@stcleerparishcouncil.gov.uk

Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

Reference	Item
1.	Persons Present/Apologies To note persons, present and receive apologies for absence.
2.	Receive any Declarations of Interest from Members/Dispensations - Disclosable pecuniary interests - Non-registrable interests - Declarations of gifts - Applications for dispensations
3.	Allow up to 15 Minutes for members of the public to address the council.
4.	Cornwall Councillor update
5.	Planning - TO RESOLVE to comment 'to support' 'to object' or 'to make no comment' on the on the applications below on the Cornwall Council planning portal: - A - Ref. No: PA25/07339 - The change of use to mixed use (agriculture and community facilities and workshop). Erection of Community Hub building and provision of car parking. Erection of accessible compost toilet (retrospective). Erection of Three Polytunnels. Demolition of workshop building (dev class E) and rebuilding on reduced footprint. Demolition of small open sided agricultural building. - Tregovenek Attwood Lane Pensilva Liskeard Cornwall PL14 5QU - B - Ref. No: PA25/07446 - Erection of new garage and store - Rosebank View Darite Liskeard PL14 5JP and any other planning applications received before 12pm on 22.10.25
6.	Chairman's Announcements
7.	Clerk report
8.	Reports - A - Representative meetings - CAP 7th Oct - B - Skate Park working group - C - Health and Safety - TO RECEIVE August and September report received for the Pavilion, Horizon Play Park, Sportsground / skate park / Gym equipment / public toilets / allotments - D Police - Since 30/8/25 to 1/10/25 there have been the following crimes in the St Cleer area that are disclosable - Assault, Threats of violence, Criminal Damage, Theft, Road Rage
9.	Matters arising from previous minutes

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10.	TO REVIEW AND APPROVE previous full council meeting minutes from 24.09.25
11.	FINANCE - A - TO RECEIVE monthly councillor reconciliation check report from previous month - Clerk and Cllr Laybury - no anomalies to report - B - TO RECEIVE previous months bank reconciliation - C - TO NOTE clerk spend £5.04 on folder dividers and £20.89 for footpath sign tester for enhanced LMP grant, as per financial regulation 9.5 - D - TO NOTE - Direct debit for SW water for the pavilion has gone from £46 to £38.50 per month, toilets have gone from £23.50 to £63.50 per month - E- TO APPROVE spend of LMP grant £12,406, for clerk to make payments where required - F - TO CONSIDER costs for 'Intro to planning training' 15th Oct £35+ VAT each for Cllr Horsfield and Gymer, and costs for training course 'Budgeting - Steve Parkinson' 6th Nov £35+ VAT for Cllr Laybury - G - TO CONSIDER invoice from Vision ICT for £20 for Cllr Ayres email - H - TO CONSIDER invoice from Cornwall Council for Election costs £342.76 - I - TO CONSIDER invoice from David Miller for clearing, strimming and laying plastic on 2 vacant allotment plots - J- TO APPROVE payment Schedule for October 2025
12.	To DISCUSS recommendation from F&GP committee to create an admin assistant position to support the clerk and AGREE associated actions
13.	To CONSIDER recommendation from F&GP committee to allow the clerk an additional 5 hours per week as and where needed, for 12 months, to be authorised by the chair.
14.	To RECEIVE draft budget as recommended by the F&GP committee, DISCUSS , and APPROVE budget and PRECEPT for 2026 / 2027
15.	TO REVIEW AND APPROVE grant applications as recommended by the finance and general purposes committee - A - Cleer way church - Toddler group - £702 - B - The Arc Theatre - Gonamea Production - £250 - C - St Cleer General Cemetery (Dissenters)- Grass cutting - £500
16.	TO CONSIDER CCTV Maintenance visit for £84.71 plus VAT with Unique fire and security due in December
17.	To APPROVE date for the Annual Parish Meeting for 2026
18.	To RECEIVE recommendation from F&GP committee on number of hireable plots at the allotments and AGREE number of hireable plots
19.	To CONSIDER Vision ICT carrying out a website MOT for WCAG 2.2 AA compliance
20.	To CONSIDER giving the clerk delegated authority to accept quotes for strimming and covering vacant allotment plots, and small repairs around the parish, up to a total value of £300 for the rest of the financial year.
21.	To NOTE typo in approved hire rates for 2026/2027, and APPROVE updated corrected version
22.	TO RECEIVE applications for Co-option
23.	Date of next meeting: 28th November 2025
24.	*Proposal to restrict meeting and exclusion of the press and public for a closed session - 1960 Public Bodies (admission to Meetings) act s1 (2)*
25.	TO CONSIDER quote for various repairs around the Parish and AGREE associated actions and expenditure
26.	To CONSIDER quotes for replacement MUGA lights, and AGREE associated actions and expenditure
27.	TO REVIEW Facilities and Grounds Contractor contract, and AGREE any associated actions

Meeting called by: Chair Cllr Jon Prinn

Agenda Signed by: Katie-Marie Goodwright – Clerk / RFO

Date: 16.10.25

clerk@stcleerparishcouncil.gov.uk