

# ST CLEER PARISH COUNCIL

TO MEMBERS OF THE COUNCIL:

Cllrs. Prinn, Horsfield, Harbord, Pearce, Sargeant, Laybury, Gymer and Ayres

Dear Members,

I hereby give you notice that a full Council Meeting of St Cleer Parish Council will be held on **Wednesday 25th February 2026 at 7pm in the Pavilion, Sports Field, St Cleer.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours Sincerely,

Katie-Marie Goodwright – Clerk / RFO

The press and public are invited to attend the meeting. Members of the public wishing to put a question to the Council can do so, 24 hours prior to the start of the meeting in writing to the Clerk - [clerk@stcleerparishcouncil.gov.uk](mailto:clerk@stcleerparishcouncil.gov.uk)

Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

Reference	Item
1.	Persons Present/Apologies To note persons, present and receive apologies for absence.
2.	Receive any Declarations of Interest from Members/Dispensations <ul style="list-style-type: none"><li>- Disclosable pecuniary interests</li><li>- Non-registrable interests</li><li>- Declarations of gifts</li><li>- Applications for dispensations</li></ul>
3.	Allow up to 15 Minutes for members of the public to address the council.
4.	<b>DEFIBS</b> <ul style="list-style-type: none"><li>- <b>TO REVIEW</b> Defibs in the Parish that SCPC own or pay maintenance for, and agree any associated actions<ul style="list-style-type: none"><li>- <b>A - TO CONSIDER</b> maintenance contract with Duchy Defibs for the defib at the Pavilion to start in Nov 26</li><li>- <b>B - TO CONSIDER</b> invoice from Duchy Defibs for £325+VAT for the Market Inn Defib maintenance renewal<ul style="list-style-type: none"><li>- B.1 - <b>TO CONSIDER</b> Renewing this subscription ongoing</li></ul></li><li>- <b>C - TO CONSIDER</b> the Parish Council taking over the maintenance for the defib at Crows Nest pub on an ongoing basis - to start ASAP</li><li>- <b>D - TO CONSIDER</b> adding Duchy Defibs to the F&amp;GP TOR approved payments list for ongoing defib maintenance packages</li></ul></li></ul>
5.	Cornwall Councillor update: Cllr Smith
6.	Planning - <b>TO RESOLVE</b> to comment 'to support' 'to object' or 'to make no comment' on the on the applications below on the Cornwall Council planning portal: <ul style="list-style-type: none"><li>- A - Ref. No: PA25/09405 - <a href="#">Proposed conversion and extension of existing barn to form dwelling (self build)</a> - Derelict Barn Land West Of Pontus Peace Minions Liskeard PL14 5LP</li><li>- B- Ref. No: PA26/00631 - <a href="#">Application for modification of a planning obligation dated 13th May 2022 in relation to application PA20/09665, to amend the housing tenure of the scheme to 100% affordable</a> - Land North Of Hendra Close Darite Cornwall</li></ul> and any other planning applications received before 12pm on 25.02.26
7.	Chairman's Announcements
8.	Clerk report

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9.	<p>Reports</p> <ul style="list-style-type: none"> <li>- Health and Safety <ul style="list-style-type: none"> <li>- <b>TO RECEIVE</b> February report received for the Pavilion, Horizon Play Park, Sportsground / skate park / Gym equipment / public toilets / allotments</li> </ul> </li> <li>- Police - Since 1/11/26 to 29/1/26 there have been the following crimes in the St Cleer area that are disclosable. - Sending indecent images and harassment, Theft x 3, Fraud x 2</li> </ul>
10.	<p>Matters arising from previous minutes</p> <ul style="list-style-type: none"> <li>- <b>TO DECIDE</b> if wood from felled trees is to be left or taken away from where trees were taken down after Storm Gioretti in January around the football field</li> </ul>
11.	<b>TO REVIEW AND APPROVE</b> previous full council meeting public and confidential minutes from 28.01.26
12.	<p><b>FINANCE</b></p> <ul style="list-style-type: none"> <li>- <b>A - TO RECEIVE</b> monthly councillor reconciliation check report from previous month - carried out with Clerk and Cllr Gymer - one invoice had a £1 mistake on the total but the correct amount was paid</li> <li>- <b>B - TO RECEIVE</b> previous months bank reconciliation</li> <li>- <b>C - TO NOTE</b> Clerk spend £20+VAT on Parish Map Poster for assisting with footpath maintenance as per financial regulation 9.5</li> <li>- <b>D - TO APPROVE</b> invoice from SLCC for £210 + VAT for temp Clerk / RFO job advertising ( HR committee agreed clerk to agree associated costs for advertising that Clerk deems appropriate minute ref HR2026.01.14.-9</li> <li>- <b>E - TO RETROSPECTIVELY APPROVE</b> invoice from Boiler juice for oil £898.88 - Clerk paid straight away as spend was authorised minute ref 2026.01.28-33</li> <li>- <b>F - TO APPROVE</b> Expense to Cllr Harbord for £417.65 for grit - clerk unable to make payment as would have taken her above card limit due to other spend</li> <li>- <b>G - TO APPROVE</b> payment Schedule for February 2025</li> </ul>
13.	<p><b>GRIT BINS</b></p> <ul style="list-style-type: none"> <li>- <b>A - TO RECID</b> motion 2026.01.28-20I to buy grit bins for approx £100 each as they need to be purchased via Cornwall Council for cornwall council to fill them once a year</li> <li>- <b>B - TO CONSIDER</b> purchasing 7 x 200l grit bins as per previous meeting from Cornwall Council for £283.34 ex VAT each</li> <li>- <b>C - TO CONSIDER</b> request from member of the public / Cornwall Cllr Sean Smith to place and fill and grit bin at Siblyback entrance from Golitha road <a href="https://maps.app.goo.gl/2CD7XnurSu2GscMG9">https://maps.app.goo.gl/2CD7XnurSu2GscMG9</a></li> </ul>
14.	<p><b>TO REVIEW</b> insurance renewal quotes from Gallagher:</p> <ul style="list-style-type: none"> <li>- <b>A - TO CONSIDER</b> General insurance renewal quote is £3992.93 - renews 1st March</li> <li>- <b>A.1 - TO CONSIDER</b> Gallagher's Long Term agreement insurance option for 3 years at an LTA premium of £3,992.93 for general insurance</li> <li>- <b>B - TO CONSIDER</b> - Cyber insurance renewal quote is £367.36. - renews 1st March</li> </ul>
15.	<b>TO RECEIVE</b> decision of breached code of conduct notice against Cllr Sargeant
16.	<b>TO CONSIDER</b> applying for LMP grant of £1867.54 for 2026 -2027, to cut gold and silver footpaths
17.	<b>TO DISCUSS</b> if the council would like to make comment on the Golitha Falls NNR Draynes Wood Public Consultation
18.	<b>Date of next meeting:</b> 25th March 2026
19.	<b>*Proposal to restrict meeting and exclusion of the press and public for a closed session - 1960 Public Bodies (admission to Meetings) act s1 (2)*</b>
20.	<b>To CONSIDER</b> quote from Husband Tree and Maintenance for cutting of Gold and Silver footpaths for 2026/2027

Meeting called by: Chair Cllr Jon Prinn

Agenda Signed by: Katie-Marie Goodwright – Clerk / RFO

Date: 18.02.2026

clerk@stcleerparishcouncil.gov.uk